

Practical Edge Training

Management Reflection Guide

Use this guide to evaluate your management practices, recognize your progress, and identify practical steps to become a more effective manager.

Looking Back

1. What management accomplishment am I most proud of?

2. What management challenge taught me the most?

Evaluate Your Management

Rate yourself (1 = Needs Improvement, 5 = Excellent)

Setting Expectations: ____

Delegation: ____

Communication: ____

Coaching Employees: ____

Giving Feedback: ____

Accountability: ____

Decision-Making: ____

Time Management: ____

Your Team

How have you helped your team succeed?

What is one area where your team still needs your support?

Lessons Learned

Which Manager Monday lesson has had the greatest impact?

What management habit has improved the most?

Looking Forward

My top three management goals for the next 90 days:

1. _____
2. _____
3. _____

The first action I will take this week:

Manager's Commitment

- ☐ I will continue learning.
- ☐ I will ask for feedback.
- ☐ I will coach my team consistently.
- ☐ I will lead by example.
- ☐ I will keep improving one step at a time.

Practical Edge Reminder

Great managers don't stop improving.

They evaluate, learn, adapt, and grow throughout their careers.