

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
TOWNWEST SECTION 5 & 6
November 13, 2018
James West Community Center
14023 West Bellfort
Sugar Land, TX 77498**

CALL TO ORDER

With a quorum of Directors present, the meeting was called to order at 7:01pm. Those present are as follows Deyla Robles, Jackie Yack, and John Ceker; Representing Sterling ASI is Community Manager Kari Lemoine.

Absent: Dominga Mejia and Cesar Lopez

MEETING AGENDA

The Agenda was reviewed by the Board. Jackie made a motion to approve and seconded by Deyla and was adopted as presented

MEETING MINUTES

The Board reviewed the meeting minutes from the October 2018 meeting. A motion was made by John Cekar, seconded by Jackie Yack to approve the minutes as written.

FINANCIALS

Kari Lemoine from Sterling addressed the fact that the financials were not ready yet due to the complete set up for their community was not finished, but stated it would be finished by weeks end. Kari was able to go over the bank

COMMITTEE REPORTS

Nominating-Nothing at this time

Architectural-It was stated that there is an Application for solar panels that the Board can review and approve via email.

Helping Hands-Nothing at this time

Welcome-Nothing at this time

Newsletter-Board talked about doing digital newsletter and mailing to only those that request and do not have computer access. Deyla is working on this.

Center/Clubhouse- Nothing new at this time.

Lights/Signs- 1 known light is out and has been reported to Center Point by Jackie. John will pick up the meeting signs.

Playground/Park/Pool- Nothing at this time

OLD BUSINESS

Volunteers to spread the mulch

John stated the weather has not been good to be able to spread the mulch or get volunteers. He stated he could rent a bob cat from Home Depot to be able to get the job done. Stated it would cost about \$500 total.

Broken Bench in the park

John stated with the rental of the bobcat that he could hook a chain and get that bench out of the park area. If not it will have to be sawed out somehow.

NNO

In replacement of the Neighbors Night Out the Board had a Boo Fest for Halloween that was a big hit with the community and hope to do it next year with even more turn out.

Trees in the park and pool area

It was stated that the landscape company needs to be more invested with picking up the dead fronds when they have fallen.

NEW BUSINESS

The Holiday lighting contest will take place this year. Kari will make a flyer for Deyla to advertise on the website and be put out at the mailboxes.

The Board stated they want to focus on several issues within the community deed restrictions i.e. parking inoperable vehicles in the community, fencing, low hanging trees, and paint/mildew.

With no further business to come before the Board the Board adjourned the General Business Meeting at 7:29 p.m.

Deyla Robles President



Kari Lemoine-Property Manager