



**TOWNEWEST SECTION 5 & 6  
BOARD OF DIRECTORS MEETING**

In accordance with Article III, Section 3 of the By-Laws of this Association, notice is hereby given of a forthcoming Board of Directors meeting. This meeting will be held in accordance with the following arrangements:

**Date May 13, 2025**

**Time: 6:00 PM**

**Place: Townewest CIA Community Center**

A quorum requires at least three (3) Directors to be present in order to call the meeting to order. Please advise SASI, Cathy Hooper at 832-678-4500, Ext 221, if you are unable to attend.

**AGENDA**

**I. Call to Order and Adopt Agenda**

**II. Appoint New Board Members**

**III. Community Open Forum**

**IV. Review/ Approve Meeting Minutes**

**IV. Financial Report**

- A. Monthly Financials

**V. Community Update**

- A. Community building issues, upgrades, or maintenance

- Floor Install
  - Bathrooms and Long Room Remodel
  - Storage

- B. Park upgrades, issues, or maintenance

- C. Swimming pool upgrade, issues, or maintenance

**V1. New Business**

- A. Importance of Understanding Deed Restrictions

- B. Importance of Knowing By Laws

- C. Attendance of Board Members and Notification if Unavailable

- D. Being Fair to Contractors When Requesting a Quote

- The Board must agree on project and budget
  - Any new contractor must be vetted by Sterling, meet with at least 2 board members to go over request, and has 3 days to submit a quote.

- E. Future Projects

- F. MUD Meeting

**VII. Executive Session**

- A. Delinquencies/Attorney Status Report

- B. Compliances

- C. Residents Request to Board.

**VIII: Adjourn**

**Next Meeting Scheduled for June 10, 2025 at 6:00 PM**

