



## Chapter Executive Meeting

Date: March 16, 2021; 1400 Hours.

**Location: Virtual- Microsoft Teams Meeting**

[Click here to join the meeting](#)

**Roll Call:**

Attending:	Not Attending:
<b>Scott Ballard, President</b>	
<b>Jeff Turner, 1<sup>st</sup> Vice President</b>	
<b>Steve Harrison, 2<sup>nd</sup> Vice President Elect</b>	<b>- Had to leave early.</b>
	<b>Michael McCammon, Immediate Past President</b>
<b>Kristy Key, Executive Council</b>	
	<b>Carla Holcroft, Secretary</b>
<b>Shannon McCuin, Treasurer</b>	
<b>Stuart Peters, Commercial Advisor</b>	

**Called to Order: 1406 Hours**

**Previous Meeting Minutes, Change/Acceptance:**

**Review/ Approve Minutes from AR- APCO Executive Meeting dated February 3, 2021.**

<b>Motioned:</b>	<b>Kristy</b>
<b>Seconded:</b>	<b>Jeff</b>
<b>Discussion:</b>	<b>Annual Business Meeting Minutes will be approved at the mid-year.</b>

**President Report:**

Ronya Marveggio has had to step down as the Arkansas APCO 1<sup>st</sup> Vice President due to personal reasons. As a result, Jeff Turner has advanced in rank to 1<sup>st</sup> Vice President which leaves the 2<sup>nd</sup> Vice President position open for appointment. Steve Harrison said he would be honored to serve at the pleasure of the Board. Having met the qualifications outlined in our bylaws, I would like to appoint Steve as the 2<sup>nd</sup> Vice President.

## **Agenda Items:**

- 1. Vote to certify that Steve Harrison has satisfied the eligibility requirements in the chapter bylaws and appoint him to the position of Arkansas APCO 2<sup>nd</sup> Vice President.**
  - a. Jeff Turner made a motion to accept.
  - b. Shannon McCuin made a second.
  - c. No one opposed.
  - d. Steve Harrison was sworn in as the 2<sup>nd</sup> Vice President of the Arkansas APCO Chapter.
  
- 2. With the recent announcement from the Arkansas Governor about changing the mandatory COVID-19 restrictions to guidelines, and other associations in the State moving forward with conferences; would the board like to move forward with having an in-person conference with the previously established dates of October 18-20, 2021 at the Benton Event Center in Benton, Arkansas?**
  - a. Kristy made a motion to accept.
  - b. Stuart Peters made a second.
  - c. No one opposed.
    - i. Discussion: Arkansas NENA has indicated that they would like to move forward with a combined conference. In addition, they are willing to help with gathering volunteers for the conference committee.
  
- 3. NPSTW- April 11-17<sup>th</sup>, 2021**
  - a. Chapter Challenge?**
    - i. Scott mentioned the idea of a Love thy Neighbor idea where PSAP's would earn entries into a drawing by doing something for their neighboring PSAP's to honor them.
    - ii. Shannon mentioned that we could use this opportunity to challenge members to come up with a Challenge Coin design for our Chapter and the winner would win a prize.
    - iii. It was decided that we would all work on coming up with ideas and submit them within a week to the rest of the board.
  - b. APCO International Contest**
    - i. Kristy and Scott spoke about the APCO International Superhero Contest for NPSTW. We will share this via social media to our members.
  
- 4. Establish AR-APCO Mid-Year Meeting Date.**
  - a. All Board Members present felt comfortable with having an in-person mid-year meeting in or around the month of June.
    - i. Shannon is going to check into some options in North Little Rock.
    - ii. Jeff is going to check into using a facility at Arkansas Tech.
    - iii. Shannon and Jeff will also seek recommendations for food catering companies in the area.

## **5. Chapter Committee Updates:**

- a. FreedCamp has been recreated.
- b. Team 911 vs. Google Forms/ Paypal?
  - i. Shannon agreed that it would probably be easier to use Google Forms/ Paypal. However, she will be checking into other options as well with may include the option for bar code scanning for class attendance and record keeping.
- c. Conference Committee will need to be reestablished and start having meetings soon.
  - i. Board agreed to the first meeting date being set to 03/31/2021 @ 1400 hours.

## **Old Business:**

### **Joint Chapter/Venture Committee:**

- A draft has been created for the guidelines for the research committee.

### **Executive Council Report:**

Kristy Key said the APCO International Scholarship deadline is approaching with a deadline of the 31<sup>st</sup>.

### **Treasurer Report:**

Shannon McCuin said we recently has a deposit of dues paid to our Chapter from APCO International for the amount of \$528.00.

Shannon is also checking into some discrepancies she has found in our account which the bank is unable to explain. The discrepancy amounts are small amounts, but one was reported to be approximately \$50.17.

### **Secretary Report:**

Carla Holcroft did not send any updates and was unable to attend the call due to personal reasons.

### **Adjournment:**

The meeting adjourned at 1558 hours.

Respectfully submitted,

*Scott Ballard*

*Scott Ballard, Chapter President*

The minutes will be part and parcel of the formal record of the Arkansas Chapter and will be retained on March 16, 2021.