**Date/ Time:** Monday, October 24, 2023 at 3:00 PM (CST)

**Location: Oaklawn Racing Casino Resort- 2705 Central Ave, Hot Springs, AR. 71901**

**Zoom link:** provided for members who were unable to attend in-person:

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| **Board of Officers** | **How Attended?** |
| Steve Harrison, President | In person |
| Tara Bryant, 1st Vice President | Zoom |
| Scott Ballard, 2nd Vice President | In person |
| Kristi Key, Executive Council | Zoom |
| Carla Holcroft, Secretary | In-person |
| Shannon McCuin, Treasurer | In-person |
| Stuart Peters, Commercial Advisory Member | In-person |

1. **Called to Order: Steve Harrison, time 03:05 pm**
2. **Roll Call:** Secretary, Carla Holcroft

* Steve Harrison-present
* Tara Bryant-present
* Scott Ballard-present
* Kristi Key-present
* Carla Holcroft-present
* Shannon McCuin-present
* Stuart Peters-present

**Documentation of who attended the meeting in-person:**

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| Sara Stroud | Saline County |
| Tyler Lundeen | Bentonville PD |
| Adam Gardner | Garland County |
| Michelle Smith | Hot Springs PD |
| Wendy Stearns | Hot Springs PD |
| Kary Stovall | Montgomery County Sheriff’s Office |
| Julie Coffman | Montgomery County Sheriff’s Office |
| Shauna Sorensen | Hope Police Department |
| Beverly Luper | Rogers PD |
| Desiree Beaver | Bentonville PD |

1. **Approval of 2023 Arkansas APCO Mid-Year Business Meeting minutes**

|  |  |
| --- | --- |
| **Motioned:** | Scott Ballard |
| **Seconded:** | Shannon McCuin |
| **Discussion** | No discussion |

1. **President Report:**

* Membership Count: Currently have 522 that is in an increase of 66 members since April 24, 2023. (Carla double checked the numbers from APCO International and APCO PS Connect)
* Facebook Page Likes: 637 and 691 followers from April 24, 2023
* Facebook Page Likes: 691 and 743 followers as of October 18, 2023

1. **1ST Vice President: (Tara Bryant) –** No Report. Loves all of the pictures she has been seeing on Facebook.
2. **2nd Vice President: (Scott Ballard)**

Results from the Election. All candidates were unopposed.

Carla Holcroft, Secretary

Shannon McCuin, Treasurer

2nd Vice President, Open

1. **Secretary: (Carla Holcroft):** No Report

1. **Executive Council Report: (Kristi Key)**

* The Executive Council meeting was in August during the APCO International Conference in Memphis, TN.
* New Membership Category
* APCO’s Public Safety Telecommunicator class is working on updating the curriculum, so don’t invest books right now wait for the new update.
* New FCC Commissioner- Anna Gomez

1. **Treasurer Report: (Shannon McCuin)**

Arvest Bank-(C)- $ 38,945.51.

Arvest Bank-(B)- $ 26,938.84

1. **Commercial Advisory Member: (Stuart Peters):** No Report
2. **New Business:** None
3. **Old Business**: None
4. **President: Steve Harrison** “We will now have the installation of Officers.”

(Takes his/her seat, if not the installing officer)

**President: Steve Harrison** “Will the Officers-Elect please raise their right hand”

“You have been duly elected to the office in which you are about to enter by vote of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter Quorum here assembled. By this vote the Quorum would invest in you the power of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter of APCO. It bestows upon you its confidence, trust, and places in your hands the duties of your office as written in the Constitution of this Chapter.

Do you, under God, under country, and before these witnesses here assembled, each and every one of you, hereby accept this power, this responsibility, this confidence, this trust, this establishment of duties, and solemnly swear to uphold, protect, and execute to the best of your abilities the aims and objectives of the Association of Public-Safety Communications Officials - International, Inc.?” (Installing Officer calls each officer by name, from president on down, who respond with "I do").

“So be it. I now pronounce each and every one of you duly established in your new office.” (All new officers except the new president take their seats).

**Retiring President: Steve Harrison** (calls new president **Tara Bryant** to the lectern)

“Mr. /Madam President, on behalf of the Quorum of this Chapter, I hereby present to you and your officers, your seal of office.”

1. **Adjournment: (Steve Harrison)**

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| **Motioned:** | Scott Ballard |
| **Seconded:** | Shannon McCuin |
| **Time:** | 3:34 PM |