

FULTON FIRE PROTECTION DISTRICT
TRUSTEE MEETING MINUTES
June 10, 2020

- I. Meeting was called to order at 6:00 pm by Joe Michaelsen.
- II. Trustees: Joe Michaelsen, Dale Sikkema, Art Kilburg, Steve Bull, & Dale Green
Office Manager: Patti Nicolaysen
Members: Kurt VanDellen, Lisa Schaver, Boyd VanDellen, RJ Sikkema & Jon Butz
- III. Roll Call #1 approved the May, 2020 regular meeting minutes & May, 2020 special meeting minutes. Roll Call #2 approved the May, 2020 closed session minutes.
- IV. Roll Call #3 approved the check register for May, 2020
- V. Roll Call #4 approved the Treasurer's Report for May, 2020.
- VI. None
- VII. Roll Call #5 approved giving all Fire & EMS a token of appreciation for the extra work during the COVID-19 Pandemic. Roll Call #6 approved the amount of \$100.00 for the COVID-19 Pandemic bonus to be given in the form of a gift card. Dale Sikkema will check with local businesses within the district to determine options.
- VIII. **Fire Chief Report:** Roll Call #7 approved declaring the tailgate and bumper of the 2013 Ford Pickup (Squad) as surplus and putting out for bid to sell. Roll Call#8 approved doing the complete 5 year cooling system maintenance on the generator during the Fall regular maintenance at a cost of \$2,376.84. There were 25 fire calls for May. Roll Call #9 approved holding the officer election, steak fry, and appointing Fire & EMS Officers for 2020/2021 on Thursday, July 23, 2020.
EMS Coordinator Report: Roll Call #10 approved the resignation of Jacob Gilman. There were 43 calls for May - 15 BLS calls, 17 ALS calls & 11 Refusals. Roll Call #11 approved the Mutual Aid Agreement with MEDIC. Over-time hours for personnel were discussed. Joe Michaelsen and Dale Sikkema will work on a developing a policy for over-time in the department. Roll Call #12 approved raising the ALS Level 1 billing from \$150 to \$250, making a total of \$700.00 for an ALS Level 1 call.
Office Manager Report: Roll Call #13 approved Dale Sikkema as the OMA Officer and Patti Nicolaysen as the FOIA Officer for 2020/2021.
- IX. Roll Call #14 approved appointing Wayne Wiersema as District Chaplain for 2020/2021.
- X. Roll Call #15 approved going into closed session per motion of Dale Sikkema and second motion from Joe Michaelsen at 7:10 pm. The board returned to the regular meeting at 7:30 pm. The board determined there was not enough documentation to validate complaint letters that had been filed. It was suggested that any further incidents be backed up with dates, times, witnesses, etc., and that they go through the chain of command first. Roll Call #16 approved issuing a Tier 1 Reprimand after discussion with the Fire Chief for the member discussed in closed session
- XI. Meeting adjourned at 7:40 pm.