**Fulton Fire Protection District**

**Trustee Meeting Minutes**

**August 14, 2024**

On August 14, 2024, the regular meeting of the Board of Trustees of the Fulton Fire Protection District was held at 6:00 p.m., pursuant to notice, at the Fire Station in Fulton, Illinois.

1. Call to Order: Meeting was called to order at 5:58 P.M. by President Steve Bull.
2. Roll Call: Trustees Present: Steve Bull, Art Kilburg, and Stan Warren, and Boyd VanDellen
Office Manager: Brandy Haring
Members: Rachel Bielema, Eric Burden, Cade Hansen, Justin VanDellen, Diana Christensen, Emma Kuehl, Jon Butz, Steve Myers, Jimmy Pell, Brian Kostka
Public: N/A
3. Approval of Minutes: Role Call #1 Approved the motion to approve the July 10, 2024, regular meeting minutes, July 10, 2024, closed session meeting minutes, and the July 24, 2024, special meeting minutes.
4. Approval of Bills: Roll Call #2 Approved the motion to approve the Check Register for July 2024, and the additional due before next meeting as presented.
5. Approval of Treasurer’s Report: Roll Call #3 Approved the motion to approve the Treasurer’s Report for July 2024 as presented.
6. Public Forum: The Porkchop/Chicken Drive through is taking place on Thursday, August 29, 2024, from 4 – 7 PM.
7. Old Business:
	1. Proper billing of Refusals – If the call is a true public assist, then it needs to be documented correctly to ensure it’s not being billed.
	2. Ladder Truck – A committee will be established in the future to determine the needs for a new vehicle purchase.
	3. Child Passenger Safety – The documents presented to the attorney are good. Emma will be setting up a car seat check at the station.
	4. Extra Cameras – Table for September
8. New Business:
	1. Fire Chief Report
		1. Lawn Mower - This will be tabled for next month.
		2. Fire Prevention Week materials – Roll Call #4 approved the purchase of Fire Prevention Materials in the amount of no more than $1,800.
		3. Landon Crocker Probation Status – Roll Call #5 extended Landon Crocker’s probationary period by 3 months.
		4. Fireworks – Chief Jimmy Pell presented the board with information about 4th of July Fireworks in the future. Mount Carroll Fire Department has members of their fire department certified and they will train members of our department. The first year, they will do it for us, after that, two people would be certified. J&M Displays is the company they work with.
		5. Flag Poles – Roll Call #7 approved the purchase of new flag poles with an estimated cost of $1,700 per pole.
		6. Kaylee Pell Probation Status – This will be held until the September meeting.
		7. Decals on Tank 2 – Decals for Tank 2 were created by Kinnick Burden. Roll Call #8 approved having the decals added with an estimate of $650.
		8. Lieutenant non-paid position – the purpose of this position will be to help out and learn how to be an officer, anyone in this position would only be getting experience, 2 selections at most. Since this is just a training position, no vote is needed.
	2. EMS Coordinator Report
		1. EMS Work Boots – we are currently waiting on a quote, Rachel will advise when they are needed.
		2. Mercy Pharmacy Hours – Mercy’s Pharmacy is unavailable from 10PM – 6AM. Replenishing any medications during that time on the ambulance needs to be addressed. This will be tabled for September’s meeting.
		3. Changing Resource Hospitals – We are currently waiting to hear back from OSF in Rockford
		4. Adim Dzeladini Probation Status – Roll Call #6 approved removing Adim for the time being and having him resubmit his application due to lack of attendance.
	3. Office Manager Report:
		1. Semi-Annual Review of Closed Sessions to be opened to the public – Roll Call #9 approved opening the January 10, 2024, closed session minutes to the public.
		2. Approve disposal of closed session tape recordings that have been made public – Roll Call #10 approved disposing of the January 11, 2023, and September 14, 2022, closed session tapes.
		3. Bears Drive In, Inc. Invoice – A reminder was given to all members of the department to make sure we are not creating a debt anywhere.
		4. Approve amended 2024/2025 Budget & Appropriation Ordinance – Roll Call #11 approved the tentative amended 2024/2025 Budget & Appropriation Ordinance.
	4. Trustee’s Report:
		1. Review resumes and appoint trustee to vacant position - Roll Call #12 approved appointing Kent Nicolaysen as Trustee.
		2. New exterior lighting – Roll Call #13 approved getting new exterior lighting.
9. The board went into closed session at 7:38 P.M. for Personnel matters related to specific individuals. The open meeting was returned at 8:13 P.M.
10. The IFSC 2024 Combined Conference is September 15 – 18, 2024. Brandy will get everyone registered.
11. Meeting adjourned at 8:28 P.M.