**Fulton Fire Protection District**

**Trustee Meeting Minutes**

**December 11, 2024**

On December 11, 2024, the regular meeting of the Board of Trustees of the Fulton Fire Protection District was held at 6:00 P.M., pursuant to notice at the Fire Station in Fulton, Illinois.

1. Call to Order: The Meeting was called to order at 6:00 P.M. by President Steve Bull.
2. Roll Call: Trustees Present: Steve Bull, Boyd VanDellen, Art Kilburg, Stan Warren, and Kent Nicolaysen

Absent: None

Office Manager: Brandy Haring

Members: Terry Boonstra, Rachel Bielema, Steve Myers, John Butz, Cade Hansen, Justin VanDellen

1. Approval of Minutes: Roll Call #1 approved the motion to approve the Regular Meeting Minutes as presented from November 13, 2024.
2. Approval of Bills: Roll Call #2 approved the motion to approve the Check Register for November 2024, and the additional due before the next meeting, as presented.
3. Approval of Treasurer’s Report: Roll Call #3 approved the motion to approve the Treasurer’s Report for November 2024 as presented.
4. Public Forum: None presented.
5. Old Business and Action Items (if necessary)
   1. Fire Chief: No new updates were addressed. This will continue to be tabled to ensure it is not forgotten about. It was first discussed in November 2023.
   2. Vehicle Purchase: The committee consists of Cade Hansen, Eric Burden, Andrew Wiersema, Brandon Knott, and Zac Reifinger. They have met and found a few trucks that were shared with the meeting and will be kept in the minutes. The committee is asking for a list of items, a price range, and a target date to start to narrow down their search. Some questions raised were the plan for the other trucks in years to come, based on our manpower, is it better to get rid of 2 and purchase 1, the lack of dependability with the ladder truck, and the feasibility of a pumper/tanker with a 1500-gallon tank. This will continue to be covered in old business.
   3. Safe Haven (Cameras outside): Table for January. Rachel is still looking into this.
   4. Funds in CD: Brandy advised the board and members where funds in a CD are documented on the financial statements. The board will look into 6-month interest rates. This will be tabled until springtime.
   5. Flag Poles: Table for January. Eric is still looking into this. We would not be able to put them in until spring.
   6. Leaf Payoff: Roll Call #4 approved the motion to approve the Leaf Buyout to keep for $890.66. The copy machine will be ours. We will not have to worry about bringing it to the remarketer.
   7. Light bars for trucks: Table for January, there are no updates.
   8. Carpet/Floors: Table for January. Steve Bull will work with Rachel to determine how many rooms we are expecting. This will likely have to be addressed in next year’s budget.
   9. Awnings: Table for January. This will likely have to be addressed in the spring and possibly next year’s budget.
   10. New Boots/Gear: Table for January. Rachel is still working to get sizes from EMS staff.
6. New Business and Action Items (if necessary)
   1. Hear Fire Chief Report
      1. Steven Balk Resignation: Resignation was signed by the Board Secretary and President.
   2. Hear EMS Coordinator Report
      1. Diane Christensen Leave of Absence: Leave of Absence signed by Board Secretary and President.
      2. Christmas Party: Rachel advised she was approached about there not being any entertainment for the Department party anymore. She is going to work on this and a discussion was held regarding opening the party up to the public after dinner, like in years past. Rachel asked to send any ideas to her for next year.
   3. Hear Office Manager Report
      1. 2025 Calendar: Brandy presented the 2025 calendar for monthly meetings. This will be posted outside the station.
      2. RRCA Collections – Court: Brandy discussed the assignment of accounts from RRCA recommending court action against an individual. The document was signed by Trustee President and will be sent back to RRCA.
      3. Bob Brady Insurance Updates: Brandy requested updated information from the board regarding updated policy information. It was confirmed there is no one enrolled in the explorer program, and we are not interested in the extra coverage provided by IPRF. Brandy will work with Eric Burden to have the signature forms completed.
   4. Trustees: Nothing noted.
7. Action following and related to closed session: N/A
8. Additional business, information, and announcements: Trustee Stan Warren advised the members and trustees of the light display currently at his house. He encouraged everyone to stop by. Office Manager Brandy Haring advised the sink in the kitchen to the right of the dishwasher needs to be fixed. It was leaking during Breakfast with Santa. Cade Hansen will look into the cost of a countertop to replace that entire sink.
9. Adjournment: Meeting adjourned at 6:58 P.M.