

CRYSTAL LAKE GOLF VILLAS, PHASE II MODIFICATION REQUEST

For Home, Driveway, Landscaping or Exterior Alterations

Please email to: clgv2office@gmail.com or bring to the monthly HOA meeting for quicker approval.

You may also place request in the **PHASE II MAIL SLOT** inside the clubhouse hallway.

Allow two weeks for approval or disapproval, please plan accordingly.

Date Submitted: _____

Name: _____ Phone: _____

Address: _____

Email Address: _____

Modification request in detail:

Roof modifications **REQUIRE** a color swatch/sample or the request will be returned and **NOT** approved.

Shingle Manufacturer & **Specific** Color Name: _____

Example: Shingle Manufacturer: "Owens Corning Duration" - Color: "Amber"

Please include a sketched diagram or photo with your request for landscaping, driveways, and other exterior work.

Company Performing the Work: _____

Company Phone Number: _____

Start Date: _____ Completion Date*: _____

**WORK MUST BE COMPLETED WITHIN 90 DAYS. IF NOT, A NEW APPROVAL WILL BE NEEDED.*

Does this work require a City Permit? Yes _____ No _____

HOA APPROVED: Yes _____ No _____

IMPORTANT NOTES: _____

Approved By _____ Date _____

Approved By _____ Date _____

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED AND WILL BE RETURNED TO YOU.

A homeowner shall not make any additions, structural changes, or modifications of any kind to the exterior of the home, grounds, walkway, or driveway adjacent to the house without prior written approval of the Association.

This includes platforms, railings, air conditioners, slabs, walks, fences, hedges or any other improvements or conversions.

Planting the following trees or plants is prohibited: Ficus, Australian Pine, Century Plant, Oleander, Cactus, Schefflera, Melaleuca, Brazilian Pepper.

Crystal Lake Golf Villa Association II, Inc.

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