



Airport & Flight Day Checklist

A departure-day checklist for smoother air travel

24 Hours Before Departure

- ☐ Check in when available and review flight status.
- ☐ Download or print boarding passes.
- ☐ Confirm baggage allowances and any fees.
- ☐ Recheck airport, terminal, parking, shuttle, or drop-off plans.

Carry-On Essentials

- ☐ Identification, boarding passes, wallet, and phone.
- ☐ Prescription medications, valuables, and important documents.
- ☐ Chargers, headphones, and a small comfort kit.
- ☐ A change of clothing for longer trips or connections.

At the Airport

- ☐ Allow extra time for traffic, parking, baggage drop, and screening.
- ☐ Monitor the departure board and airline notifications.
- ☐ Keep documents accessible but secure.
- ☐ Confirm arrival transportation before landing.

Flight Details

Detail	Information

Detail	Information