

Kennewick Public Hospital District
Thursday, January 27, 2022 | Remote Meeting Via Zoom
5:00 pm
MINUTES

CALL TO ORDER Gary Long called the Meeting to order at 5:00 pm.

Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Wanda Briggs, Sheila Dunlop, Rick Reil, Lee Kerr, Taiya Anderson (for Nathan Burt), Heidi Ellerd, and Salem Thompson.

Absent: Nathan Burt

Due to the state of emergency and the Governor's proclamation relating to in-person public meetings, the Meeting was held with all parties participating remotely via Zoom. Commissioner Long called the Meeting to order at 5:00 pm after confirming that all parties were connected and could hear and participate in the Meeting.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items:

- Approval of the previous month's Board minutes
- Acceptance of the financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion.

Gary stated the financials would be removed from the consent agenda and considered after discussion during the Finance Committee section of the agenda.

IT WAS MOVED AND SECONDED TO APPROVE THE DECEMBER MINUTES/CONSENT AGENDA AFTER REMOVAL OF THE FINANCES AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

B. Public Comment: Ken Mey provided public comment by way of the chat feature.

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update
 - a. Resolution for emergency repairs*
Regarding 805/807 Auburn, Lee reported a burst water pipe was discovered, and he exercised his powers to help mitigate the damage. The District may or may not remodel the property;

instead, it may entertain selling as is. This could require additional appraisals of the property in the as-is condition.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-2 EMERGENCY REPAIRS FOR BROKEN PIPE AS SUBMITTED. NO DISCUSSION MOTION CARRIED

Regarding the recovery center efforts, the District's role is still undetermined. Benton County is forming a citizen's advisory council to help guide the efforts. There are funds in the state budget for behavioral health efforts.

Lee also reported attending the recent recovery coalition meeting.

An invoice for the District's share of the recent election costs was a surprise. The number of candidates affects the amount owed. The cost structure is based on the number of registered voters in the District. Lee discussed this invoice with the election office, and in years where there are no commissioners up for election, the share will be less. A discussion followed on the due date of the invoice,

Lee is serving on the Three Rivers Therapy board policy committee. It is an entity providing navigation services.

2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates – There is a records request where commissioners will need to participate by looking through emails and any paper records. Salem can help and will search the records in the @kenkphd.com email system and the office.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. Records project update – A new records specialist has been found. Debbie Clark will work with Salem and representatives from CI and RCCH virtually and in person to review the records stored at CI. A letter of authorization was prepared by Lee and signed by John Solheim and Gary Long. Salem will report to the committees and the board monthly.

There was discussion on reviewing the contract with Salem Snowdy Development LLC. The Board discussed Amending the Agreement and reviewing it on occasion for increases in pay.

MOTION TO APPROVE GARY LONG TO SIGN AN AMENDED AGREEMENT FOR PROFESSIONAL SERVICES AND ADJUSTING THE RATE OF PAY FROM \$2200 TO \$2500 EFFECTIVE FEBRUARY 1, 2022 AND AUTHORIZING GARY LONG TO SIGN THE AGREEMENT ON BEHALF OF THE DISTRICT. MOTION WAS SECONDED. NO DISCUSSION. MOTION CARRIED.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. December financial statements – Steve Blodgett and Taiya Anderson, for Nathan Burt

There was discussion on the financials.

IT WAS MOVED AND SECONDED TO APPROVE THE DECEMBER FINANCIAL REPORT AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

- b. Treasurer's Report – Steve Blodgett
- c. EFT Policy*

IT WAS MOVED AND SECONDED TO APPROVE THE EFT POLICY AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

2. Governance Committee Updates – Gary Long

- a. Motion to approve revised administrative support agreement - Performed above.
- b. Resolution for Meeting dates in 2022* *The resolution was displayed on the screen for all participants to see as it was not included in the packet.*

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-1 CHANGING MEETING DATES IN 2022 AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

- c. Resolution for Richmond Trust 2022* The Board discussed the disbursement of funds for the year.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-3 AS SUBMITTED. MOTION CARRIED.

- d. Superintendent annual evaluation process – A policy has been in development and was included in the packet as a draft for the Board’s consideration. There will be some changes prior to the next meeting. The evaluation form that is attached to the policy will be sent to all Board members for them to complete as that form will not be changing.
3. Planning Committee – Wanda Briggs. In January, the planning committee started with a training on the public records act from the WA State Archives. The committee discussed lowering the 805/807 property price to expedite the sale, discussed reaching out to Dr. Amy Person in public health, and discussed meeting with Grace Clinic. They want to look at ADS and how the District might help them grow. the committee is interested in Board input and would like to have a strategic planning meeting soon.
- Dr. Dunlop mentioned other options in community outreach concerning mental health and homelessness.
- Gary mentioned there are funds in the state for mental health.
- Lee mentioned obtaining an initial contact with the department of health is on his list to do

Mark Brault excused himself for another meeting @ 6:25 pm.

4. Adult Day Services – General Update Steve Blodgett / Rick Reil – Rick led the discussion. He affirmed the idea of a joint strategic planning session between the two entities, Planning Committee and the ADS board that was mentioned by Wanda Briggs.
 - a. ADS loan to Banner Bank* The process is moving along with appraisal expected next month, as stated by Barbara Edwards who was in attendance.

A MOTION TO APPROVE BENTON FRANKLIN ELDER SERVICES LOAN FROM BANNER BANK NOT TO EXCEED \$720,000 AT SUCH INTEREST RATE AND TERMS ACCEPTABLE TO BENTON FRANKLIN ELDER SERVICES, MOTION WAS SECONDED. NO DISCUSSION MOTION CARRIED.

IV. COMMISSIONER COMMENTS

A. Upcoming items

1. Planning Committee's full commission Strategic Planning Retreat

V. BOARD MEETINGS/EVENTS/EDUCATION:

Next Regularly Scheduled Board Meeting – Thursday, February 24, 2022, @ 5:00pm.

ADJOURNMENT 6:56 pm