

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

Thursday, January 30, 2020 | 10 N. Washington Street, Kenn., WA

CALL TO ORDER 5:01 pm

Commissioners Present: Len Dreisbach, Marv Kinney, Gary Long, Steve Blodgett, Rick Reil

Commissioners Excused: Wanda Briggs, Mike McWhorter

Executive Support: Heidi Ellerd, Nathan Burt, Salem Snowdy, Lee Kerr (via phone)

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda*

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

B. Public Comment

Richard Yrjanson gave public comment.

Ken Mey gave public comment.

II. NEW BUSINESS:

A. Executive Report – Lee Kerr (via phone)

1. Ayers and KID property updates -next meeting is on March 4th.
2. Stoel Rives and Foster Pepper accounting updates – Administrative expenses can be deducted from the tax revenue allocation and costs are still coming in related to the bankruptcy. Attys are reviewing the expenses to determine eligibility.

B. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett, Finance Chair / Nathan Burt
 - a. December financial statements – Of interest, please see 2019-year tallies (line 950 Line 30) noting putting money toward goals the District has identified. Account 900 Richmond trust income balance updates. New is line 2020 AP Line 2030 new account, funds held in trust. Income from BNSF, B&J Orchards, and B&B is still being determined as allowed.
 - b. Treasurer's Report: Status of Audits and Annual Reports
Steve has been in contact with Eide Bailly. Internal challenges on their part is reason for the delay in finishing the audit. This is the 2018 financial audit that is complicated

due to the bankruptcy and sale to RCCH. The final report is expected soon. The state will conduct a review of the financial audit once completed, and the State has not expressed a concern about it being late. A copy of the financial audit is due to Trios/Life Point and the creditor's trust. Steve will reach out to Eide Bailly for a formal plan/reason as to why the audit is late and then Steve will update the State.

2. Planning Committee – Len Dreisbach and Gary Long
 - a. Status of feasibility studies and funding from counties
Franklin County commissioners are favorable to the proposed recovery center efforts. The Benton County commission has the District on their Feb. 4th meeting agenda. The ask is for the counties to fund the studies at \$12,500 each. The Benton county meeting will be in Prosser on Feb. 4th at 9:00 a.m.
From Heidi: Update on DBA “Two Rivers Health District”. Login with the state for online registration was not available, so some steps had to be taken to regain access to our login. Rick was on the board at the time it was being used and was listed with the state, so he will sign the request for the login. All d/b/a's will be reviewed to see if we wish to keep any.
3. Adult Day Services – General Update and IT project completion, Rick Reil.
 - a. IT project went very well, and all are satisfied. A website and is in the planning stages.
4. Cancer Center Update – Wanda Briggs/Lee Kerr.
 - a. Process of finalizing the appraisal. Lee feels they are within 30 days of completing this process.
5. Governance Committee Updates – Gary Long
 - a. Reaffirm Committee assignments for 2020*

IT WAS MOVED AND SECONDED TO REAFFIRM THE COMMITTEE ASSIGNMENTS FROM 2019 FOR 2020. NO DISCUSSION. MOTION CARRIED

- b. Marv Kinney report on PDC F1 online filings requirement –
PDC filings are all online through a Secure Access Washington account. Heidi's office will provide detailed instructions on how to do it. Filings are due in April 2020.
 - c. Status of 805 and 807 S. Auburn Street –
Rec'd offer to purchase the property and the steps are to obtain three appraisals if the board chooses to sell it.
 - d. Discussion on minutes and public comments - There is no statutory requirement to publish public comments in the minutes of a public agency. There are three options. Have the public comments summarized as best the recorder can do, do not indicate what is said from the public, or to have the public provide a statement to attach to the minutes. Input from Heidi is that public provide the comments they would like included in writing limited to one page so that any public comment is not misconstrued. The board wanted to proceed that direction. Policy will be amended for review next meeting.
 - e. Discuss meeting date changes for 2020 due to holidays or other conflicts* Nov. 26th (Thanksgiving) have meeting November 19th. Dec. 31 (New Year's Eve), have meeting Dec. 17th with caveat to have ability to cancel meeting. Heidi will provide resolutions reflecting the date changes.
6. Public Records Requests and Updates – There have been more requests that are being processed as well as ongoing requests from before.

III. COMMISSIONER COMMENTS

Len – Happy to see the recovery center efforts are progressing and community support seems to be present.

IV. BOARD MEETINGS/EVENTS/EDUCATION:

A. Next Regularly Scheduled Board Meeting – Thursday February 27, 2019 @ 5:00 p.m.

ADJOURNMENT 5:58 pm

Gary Long, President

Marv Kinney, Secretary