

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
BOARD MEETING  
Minutes**

Thursday, October 24, 2019

10 N. Washington Street, Kennewick, WA

At 5:00 pm the meeting was called to order.

At 5:01 pm the President announced a public hearing to entertain public comment on the 2020 budget and 2020 tax levy.

Steve Blodgett presented the proposed 2020 budget that included a presentation on the tax levy that was being requested by the District.

There were public comments by Richard Yrjauson and Ken Mey.

The public hearing closed at 5:18 pm. and the open meeting reconvened.

Resolution 2019-7 Adopting Budget for 2020 and Certifying Tax Levy Certification\*

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION #2019-7.  
NO DISCUSSION. MOTION CARRIED.

Resolution 2019-8 Tax Levy Certification\*

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION #2019-8.  
NO DISCUSSION. MOTION CARRIED.

- I. Executive Session – RCW 42.30.110 (1) (i) – Litigation or Potential Litigation**  
Gary Long announced the Executive session at 5:19 p.m. for the duration of 20 minutes.  
At 5:39 p.m, the open meeting was reconvened.

At 5:39 pm the President announced that the executive session would continue for 5 more minutes and the open meeting was reconvened at 5:44 p.m.

MOTION TO DENY THE OFFER FROM KENNEWICK IRRIGATION DISTRICT IN REGARDS TO THE APPEAL THEY FILED IN THE BANKRUPTCY AND TO DECLINE TO COUNTEROFFER WAS MADE AND SECONDED. MOTION CARRIED.

- II. DISTRICT BUSINESS:**  
**A. Approval of Consent Agenda\***

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

**B. Public Comment** – No public comment.

### III. NEW BUSINESS:

#### A. Executive Report – Lee Kerr (via telephone)

1. Information on renewing leases on Ayers property. With leases expiring at the end of 2019. Under the terms of the lease District was owed payments since 2015. There is also a liability of leasehold excise tax. Heidi Ellerd's office is working on these issues.
2. Report on Creditor's Trust – Quarterly meeting for Q2 and Q3 took place this month.

#### B. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett, Finance Chair / Nathan Burt
  - a. August financial statements. Steve has asked for detail from Foster Pepper on their recent invoice. The finance committee will work on the financial forecast each month and report to the board as needed.
  - b. Treasurer's Report: Status of State audit and Eide Bailly audit
2. Executive/Governance – Gary Long, President
  - a. Vandalism at Auburn office. Glass was broken on front window, but nothing was taken. The door is secured and replacement glass has been ordered.
3. Cancer Center Update – Wanda Briggs (not present) Lee Kerr reported. Discussions for the future are ongoing. The District gave notice to withdraw from the Cancer Center the beginning of August. Discussion are continuing as to our request to withdraw.
4. Planning Committee – Len Dreisbach
  - a. Review feasibility study for recovery center and agreement for feasibility studies\*  
The attached study from Ascenion (Phase I) is very informative to the sustainability of a recovery center. The second proposal is from the architect, Arculus. The possibility of building a new facility vs. refurbishing the Auburn hospital. Total cost for the studies will be \$46,406. Recommendation is to authorize the expenditure of half of that amount contingent on obtaining matching funds in the future for the remainder.

MOTION TO APPROVE UP TO \$24,000 TO BEGIN THE FEASIBILITY STUDY. SECONDED.

DISCUSSION: RICK REIL: IT WOULD BE BENEFICIAL TO HAVE A DISCUSSION WITH INFLUENCERS IN THE COMMUNITY. BENTON COUNTY COMMISSIONERS SHOULD BE APPROACHED AS WELL AS FRANKLIN COUNTY SHERIFF AND COUNCIL.

LEE KERR: THE DISTRICT DOES NEED TO DETERMINE WHAT COMMUNITY SUPPORT EXISTS IN THE FORM OF SUPPORTING THE STUDY FINANCIALLY. DISCUSSION CONTINUED ON PROTOCOL OF APPROACHING COUNTY COMMISSIONERS.  
APPROVED. MOTION CARRIED.

5. Adult Day Services – General Update, Rick Reil and Steve Blodgett. ADS will need to obtain their own IT services. TRIOS is discontinuing their support. KPHD made timely payment on the Promissory Note to ADS.
6. Public Records Requests Updates. Still working on the Mey request and one other small request.

**C. Upcoming items – Elections in November.**

**COMMISSIONER COMMENTS**

Rick: China Café for dinner during the January regular board meeting.

Len and Salem reported on work with designer for logo, letterhead, business cards for DBA name of Two Rivers Health District. Pleased with the work overall and the Board looked at designs and indicated which designs that they liked. Further work will be done and a final version presented to the Board at a later date.

**IV. BOARD MEETINGS/EVENTS/EDUCATION: Planning for 2020 officers will happen in December.**

**A. Next Regularly Scheduled Board Meeting – Thursday November 21, 2019 @ 5:00 p.m.**

**ADJOURNMENT 6:30 p.m.**

Note - Items noted with an asterisk constitute possible action by the Board of Commissioners.

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Gary Long, President

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Marv Kinney, Secretary