

**Kennewick Public Hospital District**  
**Thursday, Oct. 26, 2023 | Hybrid Meeting with Zoom Remote**  
**5:00 p.m.**

**Public Hearing: Property Tax Levy**

**Public Hearing: Budget**

**Regular October Board meeting**

**MINUTES**

Attendance: Marv Kinney, Gary Long, Rick Reil, Steve Blodgett, Sheila Dunlop, Lee Kerr,  
Erica Davis, Salem Thompson, Heidi Ellerd

Absent: Mark Brault, Wanda Briggs

**I. District Business:**

**II. Regular Board Meeting Business**

Commissioner Marv Kinney called the meeting to order at 5:00 p.m.

**A. Approval of Consent Agenda**

IT WAS MOVED AND SECONDED TO APPROVE THE ITEMS ON THE CONSENT AGENDA. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

**B. Public Comment –**

None.

**III. PUBLIC HEARINGS:**

**A. Property Tax Levy –**

Marv Kinney opened the public hearing at 5:02 p.m.

Lee Kerr gave an overview of the tax levy process.

NO PUBLIC COMMENT WAS RECEIVED.

At 5:04 p.m., the public hearing was closed.

**B. Budget 2024**

Marv Kinney opened the Budget hearing at 5:05 p.m.

Lee Kerr gave an overview of the budget, including election year costs and an explanation of the District's responsibilities and current and upcoming obligations.

NO PUBLIC COMMENT WAS RECEIVED.

At 5:09 p.m., the public hearing was closed.

**IV. NEW BUSINESS:**

**A. Resolution 2023-5 Adopting District Budget for 2024 and Approving Limit Factor**

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2023-5 AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

**B. Resolution 2023-6 Certifying the Increase in Regular Tax Levy**

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2023-6 AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

**C. Reports**

1. Lee Kerr – Superintendent, General Update

Report on virtual attendance at the AWPMD meeting.

A quarterly meeting with Trios is being scheduled.

The recovery center advisory council meets regularly, and Lee attended a recent meeting.

As a reminder, Open Public Meeting Act training is due in January for all commissioners.

Salem will provide links and information closer to the date.

The creditors' trust had some activity, resulting in the continuance of the case with an

overpayment. This means that the trust will not be closed until after the next tax filing year.

2. Legal Report - Heidi Ellerd, Legal Counsel
  - a. Updates – Records Requests – Nothing new to report.
3. Administrative Report, Salem Thompson, Board Coordinator
  - a. Records update and training opportunities for records officers. Work continues on Document Locator. Lee signed a contract with the state archives as part of the digitization grant.

#### **D. Committee Reports/Recommendations**

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
  - a. Acceptance of September financial statements – Overview by Erica Davis  
IT WAS MOVED AND SECONDED TO APPROVE THE SEPTEMBER 2023 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
  - b. Approval of payments and disbursements  
IT WAS MOVED AND SECONDED TO APPROVE THE SEPTEMBER 2023 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
  - c. Treasurer's Report – Steve Blodgett
  - d. Audit updates – audits are complete at this time. Suggestions received in the audit process are being implemented.
2. Governance Committee Updates – Marv Kinney for Mark Brault
  - a. Resolution 2023-7 Appointing Agent to Receive Claims Against District Under 4.90 RCW  
IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2023-7 AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
3. Planning Committee – Wanda Briggs
  - a. Planning Committee Charter –The amended charter was circulated to the commissioners but was not included in the packet. It was decided that Heidi should review prior to Board approval. Moving this to another agenda.
  - b. Mon. Nov. 6, 12 p.m. – 2 p.m. – WSU tour and lunch – The commissioners are all invited to attend.
4. Adult Day Services – General Update: Rick Reil/Steve Blodgett  
Healthy financial situation and progressing in census.

#### **V. Executive Session**

#### **VI. COMMISSIONER COMMENTS**

#### **VII. Upcoming items –NONE**

#### **VIII. BOARD MEETINGS/EVENTS/EDUCATION**

Next Regularly Scheduled Board Meeting – Thursday, Nov. 30, 2023 @ 5:00 p.m.

**Close of Meeting – 5:57 pm**