

**Kennewick Public Hospital
District**

Thursday, Nov. 17, 2022 | Hybrid Meeting

5:00 PM

November Board meeting

MINUTES

Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Sheila Dunlop, Rick Reil, Lee Kerr, Heidi Ellerd, Nathan Burt, Salem Thompson

Absent (excused): Wanda Briggs

CALL TO ORDER

The District provided a link for parties to participate through Zoom. There were no participants from the public in attendance.

Commissioner Long called the meeting to order at 5:00 pm

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE OCTOBER MINUTES AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment – None

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – There was an event where Benton County announced its purchase of the Auburn hospital. No further details on a role for the District.

A couple of commissioners and Lee will be attending the AWPHD meeting this weekend with other Districts not running hospitals. Any commissioners wanting to provide input are encouraged to email it to Lee.

Lee has been in contact with the creditors trust to see what is holding up the completion of the bankruptcy. He will report back once a clear answer is available.

The election costs are high again this year. Lee has asked to pursue a reduction of those costs if available.

There was only one remaining lawsuit from when the District ran a hospital that has now been settled, and the costs associated are covered by the District's insurance.

2. Legal Report - Heidi Ellerd, Legal Counsel -
 - a. Updates – A billing error was discovered relating to the legal assistant hourly rate that was charged by KHKS&E to the District. This will be reconciled.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office occupancy update – The deBit building was toured and found suitable for the District's needs for both an office and public meeting space. The records

stored at the Spaulding office will be moved between now and January 2023 to the DeBit location.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Acceptance of Oct. financial statements – Overview by Nathan Burt
 - b. Approval of payments and disbursements
IT WAS MOVED AND SECONDED TO APPROVE THE OCTOBER 2022 FINANCIAL STATEMENTS AND PAYMENTS AND DISBURSEMENTS AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Treasurer’s Report – Steve Blodgett
 - d. 2021 Audits – update – With the Eide Bailly financial audit complete, the accountability audit is underway.
2. Governance Committee Updates – Gary Long
 - a. Resolution 2022-9 Local Government Investment Pool – There was a discussion on the Resolution.
IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-9 LOCAL GOVERNMENT INVESTMENT POOL. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Attorney compensation and agreement for legal services –
IT WAS MOVED AND SECONDED TO APPROVE THE AGREEMENT FOR LEGAL SERVICES AND FOR GARY LONG TO SIGN THE AGREEMENT. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Contractor agreement for Debbie Clark –
IT WAS MOVED AND SECONDED TO APPROVE THE CONTRACTOR AGREEMENT FOR DEBBIE CLARK AND HAVE GARY LONG SIGN THE AGREEMENT. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - d. 2023 Officers – Gary states the process should be reviewed. The commissioners who are attending the AWPMD meeting will quiz the other districts in attendance for their processes and bring back information for discussion.
3. Planning Committee – Wanda Briggs (excused) Marv Kinney reported on her behalf.
 - a. Ad hoc committee updates – One of the discussions was funding scholarships for the nursing programs at WSU and CBC through the Richmond Trust. Marv is gathering information on the process required, amounts, and selection. A meeting is scheduled with ADS to discuss collaboration. The last item being discussed is supporting the Grace Clinic’s dental program expansion.
4. Adult Day Services – General Update: Rick Reil – The ADS board will meet on November 30. Updates are taking place to their accounting software. A meeting took place to review and apply the adjustments from the audit.
5. Resolution 2022-10 Changing the location of regular meetings of the District effective January 2023 – The resolution also moves the December 2023 meeting date to avoid

the Christmas holiday.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-10
CHANGING THE MEETINGS OF THE DISTRICT TO THE DEBIT BUILDING.
ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

IV. Executive Session – NONE

V. COMMISSIONER COMMENTS

VI. Upcoming items –

VII. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, Dec. 22, 2022 @ 5:00p.m.

Close of Meeting