

**KENNEWICK PUBLIC HOSPITAL DISTRICT BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

Thursday, December 19, 2019

10 N. Washington Street, Kennewick, WA

COMMISSIONERS PRESENT:

Marvin Kinney, Gary Long, Steve Blodgett, Richard L. Reil, Wanda Briggs, Leonard Dreisbach, Mike McWhorter.

COMMISSIONERS EXCUSED: ALL PRESENT

EXECUTIVE AND CONTRACTORS: Lee Kerr, Salem Snowdy, Heidi Ellerd, Nathan Burt

CALL TO ORDER: 5:01 p.m.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda*

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

B. Public Comment –

Mr. Ken Mey signed up to speak. Asked for minutes from Oct. not posted online.

II. NEW BUSINESS:

A. Executive Report – Lee Kerr

Discussed some outstanding bankruptcy issues.

An update on the proposed recovery center project will be given during the Planning Committee's portion of the agenda.

B. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett, Finance Chair / Nathan Burt
 - a. November financial statements – The first payment to Ascension for the feasibility study is shown (refer to P&L). Most of the tax revenue has been received for the calendar year. Note, once the audit report is received, the beginning balances on some accounts may change. The question was brought up that if the District needs an extension with the state because we have not received the report from Eide Bailly, what would we need to do? Heidi Ellerd suggested we obtain something in writing from the state allowing an extension until we receive the report from Eide Bailey.

Steve will follow up.

Gary reported that a Medicaid bill was received this month, but was part of the bankruptcy and therefore not due by the District.

- b. Treasurer's Report: Talked about the State audit and status of the Eide Bailly audit
2. Planning Committee – Len Dreisbach and Lee Kerr. Both attended a goal setting meeting with the Benton Franklin Recovery Coalition. There is much enthusiasm for the proposed recovery center project.

Gary added that he and Lee met this month with the Franklin County Commissioners Clint Didier and Sherriff Raymond. There were positive comments and support for the proposed project. Commissioner Shon Small from Benton County was contacted by Clint Didier asking for a meeting with Lee and Gary and himself in advance of the Benton County Commission meeting. Mr. Small agreed and a meeting is scheduled before the end of this month. It is the goal to have the recovery center project on both Benton and Franklin County Commission agendas formally in January.

Lee added there is strong state support for and strong health care need present for detoxing infant care.

Meeting with Arculus and Ascension this week went well, identifying order of priority for services: detox and secure, inpatient and outpatient services, women and infant detox.

Rick mentioned retaining beds at the recovery center for women giving birth while not impacting beds for Trios. Lee made note of this for future discussions.

Gary expressed his thanks to Cindi Preszler for her role in helping this effort.

Paperwork for the DBA name of Two Rivers Health District is still in the process of being filed. Heidi will let the District know when it is approved. Once complete, the Planning Committee will prepare a publicity effort to announce the new name.

3. Adult Day Services – General Update, Rick Reil. The ADS board expressed gratitude for the opportunity to work with the District this year.

Steve Blodgett referred to the ADS budget document and commented on the revenues this year. The biggest change was to their expenses. The executive director Barb Edwards is being paid, which is new. There were also increased maintenance expenses.

A MOTION WAS MADE TO APPROVE THE ADS BUDGET FOR 2020 (AS REQUIRED PER ADS BYLAWS) DISCUSSION: STEVE AND RICK CONTINUED WITH AN OVERVIEW OF THE BUDGET DOCUMENT AND ANSWERED A FEW QUESTIONS. COPIES OF THE ADS BUDGET WILL BE EMAILED TO THE COMMISSIONERS. SECONDED. MOTION CARRIED.

4. Public Records Requests and Updates – Costs are up year to date, and there are still outstanding requests being handled.
5. Cancer Center Update – Wanda Briggs/Lee Kerr. There are still details to be worked out relating to the withdrawal. An appraiser is working on an appraisal and a report should be received next month. There will be further discussion on this matter at the next meeting.
6. Governance Committee Updates – Gary Long
A refund of rents has been received for the 805 S. Auburn property. Gary received a call from the landlord stating there was a refund and a check has been received.

- a. Administer Oaths of Office: Steve Blodgett, Wanda Briggs, Rick Reil*
Lee Kerr administered the oaths of office to the elected commissioners as a group.
- b. Appoint officers for 2020 – Motion to continue current officers for 2020*

MIKE MADE MOTION SINCE NO NEWLY ELECTED COMMISSIONERS THIS TERM
THAT THE OFFICERS REMAIN THE SAME FOR 2020. SECONDED. DISCUSSION:
NONE. MOTION CARRIED.

III. Executive Session – RCW 42.30.110 (1) (i) – Litigation or Potential Litigation* AND RCW 42.30.110 (1)(c) -minimum price real estate will be offered for sale .) FOR 30 minutes after a 5-minute break.

At 6:03 pm executive session started for 30 minutes.

OPEN FOR ACTION: At 6:33 pm came out of session.

MOTION TO AUTHORIZE LEE AND HEIDI TO BEGIN THE PROCESS OF OBTAINING
APPRAISALS TO DETERMINE VALUE OF THE BUILDING LOCATED AT 805 AND 807 S.
AUBURN. SECONDED. DISCUSSION: NONE. MOTION CARRIED.

IV. COMMISSIONER COMMENTS –

Rick reminded the board of the dinner next meeting; he will coordinate with Salem to order the dinner and arrange transport. Start time will be 4pm before the regular board meeting.
Mike McWhorter invited commissioners to his retirement party the first week of January.
Remaining commissioners and Lee wished all a great holiday season.

V. BOARD MEETINGS/EVENTS/EDUCATION:

A. Upcoming items – January meeting will include Dinner catered by China Café.

B. Next Regularly Scheduled Board Meeting – Thursday January 30, 2019 @ 5:00p.m.

ADJOURNMENT 6:50 pm

Gary Long, President

Marv Kinney, Secretary