

Kennewick Public Hospital District
Thursday, March 31, 2022 | Remote Meeting Via Zoom
5:00 PM
MINUTES

CALL TO ORDER Gary Long called the Meeting to order at 5:00 pm.

Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Wanda Briggs, Sheila Dunlop, Rick Reil, Nathan Burt, Heidi Ellerd, and Salem Thompson.

Excused: Lee Kerr

Due to the state of emergency and the Governor's proclamation relating to in-person public meetings, the Meeting was held with all parties participating remotely via Zoom. Commissioner Long called the Meeting to order at 5:00 pm after confirming that all parties were connected and could hear and participate in the Meeting.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items, meeting minutes for February 24, 2022

IT WAS MOVED AND SECONDED TO APPROVE THE FEBRUARY MINUTES AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

B. Public Comment: None.

A. Reports

1. Lee Kerr – Superintendent, General Update – Lee is on travel and his report is deferred until later in the meeting.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates – Still working on existing records requests.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. Records project update – Columbia Industries sold its records storage division to VRC. A new agreement between RCCH, the District, and VRC is in place for the work to continue.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Prepayments Policy Resolution 2022-4 – The resolution was read by Rick Reil.

RESOLUTION 2022-4 AUTHORIZING THE ISSUANCE OF WARRANTS AND ELECTRONIC TRANSACTIONS PRIOR TO BOARD OF COMMISSIONERS APPROVAL. IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-4. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- b. February financial statements – Overview by Nathan Burt
- c. payments and disbursements
- d. Treasurer’s Report – Steve Blodgett
- e. 2021 Audit – Eide Bailly engagement letter. Initial documents to begin the audit are being sent to Eide Bailly starting this month.

IT WAS MOVED AND SECONDED TO APPROVE FEBRUARY FINANCIAL STATEMENTS. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED

- 2. Governance Committee Updates – Gary Long
 - a. Editorial for the Tri-City Herald – The guest Op-Ed was a joint effort between Lee, Wanda and Gary and was published Sunday, March 27, 2022, Tri City Herald.
 - b. Community Health Needs Assessment - Wanda and Gary attended a remote meeting of the committee putting the assessment together.
 - c. 805/807 Auburn – This will be the subject of executive session.
- 3. Planning Committee – Wanda Briggs
 - a. General update – Conversations with Adult Day Services director went well. They have closed on their building and are looking to add a renter/renters to the space after a few improvements are made.
- 4. Adult Day Services – General Update Steve Blodgett / Rick Reil
 - a. Property purchase update

C. Executive Session– Minimum price at which real estate will be offered for sale RCW 42.30.110(1)(c).

The executive session was called at 5:30 pm for 20 minutes.

Members of the public in attendance were placed in the Zoom waiting room.

The meeting was opened back up to the public at 5:50 pm.

Members of the public were admitted back into the meeting.

The District is considering selling real estate for combined value over \$100,000 for both 805/807 Auburn and will publish notice. The board wishes to have a special meeting April 20, 2022, in regards to this matter.

AT 5:46 pm Gary Long called a second executive session for 5 minutes to further discuss the same matter.

Members of the public were placed in the zoom waiting room.

The meeting was opened back up to the public at 5:51 pm

Members of the public were admitted back into the meeting.

II. COMMISSIONER COMMENTS

A. Upcoming items

- 1. Planning Committee’s full commission Strategic Planning Retreat - date and details TBD

III. BOARD MEETINGS/EVENTS/EDUCATION:

Next Regularly Scheduled Board Meeting – Thursday, April 28, 2022 @ 5:00 p.m.

ADJOURNMENT 6:02 pm