

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

5:00 p.m. – Thursday, March 28, 2019

10 N. Washington Street, Kennewick, WA

COMMISSIONERS PRESENT:

Marvin Kinney, Mike McWhorter, Gary Long, Steve Blodgett, Leonard Dreisbach, Wanda Briggs

COMMISSIONERS EXCUSED: Richard L. Reil

EXECUTIVE AND CONTRACTORS: Leland (Lee) Kerr, Superintendent; Salem Snowdy, Heidi Ellerd, Nathan Burt

CALL TO ORDER

Gary Long, President, called the meeting to order at Adult Day Services at 5:00 p.m.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda*

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

B. Public Comment – None.

Gary Long gave clarification on public comment and procedures.

II. KPHD BUSINESS:

A. Executive Report – Lee Kerr

1. Met with John Solheim of RCCH for quarterly reconciliation and all went well. We have fulfilled that obligation of the Community Care Agreement. No indemnification claims or other expenses were identified. Gave John an update on mission and vision work and John is very supportive. Door is open as the District seeks to move forward. John is looking to form a community board of trustees and would like District input on that. Public records are becoming a larger expense in

time and cost than initially expected. One goal is to separate all District specific records that we would need from the medical records the hospital will need. More discussion and details to come.

2. Opportunity to partner with RCCH to co-sponsor Camp Trios diabetes education for kids, July, 2019. Participation would be to sponsor at \$10,000 level to match their \$10,000 with assurance that District would pay no more than that and RCCH would take care of any additional costs. They would like an answer from us sooner rather than later. Concern is finding sponsor in time if District is not available to provide support.

MOTION TO APPROVE DISTRICT SPONSORSHIP PARTICIPATION OF CAMP TRIOS FOR A TOTAL OF \$10,000. SECONDED. APPROVED. MOTION CARRIED.

3. Meeting space at RCCH's campus is currently not needed; however, the district will reserve the right to have meetings there in the future if needed.
4. Advisory board recommendations with RCCH.
5. Simmilink property update. This matter is now closed and off our books.
6. Update on meeting with the creditor's trust.
7. Lee will attend the April 25, 2019 regular board meeting via phone.
8. Attending the Association of Washington Hospital District's (AWPHD) CEO retreat in April. According to their executive director there are 44 total districts in the state, 14 do not have hospitals. Four major districts do not offer hospitals or ambulance services. Lee will bring back info and ideas from meetings and sessions. Reinstating dues will cost only \$1000 and will provide the district with valuable connections and assistance in moving forward.

III. NEW BUSINESS:

A. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett, Finance Chair/Nathan Burt
 - a. January and February Financial Statements and current balance statements. State report due May 30 for 2018, and 2017 report is also due. Taiya Anderson (from Nathan Burt's office) attended training to assist with preparing the reports. The budget for public records requests has been exceeded with more to come. Heidi let the board know there are several requests from a few individuals that are taking the bulk of the time. Records are located in several places and gathering the information from multiple places is taking time. As records are gathered, the District keeps copies (paper and or electronic) thus assisting with fulfillment of future requests.
 - b. Treasurer's Report: Status of Audits. Moving forward, no significant update.
2. Executive/Governance – Gary Long, President
 - a. Adult Day Services – General Update via minutes from past two months. Steve reported that outside lighting has been installed. New signage will be installed soon.
 - b. Open government meetings and records training due end of March- please print certificate upon completion.
 - c. Commissioners should file the Financial Disclosure (F-1) report with the PDC and the C-1 form applies to those up for election and another with the county early in May.

Wanda, and Rick are up for election and Steve will need to run since he was appointed, and needs to be elected in this cycle.

d. Reminder to use KenKPHD.com email address for all district communication.

e. Board retreat and special meetings are scheduled for April 3 and 24 from 10 a.m. to 2 p.m. @ Benton PUD Auditorium.

3. Website Committee – Rick Reil and Wanda Briggs.

a. Website is officially available to the public www.kenkphd.com The site was available at end of February, but no meeting was held. Media notices now include a link to the website.

4. Ad hoc Bylaws and Policy Committee – Marv, Mike, Gary

a. Review of proposed changes to bylaws including edits from legal counsel.

MOTION TO APPROVE BYLAWS AFTER CHANGING “CEO” TO
“SUPERINTENDENT”. SECONDED. NO FURTHER DISCUSSION. MOTION CARRIED.

B. Upcoming items

1. Board retreat and special meeting dates April 3 and 24 at Benton PUD Auditorium facilitated by Jeanne McPherson.

2. Lee: John Solheim, CEO, Trios/RCCH would like to attend next meeting to meet and greet with the commissioners.

IV. COMMISSIONER COMMENTS

Wanda: Has Lifepoint brought in a management team?

Lee: Yes. Team has been assembled and CFO will be installed soon. Greater coordination now with Lourdes including sharing services and supplies. Good news, the hospital is looking into onboarding 15 new physicians focusing on family medicine.

Wanda: Cancer center update. Negotiations continue and the current agreements stand till June and the District is still 1/3 owner.

Gary: Plaque for Marv with deep appreciation from all the board and Lee.

V. EXECUTIVE SESSION: RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency litigation or potential litigation to which the agency is or is likely to become a party or that the agency reasonably believes may be commenced against the agency.

5:49 p.m. Closed for Executive Session

6:26 p.m. Open for Action

MOTION TO AUTHORIZE LEE AND HEIDI TO MOVE FORWARD WITH ANY NEEDED ACTIONS IN REGARDS TO THE KENNEWICK IRRIGATION DISTRICT LIEN THAT IS ON REAL PROPERTY OWNED BY THE CREDITOR’S TRUST. SECONDED.
MOTION CARRIED.

VI. BOARD MEETINGS/EVENTS/EDUCATION:

A. Next Regularly Scheduled Board Meeting – Thursday April 25, 2019 @ 5:00 p.m.

ADJOURNMENT 6:29 p.m.

There being no further business, the meeting adjourned at 6:29 p.m.

Gary Long, President

Marv Kinney, Secretary