

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

Thursday, April. 29, 2021 | Remote Meeting Via Zoom

CALL TO ORDER Gary Long called the meeting to order at 5:00 pm.

Attendance: Gary Long, Steve Blodgett, Marv Kinney, Mark Brault, Wanda Briggs, Len Dreisbach, Lee Kerr, Heidi Ellerd, Nathan Burt, and Salem Thompson.

Due to the state of emergency and the Governor's proclamation relating to in-person public meetings, the meeting was held with all parties participating remotely via Zoom. Commissioner Long called the meeting to order at 5:00 pm, after confirming that all parties were connected and could hear and participate in the meeting.

Absent: Rick Reil has an excused absence.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- ~~Approval of the previous month's Board minutes~~ Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of the financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion.

The Board removed the minutes from the Consent Agenda.

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA EXCEPT FOR THE MARCH MINUTES. NO DISCUSSION MOTION CARRIED.

The correction to the March minutes was to change the Commissioner that will be running for election this year from Wanda Briggs to Steve Blodgett.

IT WAS MOVED AND SECONDED TO APPROVE THE MINUTES FOR MARCH 2021 AS CORRECTED. NO DISCUSSION MOTION CARRIED.

B. Public Comment - NONE

II. NEW BUSINESS:

A. Executive Report – Lee Kerr

The proposed recovery center discussion with LifePoint is ongoing. They have agreed to allow the District to provide treatment services without hindrance as long as no psychiatric hospital services are provided, which has never been the project's intent.

LifePoint has declined to offer services at the proposed center. Now the District will be vetting potential service providers.

Discussions have also continued with Benton County officials. A walk-through of the Auburn campus occurred this week, and both John Solheim and Tom Cinko (Trios facilities) attended.

On Friday, April 30, a Zoom meeting is scheduled with RI International, a potential service provider at the proposed recovery center, and some Benton County Commissioners hosted by the District.

Wanda asks if Lee has had discussions with Franklin County. Lee reported no recent direct contact had been made.

Gary stated he supports Lee's approach to the counties. There are no issues. The course is part of an overall plan of communication.

An update on the 805/807 Auburn property will be provided during the finance committee report.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. March financial statements – Overview by Nathan Burt. Addressing the unexpected Benton County election expense, Heidi states she spoke with the county auditor, and the costs were accurate and appropriately paid.
 - b. Treasurer's Report: 2020 Audit schedule and Eide Bailly agreement – Steve reported the engagement letter had been executed successfully. He expects work to begin in the next week or so.
 - c. 2019 State Accountability Audit - Exit conference completed – Successful exit conference. They were complimentary of the District's efforts and allowed for an every two years schedule. At that time, both years will be reviewed.
 - d. Recommendation to pay improvement assessment from the owner's association of the 805/807 properties \$11,808.94*

Lee discussed the proposed improvements and shared a photo in the Zoom to display the color palette chosen by the management group. The improvements will yield a more attractive facility to sell and likely to be reflected in the value. Lee has asked the brokers working on the appraisals to hold off until the improvements are made. Gary mentioned the options are paying the assessment or having a lien placed, so it calls for a motion to approve the expense.

- MOTION TO APPROVE THE PAYMENT OF THE ASSESSMENT FOR IMPROVEMENTS TO THE 805/807 AUBURN PROPERTY FOR \$11,808.94. SECONDED. NO FURTHER DISCUSSION. MOTION CARRIED.

2. Planning Committee – Wanda Briggs and Lee Kerr

Wanda stated the committee had a good meeting where Steve attended in place of Rick Reil. Wanda said she received the email from Gary with some suggestions for the committee's future agendas.

 - a. Communications intern recommendation
 - b. Recovery Center discussion – Lee provided a full update, no further comment.

3. Adult Day Services – General Update by Steve Blodgett
 - a. Plan to reopen June 1 has been presented by the staff and Executive Director. They are still making calls to support clients and are running with limited staff.

4. Governance Committee – Gary Long
 - a. Policy re: meetings during COVID – Gary thanked Heidi for preparing the policy for review and asked the commissioners to review and have a discussion and/or approval at the next meeting.

David Fritch from the management association provided information about the HOA at 805/807 Auburn.

5. Public Records Requests and Records Management – Heidi Ellerd and Salem Thompson. Nothing new to report.

III. EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(i) potential litigation*

At 6:05 pm executive session was called for 15 minutes. The public in attendance was placed in the Zoom waiting room.

The meeting re-opened at 6:20 pm - The public was admitted back to the meeting. No action was taken.

IV. COMMISSIONER COMMENTS –

Steve Blodgett reminds the commissioners the funds from the Richmond Trust are meant to be used for educational purposes. There are no restrictions, but the proposed communications internship from WSU would be a good use of those funds.

Len Dresisbach echos his agreement to Steve's comments. He also states being pleased with the progress on the potential recovery center.

Mark Brault said he is pleased with the progress toward the proposed recovery center.

Marv Kinney asked about occupancy at the Spaulding building for future meetings. Lee Kerr states that should not be an issue when the Commission starts to meet in person and this will likely not be in May.

Gary Long says the May meeting will be held via zoom.

V. BOARD MEETINGS/EVENTS/EDUCATION:

Next Regularly Scheduled Board Meeting – Thursday, May 27, 2021, @ 5:00 pm.

ADJOURNMENT 6:28 pm.