

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

5 p.m. – Thursday, April 25, 2019

10 N. Washington Street, Kennewick, WA

COMMISSIONERS PRESENT:

Marvin Kinney, Mike McWhorter, Gary Long, Leonard Dreisbach, Wanda Briggs, Richard L. Reil

COMMISSIONERS EXCUSED: Steve Blodgett

EXECUTIVE AND CONTRACTORS: Leland (Lee) Kerr, Superintendent (via phone); Salem Snowdy, Heidi Ellerd, Nathan Burt

CALL TO ORDER

President Gary Long called the meeting to order at 5:01 p.m.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda*

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

B. Public Comment - NONE

II. KPHD BUSINESS:

Preliminary Agenda noted Special Guest John Solheim as speaker, however, Mr. Solheim did not attend the meeting.

A. Executive Report – Leland (Lee) Kerr – via phone

1. Update on AWPHD retreat. The CEO retreat was valuable and allowed Lee to network with other PHD Superintendents and learn valuable information that will help this District going forward.

2. Ongoing work with Creditor's Trust. All is proceeding as expected. Updates will be provided by the bankruptcy attorney's office.
3. Public records requests and budget impact. Both the District attorney's office and contractor Salem Snowdy's hours have increased this month with more hours expected to satisfy existing requests.
4. Camp Trios co-sponsorship. The payment was authorized at the last board meeting and the District will cooperate with Trios' marketing department for any promotional materials that we can post on our website or release in other appropriate ways.
5. Cancer Center meeting update. The most recent meeting was cancelled, and more information about the changes taking place will come later.

III. NEW BUSINESS:

A. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett, Finance Chair/Nathan Burt
 - a. March Financial Statements and current balance statements. Nathan reported the increase in the expense for public records requests. Heidi mentioned the bankruptcy attorney's office has been providing some records to the District to help fulfill some of the requests. The main concern is that the records are located at many different locations, RCCH, Foster Pepper, in our possession, etc. Care is being taken to store these records for ease of retrieval once we obtain them. This is a continuous effort by all parties working to fulfill requests.
 - b. Treasurer's Report: Status of Audits. With Steve absent, Gary reported that all work is proceeding as planned. Steve has done a great service to the District and commissioners by handling things himself and asking for emails and letters provided by the State in lieu of physical meetings, saving thousands of dollars.
 - c. Resolution 2019-2 establishing bank accounts for the District Resolution was read by Rick. This resolution establishes the District's current bank accounts.

IT WAS MOVED AND SECONDED TO ADOPT THE RESOLUTION ESTABLISHING BANK ACCOUNTS FOR THE DISTRICT AS PRESENTED. NO DISCUSSION. MOTION CARRIED.
 - d. Discussion regarding a Resolution that is needed to allow the District to move funds that are now the property of RCCH from the Local Government Investment Pool to the District's bank account then to RCCH. This is pursuant to the Master Asset Purchase Agreement. Resolution will be presented at the next meeting.
2. Executive/Governance – Gary Long, President

- a. Adult Day Services – General Update, Michael Porter. Updated provided by Rick Reil, ADS board president. Michael Porter has retired from Trios and will be retiring from ADS. The business is good as reflected in the financials and report provided. ADS is pleased with their rebranding efforts and is eager to keep open communication with the commissioners on future plans for a new mission and vision.
 - b. Board Retreat/Planning Committee work – Special thanks to Jeanne McPherson who did a professional and excellent job of active facilitation. The Planning Committee is officially asked to start meeting. Members are: Len, Wanda, and Rick. Gary appointed Len as the chair. Their task will be to polish the work done in the retreat sessions and provide recommendations to the board for formal adoption of new Mission, Vision, and Values statements as well as work to make recommendations to the board for opportunities that exist to fulfill that mission within the constraints of the Community Care Agreement.
 - c. Filing C-1 for upcoming elections. All commissioners are encouraged to file in a timely manner.
- 3. Ad hoc Bylaws and Policy Committee
 - a. Work continues. Goal is to have updated policies ready to review in May for adoption at the June meeting.

IV. COMMISSIONER COMMENTS

- 1. Gary expressed satisfaction with the board retreat process as did others.
- 2. Wanda provided an update on the Cancer Center meeting. Concern was expressed that since the District is 1/3 owner, we need to stay abreast of the outcomes of the next meetings being held in May and June.

V. BOARD MEETINGS/EVENTS/EDUCATION:

- A. Next Regularly Scheduled Board Meeting – Thursday May 30, 2019 @ 5:00 p.m.**

ADJOURNMENT

There being no further business, the meeting adjourned at 6:17 p.m.

Gary Long, President

Marv Kinney, Secretary