



Two Rivers

HEALTH DISTRICT

KENNEWICK PUBLIC HOSPITAL DISTRICT

Board of Commissioners
Regular Meeting Packet
Thursday, August 27, 2026
Hybrid Meeting
5:00 pm
via Zoom and in person at:

Trios Care Center at Vista Field
521 N. Young Street, Kennewick, WA 99336

Kennewick Public Hospital District
Kennewick, Benton County, Washington

Consent Agenda

August 27, 2026

All Materials under the Consent Agenda are considered routine by the Board of Commissioners and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. An item may be removed from the Consent Agenda and considered separately if the board members or the public desire further discussion.

1. Approval of Minutes:
Meeting Minutes, July 30, 2026

Kennewick Public Hospital District
Thursday, August 27, 2026 | Hybrid Meeting
5:00 PM
AGENDA

I. Regular District Business:

- A. Approval of Consent Agenda**
- B. Declare any known or perceived Conflicts Of Interest**
- C. Public Comment**

II. REPORTS/BUSINESS:

- A. Lee Kerr – Superintendent, General Update**
- B. Legal Report - Heidi Ellerd, Legal Counsel**
- C. Administrative Report, Salem Thompson**
- D. Committee Reports/Recommendations**
 - 1. Finance Committee – Spencer Harris/Erica Davis
 - a. Draft July 2026 Financials for information only– Erica Davis
 - b. Treasurer’s Report – Spencer Harris
 - 2. Governance Committee Updates – Mark Brault
 - a. General update
 - b. Proclamation of Purple Heart District*
 - c. Plaque for CVCR entrance
 - 3. Planning Committee – Wanda Briggs
 - a. General update
 - 4. Adult Day Services – Wanda Briggs
 - a. General update

III. COMMISSIONER COMMENTS

IV. Upcoming items – NONE

V. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, Sept. 24 2026 @ 5:00 p.m.

Close of Meeting

Kennewick Public Hospital District
Thursday, July 30, 2026 | Hybrid Meeting
5:00 PM
MINUTES

Attendance: Mark Brault, Spencer Harris, Gary Long, Wanda Briggs, Shannon Phipps, Marv Kinney, Rick Reil, Lee Kerr, Erica Davis, Heidi Ellerd, Salem Thompson

I. Regular District Business:

A. Approval of Consent Agenda –

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA INCLUDING MINUTES FROM THE JUNE 25, 2026 REGULAR MEETING. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Declare any known or perceived Conflicts Of Interest – None declared.

C. Public Comment - NONE

II. REPORTS/BUSINESS:

A. Lee Kerr – Superintendent, General Update
Lee had nothing new to report.

B. Legal Report - Heidi Ellerd, Legal Counsel –
Heidi reported on a records request received from Smart Procure that she is working on. She also advised of her planned absence for the August 27, 2026, meeting.

C. Administrative Report, Salem Thompson – Nothing new to report.

D. Committee Reports/Recommendations

1. Finance Committee – Spencer Harris/Erica Davis

- a. Overview of May and June 2026 Financials – Erica Davis provided an overview of the information.
- b. Acceptance of May and June 2026 Financial statements

IT WAS MOVED AND SECONDED TO APPROVE THE MAY AND JUNE 2026 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- c. Approval of May and June 2026 payments and disbursements

IT WAS MOVED AND SECONDED TO APPROVE THE MAY AND JUNE 2026 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

d. Treasurer's Report – Spencer Harris

Spencer stated the committee is still working on combining two policies and expects to bring them to the full commission soon.

2. Governance Committee Updates – Mark Brault

- a. General update

b. Designation of Purple Heart District Status –

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2026-6. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

Gary Long mentioned the provision in the resolution to have an annual proclamation.

3. Planning Committee – Wanda Briggs

- a. General update – There was no meeting in June.

4. Adult Day Services – Wanda Briggs

- a. General update

The recent board meeting was productive and financial reports were reviewed. Spencer Harris reported the ADS financials showed good revenue and census was back to a 2019 high for the month. The parking lot project is underway and is due to be completed in early August. The annual client event was well attended.

The ADS board approved Salem Thompson's employment contract, extending it from a one year to a two year contract. She was also awarded a 2% increase in salary to align with the increases all employees received previously.

III. COMMISSIONER COMMENTS

IV. Upcoming items – NONE

V. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, August 27, 2026 @ 5:00 p.m.

Close of Meeting 5:40 pm

Management Reports

Kennewick Public Hospital District
For the period ended July 31, 2026

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Prepared by
GFG Accounting Services

Prepared on
August 17, 2026

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These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. Additionally, management has chosen to omit formal notes to these interim monthly financial statements. However, district leadership have provided explanations on select accounts below.

Financial Statement Explanation of Terms

The District's Financial documents use bookkeeping and accounting terms and phrases that have the following meanings:

Account 200 Community Care Agreement under the "Cost of Goods Sold" Section—This section represents the accounting software category designated for payments required by the Community Care Agreement to RCCH Trios to provide healthcare services which include charity care, reimbursements and on-going hospital operations.

Account 1020 Health Initiative Fund—Funds held to pursue other unmet healthcare needs in the District. These funds originated from the sale of Lifepoint's interest in the Tri-City Cancer Center. Lifepoint donated the proceeds of the sale to the District. Lifepoint Health, Inc. owns and operates Trios Hospital.

Account 1055 Local Government Investment Pool Account—The Local Government Investment Pool (LGIP) is a voluntary investment vehicle operated by the State Treasurer. Over 530 local governments have participated in the pool since it was started in 1986 to provide safe, liquid, and competitive investment options for local government pursuant to RCW 43.250. The LGIP lets local governments use the State Treasurer's resources to safely invest their funds while enjoying the economies of scale available from a \$15-26 billion pooled fund investment portfolio. LGIP's investment objectives are, in priority order: 1) safety of principal, 2) maintaining adequate liquidity to meet cash flows, and 3) providing a competitive interest rate relative to other comparable investment alternatives. LGIP offers 100% li <https://www.tre.wa.gov/wp-content/uploads/LGIP-Investment-Policy-December-2018-1.pdf>quidity to its participants and as such is classified as a 'Cash Equivalent' on the District's balance sheet. LGIP investment guidelines are spelled out in the LGIP Investment Policy found at <https://www.tre.wa.gov/wp-content/uploads/LGIP-Investment-Policy-December-2018-1.pdf>.

Account 1056 LGIP-Restricted Funds L&I Claims – Funds held to stay in compliance with state laws. \$500,000 is reserved for L&I self-insurance purposes.

Account 2001 Richmond Trust Account—This is a Legacy Trust with an income interest donated to the District by Mrs. Richmond. Baker Boyer Bank acts as the trustee.

Statement of Activity With Year to Date

July 2026

		Total
	Jul 2026	Jan - Jul, 2026 (YTD)
REVENUE		
100 Property Tax Revenue	6,505.81	1,023,396.34
109 Other Revenue		5,587.15
110 Grant Income		5,028.00
Total Revenue	6,505.81	1,034,011.49
COST OF GOODS SOLD		
200 Community Care Agreement	5,204.65	818,717.08
Total Cost of Goods Sold	5,204.65	818,717.08
GROSS PROFIT	1,301.16	215,294.41
EXPENDITURES		
301 Health Initiative Contributions		2,500.00
303 Scholarship Contributions		24,200.00
305 Bank Fees	104.86	755.54
315 Commissioner Mtg Stipend	2,150.77	19,486.46
320 Facilities Expense		
323 Utilities	55.00	385.00
Total 320 Facilities Expense	55.00	385.00
326 Insurance		269.50
330 Legal and Professional		
331 Attorney Fees	280.00	4,171.75
332 Accounting	2,018.54	12,298.54
335 Administrative Support	3,000.00	20,500.00
336 Other Professional Fees	1,585.88	10,947.34
Total 330 Legal and Professional	6,884.42	47,917.63
340 Office Expenses	218.14	3,675.58
342 Public Records Request	130.00	3,885.00
343 Records Management	1,100.00	13,650.85
360 Superintendent Compensation	3,300.00	23,100.00
Total Expenditures	13,943.19	139,825.56
NET OPERATING REVENUE	-12,642.03	75,468.85
OTHER REVENUE		
900 Richmond Trust Income	3,948.12	12,116.45
940 Unreal. Gain (Loss) Investments	-12,717.96	26,305.16
960 Interest and Dividend Income	6,410.54	41,300.62
Total Other Revenue	-2,359.30	79,722.23
NET OTHER REVENUE	-2,359.30	79,722.23
NET REVENUE	\$ -15,001.33	\$155,191.08

Statement of Financial Position

As of July 31, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 US Bank Checking 4037	105,449.67
1020 Health Initiative Reserves 2765	2,000.00
1030 US Bank 6221	100.00
1050 Cash Equivalents	
1055 Local Government Investment Pool	740,393.36
1056 LGIP-Restricted Funds Insurance	500,000.00
Total 1055 Local Government Investment Pool	1,240,393.36
Total 1050 Cash Equivalents	1,240,393.36
Total Bank Accounts	1,347,943.03
Accounts Receivable	
1300 Accounts Receivable	25,944.00
Total Accounts Receivable	25,944.00
Other Current Assets	
1105 Tax Receivable	705.00
Total Other Current Assets	705.00
Total Current Assets	1,374,592.03
Other Assets	
2001 Richmond Trust (Restricted)	667,439.60
Total Other Assets	667,439.60
TOTAL ASSETS	\$2,042,031.63
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 Accounts Payable	5,614.65
Total Accounts Payable	5,614.65
Credit Cards	
2024 U.S. Bank CC (4195)	273.14
Total Credit Cards	273.14
Total Current Liabilities	5,887.79
Total Liabilities	5,887.79
Equity	
3200 Net Position	970,228.01
3210 Restricted - Expendable	341,000.00
3220 Restricted - Expendable Richmond Trust	569,724.75
Net Revenue	155,191.08
Total Equity	2,036,143.84
TOTAL LIABILITIES AND EQUITY	\$2,042,031.63

Statement of Cash Flows - Last Month

July 2026

	Total
OPERATING ACTIVITIES	
Net Revenue	-15,001.33
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1300 Accounts Receivable	-25,944.00
2020 Accounts Payable	-681,957.83
2024 U.S. Bank CC (4195)	-82.58
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	-707,984.41
Net cash provided by operating activities	-722,985.74
INVESTING ACTIVITIES	
2001 Richmond Trust (Restricted)	38,278.06
Net cash provided by investing activities	38,278.06
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	-684,707.68
	2,032,650.71
CASH AT END OF PERIOD	\$1,347,943.03

Check Detail

July 2026

Date	Transaction Type	Num	Name	Memo/Description	Cir	Amount
1010 US Bank Checking 4037						
07/01/2026	Expenditure		U.S.Bank CC (4195)	ACH Debit(s)	R	-355.72
				ACH Debit(s)		-355.72
07/02/2026	Expenditure		Bill.com	To establish account for GFG Financial	R	-0.79
				To establish account for GFG Financial		0.79
07/09/2026	Bill Payment (Check)		Ellerd, Hultgrenn & Dahlhauser, 1823 LLP		R	-391.50
						-391.50
07/09/2026	Bill Payment (Check)		1824 Advantage IT		R	-909.57
						-909.57
07/09/2026	Expenditure		Rick Reil	ACH Debit(s)	R	-161.00
				ACH Debit(s)		161.00
07/09/2026	Expenditure		EFT Payments (See Detailed List)			-9,389.77
				ACH Debit(s)	R	-9,389.77
				W. brings, M. Brault, S. Harris, M. Kinney, G. Long		1,989.77



Date	Transaction Type	Num	Name	Memo/Description	Cir	Amount
				S. Snowdy		3,000.00
				L. Kerr		3,300.00
				D. Clark		1,100.00
07/14/2026	Expenditure		US Bank	Miscellaneous Fee(s)	R	-96.31
				Miscellaneous Fee(s)		96.31
07/20/2026	Bill Payment (Check)	1825	Trios Health - V		C	-687,180.98
						-687,180.98
07/21/2026	Expenditure		GFG Financial Services	ENTRY DESCRIPTION: Bill.com COMPANY ID: 1204895317 COMPANY NAME: GFG Financial LL SEC CODE: CCD	R	-2,018.54
				ENTRY DESCRIPTION: Bill.com COMPANY ID: 1204895317 COMPANY NAME: GFG Financial LL SEC CODE: CCD		2,018.54

Transaction Report - US Bank Credit Card

July 2026

Date	Transaction Type	Num	Adj	Name	Memo/Description	Account	Split	Amount	Balance
U.S. Bank CC (4195)									
Beginning Balance									355.72
07/01/2026	Expenditure		No	U.S.Bank CC (4195)	ACH Debit(s)	2024 U.S. Bank CC (4195)	1010 US Bank Checking 4037	-355.72	0.00
07/02/2026	Credit Card Expenditure		No	Adobe		2024 U.S. Bank CC (4195)	340 Office Expenses	21.75	21.75
07/20/2026	Credit Card Expenditure		No	Microsoft Office		2024 U.S. Bank CC (4195)	340 Office Expenses	176.80	198.55
07/20/2026	Credit Card Expenditure		No	Microsoft Edge		2024 U.S. Bank CC (4195)	340 Office Expenses	19.59	218.14
07/21/2026	Credit Card Expenditure		No	Spectrum		2024 U.S. Bank CC (4195)	323 Facilities Expense:Utilities	55.00	273.14
Total for U.S. Bank CC (4195)								\$ -82.58	
TOTAL								\$ -82.58	

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Contractor Payment Register Report

Kennewick Public Hospital District



Pay Period From 06/01/2026 to 06/30/2026, Pay Date: 07/10/2026, Payment # 13

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
9	Mark C Brault	322.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	322.00	
2	Wanda Briggs	483.00	0.00	0.00	0.00	57.77	0.00	540.77			
11	Debra L Clark	1,100.00	0.00	0.00	0.00	0.00	0.00	1,100.00			
13	Spencer D Harris	483.00	0.00	0.00	0.00	0.00	0.00	483.00			
3	Leland Kerr	3,300.00	0.00	0.00	0.00	0.00	0.00	3,300.00			
4	Marv Kinney	322.00	0.00	0.00	0.00	0.00	0.00	322.00			
5	Gary Long	322.00	0.00	0.00	0.00	0.00	0.00	322.00			
8	Salem Snowdy	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00			
Payment Totals :		9,332.00	0.00	0.00	0.00	57.77	0.00	9,389.77			
State Summary											
		State	Compensation	Tax Withheld	YTD Tax						

Contractor Payment Register Report

Kennewick Public Hospital District



Pay Period From 06/01/2026 to 06/30/2026, Pay Date: 07/10/2026, Payment # 11

#	Contractor Name	Compensation	Federal Tax	YTD	State	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
7	Rick Reil	161.00	0.00	0.00		0.00	0.00	0.00	0.00	161.00	
Payment Totals :		161.00	0.00	0.00		0.00	0.00	0.00	0.00	161.00	
State Summary											
		State	Compensation	Tax	Withheld	YTD Tax					

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**PROCLAMATION RECOGNIZING AND HONORING
PURPLE HEART RECIPIENTS**

WHEREAS, the Board of Commissioners of Kennewick Public Hospital District No. 1 adopted Resolution 2026-6 declaring Kennewick Public Hospital District No. 1 as a Purple Heart Hospital District; and

WHEREAS, Kennewick Public Hospital District No. 1 has a tradition of recognizing and honoring the bravery of those who have defended our freedoms; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of our nation's military personnel who served have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many military personnel have given their lives or have been wounded while serving in the military; and

WHEREAS, Kennewick Public Hospital District No. 1 seeks to remember and recognize veterans, including those who are recipients of the Purple Heart Medal; and

WHEREAS, the James E. Rosselot Post #5785 of the Veterans of Foreign Wars, Kennewick, Washington, represents and advocates for veterans in the community of Kennewick and the Tri-Cities.

NOW THEREFORE, the Commissioners of Kennewick Public Hospital District No. 1 do hereby proclaim the month of August to be Purple Heart Month, honoring the service and sacrifice of our nation's military personnel wounded or killed while serving to protect our freedoms, and also honoring the James E. Rosselot Veterans of Foreign Wars Post 5785 in recognition of its service to the veterans in our community.

ADOPTED this 27th day of August 2026.

KENNEWICK PUBLIC HOSPITAL DISTRICT, BENTON COUNTY, WASHINGTON

Mark Brault, President & Commissioner

Richard Reil, Commissioner

Spencer Harris, Commissioner

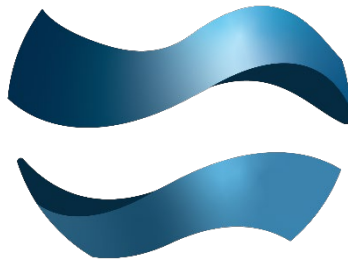
Wanda Briggs, Commissioner

Marv Kinney, Vice President & Commissioner

Shannon Phipps, Commissioner

Gary Long, Commissioner

ENTER TO HEAL
SUPPORTING RECOVERY FOR ALL



Kennewick Public Hospital District Commissioners

April 2026

Mark Brault

Wanda Briggs

Rick Reil

Marv Kinney

Gary Long

Spencer Harris

Shannon Phipps, DO