

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
AGENDA**

Thursday, June 24, 2021, | Remote Meeting Via Zoom

CALL TO ORDER Gary Long called the meeting to order at 5:00 pm.

Attendance: Gary Long, Steve Blodgett, Marv Kinney, Wanda Briggs, Len Dreisbach, Rick Reil, Lee Kerr, Heidi Ellerd, Nathan Burt, and Salem Thompson.

Excused: Mark Brault

Due to the state of emergency and the Governor's proclamation relating to in-person public meetings, the meeting was held with all parties participating remotely via Zoom. Commissioner Long called the meeting to order at 5:00 pm after confirming that all parties were connected and could hear and participate in the meeting.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items:

- Approval of the previous month's Board minutes
- Acceptance of the financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

IT WAS MOVED AND SECONCED TO EXCUSE MARK BRAULT'S ABSENCE FROM THE MEETING. NO DISCUSSION. MOTION CARRIED.

B. Public Comment - NONE

I. NEW BUSINESS:

A. Executive Report – Lee Kerr

Lee provided an update of recent activities and meetings surrounding the proposed recovery center efforts. Including discussions with John Solheim from Trios/LifePoint, Benton County Commissioners, and a member of the Benton County Recovery Coalition via a visit to RI International's headquarters in Arizona. Two sites were visited, in Phoenix and Tucson.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. May financial statements – Overview by Nathan Burt.
 - b. Treasurer's Report: Update on 2020 Financial Audit – The process is going well with Eide Bailly. Nathan's office has been supporting the work.
 - c. Propose EFT payments instead of checks – The finance committee is working on an official Electronic Funds Transfer payments policy. If any commissioner would rather receive paper checks, that will be an option. Making this change would make it simpler for all. Getting on a regular schedule is also desired, having payments submitted and approved by the first of the month.
 - d. D&O Insurance update – Not discussed.
2. Planning Committee
 - a. Communications intern update (Wanda) – Brad is working on the FAQ section. The commissioner bios are nearly complete.
Wanda is gathering quotes for the website and asks for those on the board to assist with that effort.
Rick reported ADS' efforts in reopening and serving clients after being closed for over a year. The building adjacent to ADS may be available for additional services and was toured by the ADS board. No plans to use the space are being considered at this current time.
 - b. 805/807 Auburn update – Will be discussed during Governance.
 - c. Spaulding building occupancy – Discussed below
3. Adult Day Services – General Update Rick Reil or Steve Blodgett – Discussed under Planning.
4. Governance Committee
 - a. Letter of appreciation for contribution from Ascension Health with all commissioner's signatures. Lee will draft the letter, and Salem will circulate it for signature,
 - b. Auxiliary request for space – The Auxiliary has been asked to leave the Hospital space and asked the District for space. Initially, the 807 space was being considered. However, upon viewing the suite this week, there was evidence of non-forced break-ins and trash in the space. The Kennewick Police were called and alerted. It is suggested to have a locksmith add deadbolts all around on both 805/807 suites to secure the space. It is agreed to allow the Auxillary to use the area at 807.

MOTION TO GET A LOCKSMITH TO IMMEDIATELY CHANGE THE LOCKS ON THE 805/807 AUBURN BUILDING PURSUANT TO RCW 39.04.280(D)(C)–
SECONDED. NO DISCUSSION. MOTION CARRIED. A RESOLUTION WILL BE PRESENTED AT THE NEXT MEETING.

 - c. Policies of the District – The policies have been under review, and a few additional ones are desired. Heidi, Steve, and Salem will coordinate to review and bring to the commisioners for approval in the next month.
5. Legal – Heidi Ellerd
 - a. Future in-person commission meetings – The Governor's office will likely issue a new proclamation on in-person meetings. Heidi will address at the next meeting.
6. Administrative Items - Salem Thompson

- a. WA State Archives records Grant application – Submitted today for the total available amount of \$20,000. Awards will be announced on September 27. If awarded, the funds would be used to address CI records, transfer records to the State Archives, and thoroughly review the District's current systems.

II. COMMISSIONER COMMENTS

III. BOARD MEETINGS/EVENTS/EDUCATION:

Next Regularly Scheduled Board Meeting – Thursday, July. 29, 2021, @ 5:00 p.m.

ADJOURNMENT – 6:25 pm