

**KENNEWICK PUBLIC HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
BOARD MEETING
MINUTES**

5 p.m. – Thursday, June 27, 2019

10 N. Washington Street, Kennewick, WA

CALL TO ORDER

President Gary Long Called the meeting to order at 5:00 p.m.

COMMISSIONERS PRESENT:

Marvin Kinney, Mike McWhorter, Gary Long, Richard L. Reil, Wanda Briggs, Leonard Dresibach (via phone).

COMMISSIONERS EXCUSED:

Steve Blodgett

EXECUTIVE AND CONTRACTORS: Leland (Lee) Kerr, Superintendent; Salem Snowdy, Dan Hultgrenn (for Heidi Ellerd), Nathan Burt

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda*

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month's Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

B. Public Comment

Mr. Scott Carpenter of 2923 S. Yew Kennewick, WA signed up to speak. Gary, Mike, and Lee offered some assistance by pointing him to the website to download and review the Community Care Agreement for most of the answers he was looking for. He does not have a computer or an email address. He accesses the internet via the public library. He also had a request for the original ballot language that created the District. He wanted to make a public record request verbally, and Lee Kerr advised him to connect with Heidi's office or Salem to fill out a form so that exactly what he wanted could be determined. He requested that the minutes from the Board meetings be placed online. The Commissioners indicated they would discuss this at a later date as the District is not required to post minutes online.

II. KPHD BUSINESS:

A. Executive Report – Lee Kerr – attending in person.

1. Creditor's Trust update

- a. Consider Loan from ADS and purchase of Tax Revenue Allocation from Creditor's Trust.*

A brief recap of the Creditor's Trust negotiation and meeting with Adult Day Services was provided. The following motions were made:

1. MOTION TO ACCEPT A LOAN FROM ADS OF \$325,000.00 WITH INTEREST AT 6% PER ANNUM WITH PAYMENTS AMORTIZED OVER 10 YEARS, PAID QUARTERLY FOR 5 YEARS, WITH THE OPTION TO PAY THE BALANCE IN FULL OR EXTEND THE NOTE FOR AN ADDITIONAL 5 YEARS WITH INTEREST BEING ADJUSTED AT THAT TIME TO CURRENT MARKET RATE, BUT NO LOWER THAN 6% PER ANNUM AND NOT GREATER THAN 8% PER ANNUM, WITH THE NOTE BEING SECURED BY THE TAX REVENUE ALLOCATION, AND AUTHORIZING THE PRESIDENT TO SIGN DOCUMENTS TO IMPLEMENT THE LOAN WITH FORMS APPROVED BY THE DISTRICT'S ATTORNEY.

SECONDED. DISCUSSION FOLLOWED WITH FURTHER EXPLANATIONS FROM LEE ON THE INTEREST RATE JUSTIFICATION. RICK REIL ALSO COMMENTED THERE WAS SOME LIVELY DISCUSSION AT THE ADS MEETING, BUT SUPPORT AND APPROVAL WAS GIVEN TO PROCEED.

MOTION CARRIED. RICK REIL ABSTAINED FROM THE VOTE.

2. MOTION TO APPROVE THE PURCHASE OF TAX REVENUE ALLOCATION FROM THE CREDITOR'S TRUST FOR \$325,000.00, AND TO AUTHORIZE THE PRESIDENT TO SIGN DOCUMENTS TO IMPLEMENT THE LOAN IN A FORM APPROVED BY THE DISTRICT'S ATTORNEY.

SECONDED. NO DISCUSSION.

MOTION CARRIED. RICK REIL ABSTAINED FROM THE VOTE.

III. NEW BUSINESS:

A. Committee Reports/Recommendations

1. Finance & Audit – Steve Blodgett (absent) Finance Chair and VP/Nathan Burt
 - a. May Financial Statements and current balance statements.

Nathan provided an updated financial forecast (not sent in advance of the meeting). Items of note were audit invoices have not been received or posted and public records request costs are up 300% over budget due to extra time required to fulfill requests.

- b. Treasurer's Report: Status of Audit. As noted by Nathan, invoices have not been received, but are anticipated any time.
2. Executive/Governance – Gary Long, President
 - a. Ad hoc Bylaws and Policy Committee –further time to review is needed for legal counsel and for the Commission. This will be deferred to a later meeting.

3. Adult Day Services – General Update, Rick Riel – Michael Porter’s retirement is official and the new executive director is in place. It was a smooth transition. It would be good form for the Board to provide a gift certificate of recognition and a resolution honoring Michael Porter’s service. Rick will work with Salem to arrange and the gift certificate will be purchased from the Sunshine Fund.
4. Cancer Center Update – Wanda Briggs – The board meeting was held and there is still no clear direction on the future of the cancer center. There has been communication with all parties and more information will be shared once decisions are made. At this time the deadline for a decision will be end of July 2019.
5. Planning Committee – Rick Reil –
 - a. Detox center meeting – Community stakeholder partners including Sheriff Jerry Hatcher and members from the Benton Franklin Recovery Coalition met and had great discussions on both the unmet need of a detox center for this region and the District’s unique capacity to assist in meeting that need due to it’s structure for receiving grants and loans etc. Of particular note was the use of the Auburn Women and Children’s Hospital campus to house the detox center. Such a plan would benefit all parties involved and the community at large. Things are moving quickly and more details will be shared as they develop and recommendations brought to the board. This will be a continuing effort by this committee.
 - b. DBA name, Logo and mission statement – Gary proposed a logo and will send it to Rick for digital optimization. The DBA Name of Two Rivers Health has not been secured or properly researched. Follow up is needed by Lee or Heidi on this.
7. Public Records Requests Updates – Heidi was not present, so no report was given.

B. Upcoming items

1. Camp Trios July 23,24, 25.

IV. COMMISSIONER COMMENTS

Rick: Happy to see the District’s involvement in meetings pertaining to a detox center initiative.
 Mike: Knee replacement at Trios went well, can not speak highly enough of the care and great experience he had while there. Also, glad to see the District moving ahead with some purpose.
 Wanda: Shared article on recent happenings with Epic from the Modern Health Care website. Also expressed concern over the cancer center’s situation and noted that there may be an opportunity to consider if the survivor program is discontinued. The survivor program going away could be considered an unmet healthcare need.

V. BOARD MEETINGS/EVENTS/EDUCATION:

- A. Next Regularly Scheduled Board Meeting – Thursday July 25, 2019 @ 5:00 p.m.**
- B. Next Badger Club meeting July 25 is on the opioid crisis, consider attending.**

ADJOURNMENT

There being no further business the meeting was adjourned at 5:47 p.m.

Gary Long, President

Marv Kinney, Secretary