

Kennewick Public Hospital District
Thursday, July 31, 2025 | Hybrid Meeting
5:00 PM
MINUTES

Attendance: Mark Brault, Wanda Briggs, Marv Kinney, Spencer Harris, Rick Reil, Gary Long, Lee Kerr, Erica Davis, Heidi Ellerd, Salem Thompson.

Absent: Shannon Phipps

I. District Business:

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE ITEMS ON THE CONSENT AGENDA INCLUDING MEETING MINUTES FROM THE JUNE 26, 2025 MEETING. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Declare any known or perceived Conflicts Of Interest with agenda items –

No conflicts of interest were declared.

C. Public Comment – None.

II. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update
Lee reported on recovery center efforts. The Benton Franklin Behavioral Health Advisory Council has a new president. There is an opening on the council, but it is unknown on how it is being filled.
Lee is still working on setting a tour for the commissioners.
Wanda asks if the bankruptcy is indeed closed. Lee stated it is, and Heidi confirmed.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates – Records Requests
Nothing new to report.
3. Administrative Report, Salem Thompson, Board Coordinator
Nothing new to report.

B. Committee Reports/Recommendations

1. Finance Committee – Gary Long/Erica Davis
 - a. Overview of June 2025 Financials – Erica Davis
 - b. Acceptance of June 2025 Financial statements
IT WAS MOVED AND SECONDED TO APPROVE THE JUNE 2025 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Approval of June 2025 payments and disbursements –
IT WAS MOVED AND SECONDED TO RATIFY THE JUNE 2025 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- d. Treasurer's Report – Gary Long –
The committee met and discussed items related to the financials.
2. Governance Committee Updates – Mark Brault
 - a. Small Works and Vendor List Policy and Resolution – Rick Reil read the resolution.
IT WAS MOVED AND SECONDED TO APPROVE THE SMALL WORKS, VENDOR, AND CONSULTANT ROSTER POLICY AND RESOLUTION 2025-3 AS PRESENTED.
DISCUSSION TOOK PLACE ON THE MRSC PROCESS.
ALL IN FAVOR. MOTION CARRIED.
 - b. General update and upcoming items (if any) – Nothing additional to report.
3. Planning Committee – Wanda Briggs
 - a. CBC Scholarship recipients and funding –
Discussion on the funding of the scholarships through the Richmond Trust.
Marv discussed the CBC degree being less costly for an RN degree than if they attend WSU.
Discussion on funding students for multiple years toward completing a degree. Currently, CBC and WSU award new students each year.
Gary Long suggested Planning come back to the commission with a recommendation.
Rick Reil suggested Planning reach out to the institutions on options.
Marv noted WSU charges an administrative expense where CBC does not. Also noted WSU is a four-year BSN program where CBC has an RN and RN to BSN.
Spencer stated the CBC program is nationally recognized. Also noted there are other health care degrees including Ultrasound/Imaging, Respiratory Therapy, Social Work, and others, so there are options in allocating scholarship dollars toward a healthcare workforce.

Planning is tasked with meeting with WSU and CBC to gather information to provide a recommendation.

Gary reminded the commissioners that \$35,000 was designated in the budget toward projects which included funding the existing scholarships that total \$8000.
Spencer noted that faculty for the programs is also a need to be aware of.
Mark called for a motion to approve funding the scholarships once invoices are received.

IT WAS MOVED AND SECONDED TO APPROVE THE FUNDING OF THE SCHOLARSHIPS TO CBC AND WSU FOR 2025. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. General update – Planning received an update regarding ADS, but no requests for funding or support were received.
4. Adult Day Services – Rick Reil/Spencer Harris/Wanda Briggs
 - a. General update – Spencer Harris provided an overview of the most recent financial statements. There was a positive bottom line.
Salem provided a general update on operations, etc.
Rick noted a short discussion on potential changes to the bylaws, a full discussion is scheduled at their Monday, September 29th board meeting.

III. COMMISSIONER COMMENTS

IV. Upcoming items – NONE

V. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, August 28, 2025 @ 5:00 p.m.

Close of Meeting -6:09 pm