

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
BOARD MEETING  
MINUTES**

**Thursday, Aug. 26, 2021, | Remote Meeting Via Zoom**

**CALL TO ORDER** Gary Long called the meeting to order at 5:00 pm.

**Attendance:** Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Wanda Briggs, Len Dreisbach, Rick Reil, Lee Kerr, Nathan Burt, and Salem Thompson.

**Excused:** Heidi Ellerd

Due to the state of emergency and the Governor's proclamation relating to in-person public meetings, the meeting was held with all parties participating remotely via Zoom. Commissioner Long called the meeting to order at 5:00 pm after confirming that all parties were connected and could hear and participate in the meeting.

**I. DISTRICT BUSINESS:**

**A. Approval of Consent Agenda**

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items:

- Approval of the previous month's Board minutes
- Acceptance of the financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION MOTION CARRIED.

**II. NEW BUSINESS:**

**A. Reports**

1. Executive Report – Lee Kerr

a. General Update

The listing agreement for the 805/807 Auburn building was signed this week, and the list price was chosen to be the highest of the three appraisals performed. The July minutes reflected a purchase price of \$192,283.00. The listing broker recommended using the highest of the three appraised values as the listing price, understanding it cannot be sold for less than 90% of the average of all three appraisals.

Gary called for a motion to correct the listing price of the 805/807 Auburn property.

MOTION TO AMEND THE LIST PRICE FOR DISTRICT PROPERTY LOCATED AT 805 AND 807 S. AUBURN STREET, KENNEWICK, WA TO \$206,000.00. SECONDED. NO DISCUSSION. MOTION CARRIED.

In other updates, Benton County released their feasibility study report from WAVE Architects and Engineers. Lee shared the results of this report with John Solheim. It appears Benton County is interested in locating a recovery center effort at the Auburn hospital.

2. Legal Report - Heidi Ellerd, Legal Counsel - EXCUSED
  - a. Public Records Requests – no report.
3. Administrative Report - Salem Thompson
  - a. Records project update

**B. Committee Reports/Recommendations**

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
  - a. July financial statements – Overview by Nathan Burt.

A few corrections to show fewer legal and public records work charges were corrected to show the billing received covered two months. These will be reflected in next month's financials.

The annual budget process will begin in September's Finance Committee. Gary reminded all that the final budget will need to be approved at the October board meeting. He asked for a preliminary budget for the September board meeting to gain commission input.
  - b. Treasurer's Report: Update on 2020 Financial Audit. Very close to being complete. A representative from Eide Bailly will attend the September Finance Committee Meeting to finalize the report.
  - c. Recommendation to approve Kennewick Medical Dental Assn. improvements of \$3665.27\*

MOTION TO APPROVE THE EXPENDITURE OF \$3665.27 TO PAY THE KENNEWICK MEDICAL DENTAL ASSN. IMPROVEMENT ASSESSMENT. SECONDED. NO DISCUSSION. MOTION CARRIED.

2. Planning Committee
  - a. General updates – Wanda Briggs

Wanda shared how good it was to hear that Benton County is interested in a recovery center project for our community.
  - b. 805/807 Auburn update – Marv Kinney – provided in Lee Kerr's report.
  - c. Spaulding building occupancy update – Marv Kinney – Waiting to hear from Trios facilities on the completion of the cleaning up of the space for occupancy.
  - d. Adult Day Services – General Update Rick Reil or Steve Blodgett. (Rick Reil was excused at 5:30 for a previous engagement).
3. Governance Committee

Gary discussed the redistricting costs to be borne by the District in the future. This would come in the form of an assessment similar to sharing of election costs. Lee will follow up with Benton

County to see if the District received an evaluation at the last redistricting about ten years ago.

Lee and Salem will be putting together a task list of items being done and that the District needs to do monthly, annually, weekly, etc.

Ad hoc Nominating Committee was and is desired to help in selecting officers for next year. The board chair has activated this committee. The commissioners identified are Wanda Briggs as chairwoman, Leonard Dreisbach, and Mark Brault. Leonard has declined. Wanda will notify Rick Reil about his participation. The goal of the nominating committee is to have a slate of officers presented at the November meeting and approved at the December meeting.

### **III. COMMISSIONER COMMENTS**

Mark Brault expressed gratitude for the positive report about the recovery center effort.

Marv Kinney expressed the need for all cities and counties to be involved in the recovery efforts.

Wanda Briggs expressed similar sentiments.

Leonard Dreisbach reported he and his spouse have decided to move to Goodyear, AZ. He expects to be here for the September meeting but likely not afterward. He has let Gary know so arrangements can be made for appointing a new commissioner.

Gary Long expressed his gratitude to Leonard for his time with the District.

A task was added to the Ad hoc Nominating Committee to gather candidates for appointment to fill Leonard Dreisbach's position. The person would be appointed to serve in that position will be required to run in the next election that any commissioner is required to run. If they are elected at that time they would fill Leonard Dreisbach's unexpired term.

### **IV. BOARD MEETINGS/EVENTS/EDUCATION:**

**Next Regularly Scheduled Board Meeting – Thursday, September. 30, 2021, @ 5:56 pm.**