

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
BOARD MEETING  
MINUTES**

**5 p.m. – Thursday, September 26, 2019**

**10 N. Washington Street, Kennewick, WA**

**CALL TO ORDER**

President Gary Long Called the meeting to order at 5:01 p.m.

**COMMISSIONERS PRESENT:**

Marvin Kinney, Gary Long, Steve Blodgett, Richard L. Reil, Wanda Briggs, Leonard Dreisbach

**COMMISSIONERS EXCUSED:** Mike McWhorter

**EXECUTIVE AND CONTRACTORS:** Salem Snowdy, Heidi Ellerd, Nathan Burt

**I. DISTRICT BUSINESS:**

**A. Approval of Consent Agenda\***

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. There will be no separate discussion of the following items

- Approval of the previous month’s Board minutes
- Approval of warrant register/revenue fund
- Acceptance of financial report

However, an item may be removed from the Consent Agenda and considered separately if the Board members desire further discussion. As of this date, the Board of Commissioners unanimously approves by a majority vote, the payment of those items included in the Consent Agenda and further described as follows:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS SUBMITTED. NO DISCUSSION. MOTION CARRIED.

**I. DISTRICT BUSINESS:**

**A. Approval of Consent Agenda\***

**B. Public Comment - NONE**

**II. KPHD BUSINESS:**

**A. Executive Report – Gary Long on behalf of Lee Kerr**

Ayers property dispute, no new information. Law firm change to Stoel Rives has been finalized. TCCC withdrawal notice was delivered. Lee will present at Kennewick City Council on the state of the District. Lee will also update on the partnership between the District and RCCH with the blessing of John Solheim. Finally, Lee will give a soft announcement of the activity surrounding the possibility of a rehabilitation/detox center the District has been discussing in alignment with the Mission and Vision.

**III. NEW BUSINESS:**

**A. Committee Reports/Recommendations**

1. Finance & Audit – Steve Blodgett, Finance Chair/Nathan Burt

- a. August Financial Statements and current balance statements. The monthly expenses are stable and reflect an accurate picture of the District expenses going forward. This month a payment for Director and Officer insurance was made. Rick Reil brought up whether or not it would be good to look at other insurance providers. Gary Long mentioned that until all the outstanding items related to the bankruptcy have been sewn up, we would be well served to stay with our current provider. All agreed that after said matters are complete, the District will put it into the agenda to look into other bids for insurance.
  - b. Financial forecast update. Nathan Burt reported on this.
  - c. Treasurer's Report: Status of State audit and Eide Bailly audit. The State audit is complete except for the review of the financial audit from Eide Bailly. Eide Bailly audit has not been finalized but is expected soon.
  - d. Planning for 2020 Budget is scheduled for October 10<sup>th</sup>.
2. Executive/Governance – Gary Long, President
- a. Policies presented for review and approval\*

FOUR POLICIES OF THE BOARD ARE PRESENTED FOR APPROVAL:

ACCOUNTABILITY OF AND DELEGATION TO THE SUPERINTENDENT  
 SUPERINTENDENT EVALUATION  
 BOARD PRESIDENT & COMMITTEE CHAIRMAN ROLES AND RESPONSIBILITIES  
 COMMITTEE STRUCTURE: BOARD OF COMMISSIONERS.

MOTION TO APPROVE POLICIES AS PRESENTED. SECONDED. SHORT DISCUSSION ON DECISION TO KEEP THE SUPERINTENDENT EVALUATION POLICY AND WHY IT IS BENEFICIAL. APPROVED. MOTION CARRIED.

- 3. Cancer Center Update – Wanda Briggs. Nothing new to report.
- 4. Planning Committee – Len Dreisbach and Gary Long. Moving ahead with logo and rebranding for the district since adopting a new mission and vision. Samples were passed around with the new design and colors and there was consensus on which design the board wanted to further explore. Salem will pass on to the designer. Gary updated the group on the recent walk-through of the Auburn campus with coalition members.
- 5. Adult Day Services – General Update, Rick Reil – Rick explained more about the upcoming bathroom remodel. Discussion on having Mr. Porter on Skype or here in person to receive the honor of the Resolution 2019-5 that has been drafted but not yet adopted. It was agreed to hold the resolution until a time is arranged when Mr Porter could either attend in person or virtually to receive it.
  - a. Resolution 2019-5 honoring Michael Porter\*  
 Postponed at this time.
- 6. Public Records Requests Updates. Outstanding requests are being fulfilled. Still working with attorneys' offices and RCCH to fulfill requests.

**B. Upcoming items – The 2020 budget hearing and levy hearing will be held at the October**

**meeting.**

**IV. COMMISSIONER COMMENTS**

Gary shared about the recent 805 S. Auburn St. HOA meeting he attended. He also asked for names of potential commissioners to be emailed to the governance committee for consideration if replacements are needed in the future. Rick Reil would like to plan a board dinner after the January 2020 meeting, Rick will arrange catering from China Café.

**V. BOARD MEETINGS/EVENTS/EDUCATION:**

**A. Next Regularly Scheduled Board Meeting – Thursday October 24, 2019 @ 5:00 p.m.**

**ADJOURNMENT – 6:01 p.m.**

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Gary Long, President

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Marv Kinney, Secretary