

Kennewick Public Hospital District
Thursday, September 25, 2025 | Hybrid Meeting
5:00 PM
MINUTES

Attendance: Mark Brault, Rick Reil, Wanda Briggs, Shannon Phipps, Spencer Harris, Marv Kinney, Erica Davis, Heidi Ellerd, Salem Thompson

Absent: Lee Kerr (excused) Gary Long (excused)

I. District Business:

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA ALONG WITH THE MEETING MINUTES FROM AUGUST 28, 2025. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Declare any known or perceived Conflicts Of Interest with agenda items -NONE

C. Public Comment – NONE

II. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Absent – excused.
2. Legal Report - Heidi Ellerd, Legal Counsel – Heidi reminded the commissioners of the requirement to publish for the upcoming hearings and to have the budget draft packets available for public inspection.
 - a. Updates – Records Requests – Nothing new to report.
3. Administrative Report, Salem Thompson, Board Coordinator – Nothing new to report.

B. Committee Reports/Recommendations

1. Finance Committee – Mark Brault for Gary Long/Erica Davis
 - a. Overview of August 2025 Financials – Erica Davis
 - b. Acceptance of August 2025 Financial statements
IT WAS MOVED AND SECONDED TO APPROVE THE AUGUST 2025 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Approval of August 2025 payments and disbursements.
IT WAS MOVED AND SECONDED TO APPROVE THE AUGUST 2025 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - d. Treasurer’s Report – Mark Brault for Gary Long – 2026 budget development –
The 2026 draft budget was discussed. There were questions from Commissioner Reil about the budget in regards to public records requests, including amount budgeted, the amount spent in previous years and if the public records requests were from one party or different parties.
2. Governance Committee Updates – Mark Brault
 - a. General update- See below.
 - b. Community Health Needs Assessment – The Assessment has been completed; work begins soon on the Improvement Plan. Mark may have information from the assessment available at the next meeting. Question on what priorities came from the assessment. Mark reported priorities included were mental health, access to care, homelessness, and behavioral health access, among others.

3. Planning Committee – Wanda Briggs
 - a. General update – Wanda recapped recent meetings held with CBC and WSU. Both institutions are in need of additional scholarship funding. Allied health fields were a specific need expressed by CBC. WSU reported the start of their Social Work degree program that is housed at the Tri-Cities Campus for all of WSU. A master’s program and a certificate program are also planned. This is of particular interest to the District, since access to care, especially counseling and behavioral health are a top need. Other projects with WSU were discussed. Rick mentioned using matching funds as an option for future endeavors.
4. Adult Day Services – Rick Reil/Spencer Harris/Wanda Briggs
 - a. General update – At a recent meeting of the ADS Board the bylaws were discussed and draft edits are underway. An application to the City of Kennewick Community Development Block Grant was submitted for funding parking lot improvements. Awards will be announced in October.

III. COMMISSIONER COMMENTS

IV. Upcoming items – NONE

V. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, October 30, 2025 @ 5:00 p.m. (The Public Hearings for the Budget and Tax Levy will start at 5:00pm and the regular meeting will follow.)

Close of Meeting - 5:36 pm