

Kennewick Public Hospital District
Thursday, October 31, 2024, | Hybrid Meeting
Trios Care Center 521 N. Young St. Kennewick, WA 99336
5:00 PM
MINUTES

Attendance: Mark Brault, Sheila Dunlop, Gary Long, Marv Kinney, Spencer Harris, Wanda Briggs, Rick Reil, Lee Kerr, Heidi Ellerd, Erica Davis, Salem Thompson

I. District Business:

A. Approval of Consent Agenda

1. Approval of Consent Agenda and Meeting Minutes of Regular meeting held September 26, 2024.

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA INCLUDING THE SEPTEMBER 26, 2024, MINUTES. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment –NONE

II. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Lee Kerr reported on pending litigation. He also updated the board on the meeting with the health department.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Records Requests (updates) – Nothing new to report.
 3. Administrative Report, Salem Thompson, Board Coordinator – Nothing new to report.

B. Committee Reports/Recommendations.

1. Finance Committee – Gary Long
 - a. Acceptance of the September 2024 financial statements – Overview by Erica Davis
IT WAS MOVED AND SECONDED TO APPROVE THE SEPTEMBER 2024 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Approval of the September 2024 payments and disbursements
IT WAS MOVED AND SECONDED TO APPROVE THE SEPTEMBER 2024 PAYMENTS AND DISBURSEMENTS. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Gary Long did an update on L&I payments and bank accounts.
 - d. 2023 Audit Status – Gary reported the audit work is still ongoing. He also reported that the District will likely move from one-year audits to an audit every two years.
2. Governance Committee Updates – Mark Brault
 - a. It was reported that the packet that was available to the public to pick up for review of the budget for 2025 had the wrong address on the cover sheet. It indicated the meeting today was at 521 S. Young instead of 521 N. Young. Salem Thompson drove to 521 S. Young at 5:00 pm to ensure that no public had driven to that location to give input at the public hearings today. No one was present and Salem Thompson left that location at 5:09 PM.

- b. Mark Brault closed the regular meeting and opened the public hearing for the levy at 5:19 PM. Gary Long gave a summary on the tax levy for collection in 2025. There was no public comment and Mark Brault closed the public hearing at 5:21 PM. Mark Brault opened the public hearing for the budget at 5:21 PM. He gave a summary of the 2025 budget for the District. There was no public comment. Mark Brault closed the public hearing at 5:22 PM and the regular meeting was re-convened.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-9 SETTING THE TAX LEVY FOR COLLECTION IN 2025. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-10 SETTING THE 2025 BUDGET. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- c. Mark Brault reported on the meeting with the health department.
- d. Lee Kerr reported on the surety bond for the District.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-8 FOR THE SURETY BOND. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- 3. Planning Committee – Wanda Briggs -
 - a. Wanda Briggs reported on the meeting the Planning Committee had on Wednesday. They recapped the District’s goals that were set and had been completed. She also discussed future goals.
- 4. Adult Day Services – General Update: Rick Reil/Spencer Harris

Rick Reil reported on renovations at ADS and Spencer Harris reported on financials for ADS.

- III. COMMISSIONER COMMENTS**
- IV. Upcoming items – NONE**
- V. BOARD MEETINGS/EVENTS/EDUCATION -**

The meeting adjourned at 5:52 PM

Next Regularly Scheduled Board Meeting – Thursday, November 21, 2024 @ 5:00pm