



Two Rivers
HEALTH DISTRICT

KENNEWICK PUBLIC HOSPITAL DISTRICT

**Board of Commissioners
Packet**

Thursday, Jan. 26, 2023

Hybrid Meeting

via Zoom and

Trios Care Center at deBit Building
320 W. 10th Ave. Kennewick, WA 99336

5:00 p.m.

Kennewick Public Hospital District
Kennewick, Benton County, Washington
Consent Agenda
Jan. 26, 2023

All Materials under the Consent Agenda are considered routine by the Board of Commissioners and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. An item may be removed from the Consent Agenda and considered separately if the board members or the public desire further discussion.

1. Approval of Minutes:

- a. Meeting Minutes, Nov. 17, 2022
- b. Special Meeting (retreat) Minutes Oct. 22, 2022

Minutes

Kennewick Public Hospital District
Saturday, Oct. 22, 2022 – Strategic Planning Retreat
Three Rivers Convention Center 7016 W. Grandridge Blvd. Kenn., WA 99336
Hybrid with Zoom Remote
9:30 a.m.
SPECIAL MEETING MINUTES

ATTENDANCE: Gary Long attended virtually, Mark Brault, Rick Reil, Steve Blodgett, Marv Kinney, Wanda Briggs, Sheila Dunlop, Lee Kerr, Salem Thompson, and Stan Strebel attended. Ken Mey was also present from the public.

At 9:30 am, President Gary Long called the retreat to order.

I. WELCOME AND INTRODUCTIONS – Lee Kerr, Superintendent

II. Strategic Planning Retreat – Stan Strebel led the retreat and a discussion took place about strategic planning for Kennewick Public Hospital District. There was brief break while lunch was served at 12:15 pm. The discussion resumed shortly thereafter.

Close of Meeting 2:36 pm

**Kennewick Public Hospital
District**

Thursday, Nov. 17, 2022 | Hybrid Meeting
5:00 PM
November Board meeting
MINUTES

Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Sheila Dunlop, Rick Reil, Lee Kerr, Heidi Ellerd, Nathan Burt, Salem Thompson
Absent (excused): Wanda Briggs

CALL TO ORDER

The District provided a link for parties to participate through Zoom. There were no participants from the public in attendance.

Commissioner Long called the meeting to order at 5:00 pm

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE OCTOBER MINUTES AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment – None

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – There was an event where Benton County announced its purchase of the Auburn hospital. No further details on a role for the District.
A couple of commissioners and Lee will be attending the AWPHD meeting this weekend with other Districts not running hospitals. Any commissioners wanting to provide input are encouraged to email it to Lee.
Lee has been in contact with the creditors trust to see what is holding up the completion of the bankruptcy. He will report back once a clear answer is available.
The election costs are high again this year. Lee has asked to pursue a reduction of those costs if available.
There was only one remaining lawsuit from when the District ran a hospital that has now been settled, and the costs associated are covered by the District’s insurance.
2. Legal Report - Heidi Ellerd, Legal Counsel -
 - a. Updates – A billing error was discovered relating to the legal assistant hourly rate that was charged by KHKS&E to the District. This will be reconciled.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office occupancy update – The deBit building was toured and found suitable for the District’s needs for both an office and public meeting space. The records

stored at the Spaulding office will be moved between now and January 2023 to the DeBit location.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Acceptance of Oct. financial statements – Overview by Nathan Burt
 - b. Approval of payments and disbursements
IT WAS MOVED AND SECONDED TO APPROVE THE OCTOBER 2022 FINANCIAL STATEMENTS AND PAYMENTS AND DISBURSEMENTS AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Treasurer’s Report – Steve Blodgett
 - d. 2021 Audits – update – With the Eide Bailly financial audit complete, the accountability audit is underway.
2. Governance Committee Updates – Gary Long
 - a. Resolution 2022-9 Local Government Investment Pool – There was a discussion on the Resolution.
IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-9 LOCAL GOVERNMENT INVESTMENT POOL. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Attorney compensation and agreement for legal services –
IT WAS MOVED AND SECONDED TO APPROVE THE AGREEMENT FOR LEGAL SERVICES AND FOR GARY LONG TO SIGN THE AGREEMENT. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - c. Contractor agreement for Debbie Clark –
IT WAS MOVED AND SECONDED TO APPROVE THE CONTRACTOR AGREEMENT FOR DEBBIE CLARK AND HAVE GARY LONG SIGN THE AGREEMENT. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - d. 2023 Officers – Gary states the process should be reviewed. The commissioners who are attending the AWPMD meeting will quiz the other districts in attendance for their processes and bring back information for discussion.
3. Planning Committee – Wanda Briggs (excused) Marv Kinney reported on her behalf.
 - a. Ad hoc committee updates – One of the discussions was funding scholarships for the nursing programs at WSU and CBC through the Richmond Trust. Marv is gathering information on the process required, amounts, and selection. A meeting is scheduled with ADS to discuss collaboration. The last item being discussed is supporting the Grace Clinic’s dental program expansion.
4. Adult Day Services – General Update: Rick Reil – The ADS board will meet on November 30. Updates are taking place to their accounting software. A meeting took place to review and apply the adjustments from the audit.
5. Resolution 2022-10 Changing the location of regular meetings of the District effective January 2023 – The resolution also moves the December 2023 meeting date to avoid

the Christmas holiday.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2022-10
CHANGING THE MEETINGS OF THE DISTRICT TO THE DEBIT BUILDING.
ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

IV. Executive Session – NONE

V. COMMISSIONER COMMENTS

VI. Upcoming items –

VII. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, Dec. 22, 2022 @ 5:00p.m.

Close of Meeting

Kennewick Public Hospital District

Thursday, Jan. 26, 2023 | Hybrid Meeting

5:00 PM

January Board meeting

AGENDA

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda*

B. Public Comment –

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Excused on Travel
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office occupancy update

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Acceptance of Nov. and Dec. 2022 financial statements* – Overview by Nathan Burt
 - b. Approval of payments and disbursements for Nov. and Dec. 2022*
 - c. Treasurer’s Report – Steve Blodgett
 - d. 2021-2022 SAO Audit – update and planning for 2022 audit and RFQ for 2023
2. Governance Committee Updates – Gary Long
 - a. Election Costs and follow ups
 - b. F1 Filing reminder
3. Planning Committee – Wanda Briggs
 - a. Scholarship update
 - b. Ad hoc committee updates
4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
 - a. Present 2023 budget for approval*
 - b. Approve selection of executive director*

C. Election of Officers for 2023*

1. Proposed slate of officers
2. Open floor for nominations
3. Election of officers*
4. Welcome new KPHD President

D. Appointment of Committees for 2023

IV. Executive Session –

V. COMMISSIONER COMMENTS

VI. Upcoming items –

VII. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, Feb. 23, 2023 @ 5:00p.m.

Close of Meeting

Financials

Management Reports

Kennewick Public Hospital District

For the period ended November 30, 2022

Prepared by

Epic Tax Solutions a Subsidiary of Epic Trust Financial Group

Prepared on

December 8, 2022

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These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. Additionally, management has chosen to omit formal notes to these interim monthly financial statements. However, district leadership have provided explanations on select accounts below.

Financial Statement Explanation of Terms

The District's Financial documents use bookkeeping and accounting terms and phrases that have the following meanings:

Account 200 Community Care Agreement under the "Cost of Goods Sold" Section—This section represents the accounting software category designated for payments required by the Community Care Agreement to RCCH Trios to provide healthcare services which include charity care, reimbursements and on-going hospital operations.

Account 1020 Health Initiative Fund—Funds held to pursue the acquisition of a Recovery Center facility as well as to pursue other unmet healthcare needs in the District. These funds originated from the sale of Lifepoint's interest in the Tri-City Cancer Center. Lifepoint donated the proceeds of the sale to the District. Lifepoint Health, Inc. owns and operates Trios Hospital.

Account 1040 Worker's Compensation Account—This is a pass-through account with funds received from Trios RCCH to benefit pre-petition employees who are receiving workman's compensation benefits. It is beyond the requirements of the Community Care Agreement and provided by Trios RCCH to benefit prior and continuing employees.

Account 2001 Richmond Trust Account—This is a Legacy Trust with an income interest donated to the District by Mrs. Richmond. Baker Boyer Bank acts as the trustee.

Account 2100 Adult Day Services Loan Account—The District borrowed funds from ADS in mid-2019 to satisfy a long-term debt owed to the Kennewick Liquidation Trust. Principal and interest payments are made quarterly on a 10 year amortization schedule. The amortization schedule was shortened in October 2022 following a large, additional principal payment of \$120,000. The loan is now expected to be paid off in October, 2025.

Account 3000 Auburn Building Account—After the 2018 bankruptcy, the District retained ownership of a building located in the Kennewick Medical Center, which for a time was used as office space. It was listed for sale in 2021 and sold in May 2022.

Statement of Activity With Year to Date

November 2022

	Nov 2022	Jan - Nov, 2022 (YTD)	Total
REVENUE			
100 Property Tax Revenue	122,683.75		1,548,614.59
110 Grant Income			4,999.00
Total Revenue	122,683.75		1,553,613.59
COST OF GOODS SOLD			
200 Community Care Agreement	98,147.00		1,238,917.58
Total Cost of Goods Sold	98,147.00		1,238,917.58
GROSS PROFIT	24,536.75		314,696.01
EXPENDITURES			
305 Bank Fees	412.22		4,283.87
315 Commissioner Mtg Stipend	4,524.61		34,221.41
320 Facilities Expense			
321 Building Association Dues			1,834.97
322 Rent Expense	155.00		1,801.73
323 Utilities	45.00		1,992.77
325 Repairs and Maintenance			220.91
Total 320 Facilities Expense	200.00		5,850.38
326 Insurance			13,703.00
330 Legal and Professional			
331 Attorney Fees	45.25		9,268.27
332 Accounting	1,457.00		16,027.00
333 Audit Expense	10,200.00		19,200.00
335 Administrative Support	2,500.00		27,200.00
336 Other Professional Fees	12,773.94		22,630.48
Total 330 Legal and Professional	26,976.19		94,325.75
339 Licenses and Taxes			64.85
340 Office Expenses	184.24		3,424.72
342 Public Records Request			18,997.40
343 Records Management			3,225.00
360 Superintendent Compensation	3,300.00		35,400.00
365 Supplies			14.78
Total Expenditures	35,597.26		213,511.16
NET OPERATING REVENUE	-11,060.51		101,184.85
OTHER REVENUE			
900 Richmond Trust Income			10,403.31
930 Gain on Disposal of Assets			123,049.34
950 Worker's Comp Reimbursements	7,666.78		141,214.97
960 Interest and Dividend Income	2.90		21.17
Total Other Revenue	7,669.68		274,688.79
OTHER EXPENDITURES			
800 Workers Comp Claims Paid	7,353.50		141,509.25

		Total
	Nov 2022	Jan - Nov, 2022 (YTD)
810 Interest Expense		14,715.76
Total Other Expenditures	7,353.50	156,225.01
NET OTHER REVENUE	316.18	118,463.78
NET REVENUE	\$ -10,744.33	\$219,648.63

Statement of Financial Position

As of November 30, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 US Bank Checking 4037	712,032.43
1020 Health Initiative Reserves 2765	341,000.00
Restricted - expendable for operating activities	341,000.00
Total 1020 Health Initiative Reserves 2765	682,000.00
1030 Restricted - US Bank 6221	100.00
1040 Key Bank Worker's Comp	13,718.31
Total Bank Accounts	1,407,850.74
Other Current Assets	
1105 Tax Receivable	705.00
Total Other Current Assets	705.00
Total Current Assets	1,408,555.74
Other Assets	
2001 Richmond Trust (Restricted)	710,231.38
Total Other Assets	710,231.38
TOTAL ASSETS	\$2,118,787.12
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 Accounts Payable	501,585.49
2021 AP - ADS	3,240.00
Total Accounts Payable	504,825.49
Credit Cards	
2024 U.S. Bank CC (4195)	309.24
Total Credit Cards	309.24
Total Current Liabilities	505,134.73
Long-Term Liabilities	
2100 Loan from ADS	110,174.19
Total Long-Term Liabilities	110,174.19
Total Liabilities	615,308.92
Equity	
3001 Net Assets	291,809.57
3200 Net Position	992,020.00
Net Revenue	219,648.63
Total Equity	1,503,478.20
TOTAL LIABILITIES AND EQUITY	\$2,118,787.12

Statement of Cash Flows - Last Month

November 2022

	Total
OPERATING ACTIVITIES	
Net Revenue	-10,744.33
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
2020 Accounts Payable	101,587.19
2024 U.S. Bank CC (4195)	-138.28
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	101,448.91
Net cash provided by operating activities	90,704.58
NET CASH INCREASE FOR PERIOD	90,704.58
Cash at beginning of period	1,317,146.16
CASH AT END OF PERIOD	\$1,407,850.74

Kennewick Public Hospital District

Check Detail
November 2022

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
1010 US Bank Checking 4037			
11/02/2022	Three Rivers Convention Center		-1,105.06
			-1,105.06
11/02/2022	Stanley R. Strebel		-1,500.00
			-1,500.00
11/08/2022	Rick Reil	ENTRY DESCRIPTION: PAYROLLDBT 1790977000	COMPANY ID: -512.00
		ENTRY DESCRIPTION: PAYROLLDBT 1790977000	COMPANY ID: 512.00
11/08/2022	EFT Payments (See Detailed List)	ENTRY DESCRIPTION: PAYROLLDBT 1790977000	COMPANY ID: -9,812.61
		Dunlop, Briggs, Long, Blodgett, Kinney	2,838.11
		S. Snowdy	2,500.00
		L. Kerry	3,300.00
		M Brault	1,152.00
		Reimburse Dunlop	22.50
11/11/2022	Kuffel, Hultgrenn, Klashke, Shea & Ellerd	Voided	0.00
			0.00
11/11/2022	Advantage IT		-773.94
			-773.94
11/11/2022	Eide Bailly LLP		-
			10,200.00
			-
			10,200.00
11/11/2022	Marvin Roman	Voided	0.00
			0.00
11/11/2022	Nancy E. Baxter		-6,000.00
			-6,000.00
11/11/2022	U.S.Bank CC (4195)	Acct. #4798 5312 2235 4195	-522.52
		Acct. #4798 5312 2235 4195	-522.52
11/15/2022	US Bank	ANALYSIS SERVICE CHARGE - DEBIT	-91.81
		ANALYSIS SERVICE CHARGE - DEBIT	91.81
11/16/2022	Epic Tax Solutions	ENTRY DESCRIPTION: SALE	COMPANY ID: 9215986202 -1,457.00

Kennewick Public Hospital District

Check Detail
November 2022

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
		ENTRY DESCRIPTION: SALE	1,457.00
		COMPANY ID: 9215986202	
			1,457.00
1040 Key Bank Worker's Comp			
11/30/2022			-7,353.50
			7,353.50
11/30/2022	KeyBank		-320.41
			320.41

Contractor Payment Register Report

Kennewick Public Hospital District



Pay Period From 10/01/2022 to 10/31/2022, Pay Date: 11/10/2022, Payment # 17

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
1	Steve Blodgett	896.00	0.00	0.00	0.00	0.00		0.00	896.00	DD
9	Mark C Brault	1,152.00	0.00	0.00	0.00	0.00		0.00	1,152.00	DD
2	Wanda Briggs	512.00	0.00	0.00	0.00	0.00		0.00	512.00	DD
12	Sheila K Dunlop	150.11	0.00	0.00	0.00	0.00	22.50	0.00	172.61	DD
3	Leland Kerr	3,300.00	0.00	0.00	0.00	0.00		0.00	3,300.00	DD
4	Marv Kinney	640.00	0.00	0.00	0.00	0.00		0.00	640.00	DD
5	Gary Long	640.00	0.00	0.00	0.00	0.00		0.00	640.00	DD
8	Salem Snowdy	2,500.00	0.00	0.00	0.00	0.00		0.00	2,500.00	DD
Payment Totals :		9,790.11	0.00	0.00	0.00	0.00	22.50	0.00	9,812.61	

Contractor Payment Register Report

Kennewick Public Hospital District



Pay Period From 10/01/2022 to 10/31/2022, Pay Date: 11/10/2022, Payment # 19

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
7	Rick Reil	512.00	0.00	0.00	0.00	0.00		0.00	512.00	DD
Payment Totals :		512.00	0.00	0.00	0.00	0.00	0.00	0.00	512.00	

Management Reports

Kennewick Public Hospital District

For the period ended December 31, 2022

Prepared by

Epic Tax Solutions a Subsidiary of Epic Trust Financial Group

Prepared on

January 10, 2023

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Account 3000 Auburn Building Account—After the 2018 bankruptcy, the District retained ownership of a building located in the Kennewick Medical Center, which for a time was used as office space. It was listed for sale in 2021 and sold in May 2022.

Statement of Activity With Year to Date

December 2022

	Dec 2022	Jan - Dec 2022 (YTD)	Total
REVENUE			
100 Property Tax Revenue	10,347.82		1,558,962.41
110 Grant Income	4,000.00		8,999.00
Total Revenue	14,347.82		1,567,961.41
COST OF GOODS SOLD			
200 Community Care Agreement	8,278.26		1,247,195.84
Total Cost of Goods Sold	8,278.26		1,247,195.84
GROSS PROFIT	6,069.56		320,765.57
EXPENDITURES			
305 Bank Fees	303.55		4,587.42
315 Commissioner Mtg Stipend	3,840.00		38,061.41
318 Dues	1,275.00		1,275.00
320 Facilities Expense			
321 Building Association Dues			1,834.97
322 Rent Expense	-150.00		1,651.73
323 Utilities			1,992.77
325 Repairs and Maintenance			220.91
Total 320 Facilities Expense	-150.00		5,700.38
326 Insurance			13,703.00
330 Legal and Professional			
331 Attorney Fees	363.23		9,631.50
332 Accounting	1,457.00		17,484.00
333 Audit Expense	-9,600.00		9,600.00
335 Administrative Support	2,500.00		29,700.00
336 Other Professional Fees	-11,226.06		11,404.42
Total 330 Legal and Professional	-16,505.83		77,819.92
339 Licenses and Taxes			64.85
340 Office Expenses	229.24		3,653.96
342 Public Records Request	-1,721.25		17,276.15
343 Records Management			3,225.00
360 Superintendent Compensation	3,300.00		38,700.00
365 Supplies			14.78
Bank Charges & Fees	19.42		19.42
Total Expenditures	-9,409.87		204,101.29
NET OPERATING REVENUE	15,479.43		116,664.28
OTHER REVENUE			
900 Richmond Trust Income	17,516.69		27,920.00
930 Gain on Disposal of Assets			123,049.34
950 Worker's Comp Reimbursements	6,688.20		147,903.17
960 Interest and Dividend Income	61.39		82.56
Total Other Revenue	24,266.28		298,955.07

		Total
	Dec 2022	Jan - Dec 2022 (YTD)
OTHER EXPENDITURES		
800 Workers Comp Claims Paid	7,429.90	149,255.65
810 Interest Expense		14,715.76
Total Other Expenditures	7,429.90	163,971.41
NET OTHER REVENUE	16,836.38	134,983.66
NET REVENUE	\$32,315.81	\$251,647.94

Statement of Financial Position

As of December 31, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 US Bank Checking 4037	749,394.71
1020 Health Initiative Reserves 2765	341,000.00
Restricted - expendable for operating activities	341,000.00
Total 1020 Health Initiative Reserves 2765	682,000.00
1030 Restricted - US Bank 6221	100.00
1040 Key Bank Worker's Comp	12,356.56
Total Bank Accounts	1,443,851.27
Other Current Assets	
1105 Tax Receivable	705.00
Total Other Current Assets	705.00
Total Current Assets	1,444,556.27
Other Assets	
2001 Richmond Trust (Restricted)	710,231.38
Total Other Assets	710,231.38
TOTAL ASSETS	\$2,154,787.65
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 Accounts Payable	505,816.71
2021 AP - ADS	3,240.00
Total Accounts Payable	509,056.71
Credit Cards	
2024 U.S. Bank CC (4195)	79.24
Total Credit Cards	79.24
Total Current Liabilities	509,135.95
Long-Term Liabilities	
2100 Loan from ADS	110,174.19
Total Long-Term Liabilities	110,174.19
Total Liabilities	619,310.14
Equity	
3001 Net Assets	291,809.57
3200 Net Position	992,020.00
Net Revenue	251,647.94
Total Equity	1,535,477.51
TOTAL LIABILITIES AND EQUITY	\$2,154,787.65

Statement of Cash Flows - Last Month

December 2022

	Total
OPERATING ACTIVITIES	
Net Revenue	32,315.81
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
2020 Accounts Payable	4,231.22
2024 U.S. Bank CC (4195)	-230.00
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	4,001.22
Net cash provided by operating activities	36,317.03
NET CASH INCREASE FOR PERIOD	36,317.03
Cash at beginning of period	1,407,534.24
CASH AT END OF PERIOD	\$1,443,851.27

Kennewick Public Hospital District

Check Detail

December 2022

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
1010 US Bank Checking 4037				
12/01/2022	1646	Marvin Roman	Trial Attendance / Participation. October 31st, November 1st and November 2nd, 2022	-
				6,000.00
				-
				6,000.00
12/01/2022	1647	Kuffel, Hultgrenn, Klashke, Shea & Ellerd	October Legal Fees	-
				1,791.52
				-
				1,791.52
12/07/2022		EFT Payments (See Detailed List)		-
				9,640.00
			Kinney, Long, Dunlop, Brault, Briggs	3,840.00
			S. Snowdy	2,500.00
			L.Kerr	3,300.00
12/08/2022	1648	Advantage IT	Contract Items January 2023. / Flat Fee and Barracuda TEP	-773.94
				-773.94
12/08/2022	1649	U.S.Bank CC (4195)	Acct. #4798 5312 2235 4195	-309.24
			Acct. #4798 5312 2235 4195	-309.24
12/14/2022		US Bank	Bank Fees	-19.42
			Bank Fees	19.42
12/16/2022		Epic Tax Solutions	Accounting	-
				1,457.00
			Accounting	1,457.00

Kennewick Public Hospital District
Statement of Cash Flows
January through December 2019

	Jan - Dec 19
OPERATING ACTIVITIES	
Net Income	-25,925.56
Adjustments to reconcile Net Income to net cash provided by operations:	
1130 · Benton County Tax Receivable	12,153.52
2020 · Accounts Payable	17,764.29
2023 · US Bank Corp Payment Systems	-1,468.90
2030 · Funds held in trust	130,367.66
Net cash provided by Operating Activities	132,891.01
INVESTING ACTIVITIES	
1280 · TRA Note Recievable	-325,000.00
2001 · Richmond Trust (Restricted)	-39,147.94
Net cash provided by Investing Activities	-364,147.94
FINANCING ACTIVITIES	
2100 · Loan from ADS	314,721.91
3001 · Net Assets	-22,586,848.88
3200 · Retained Earnings	22,586,848.88
Net cash provided by Financing Activities	314,721.91
Net cash increase for period	83,464.98
Cash at beginning of period	613,326.63
Cash at end of period	696,791.61

Kennewick Public Hospital District
Balance Sheet
As of December 31, 2019

Accrual Basis

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1010 · US Bank Checking	677,729.31
1020 · Key Bank Worker's Comp	19,062.30
Total Checking/Savings	696,791.61
Total Current Assets	696,791.61
Fixed Assets	
3000 · District Building	238,350.00
3005 · Land	34,900.00
3010 · Accumulated Depreciation	
3010-1 · Accum Depr - Buildings - KPD	-238,350.00
Total 3010 · Accumulated Depreciation	-238,350.00
Total Fixed Assets	34,900.00
Other Assets	
2001 · Richmond Trust (Restricted)	660,427.05
Total Other Assets	660,427.05
TOTAL ASSETS	1,392,118.66
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 · Accounts Payable	509,263.14
Total Accounts Payable	509,263.14
Credit Cards	
2023 · US Bank Corp Payment Systems	-1,468.90
Total Credit Cards	-1,468.90
Other Current Liabilities	
2030 · Funds held in trust	130,367.66
Total Other Current Liabilities	130,367.66
Total Current Liabilities	638,161.90
Long Term Liabilities	
2100 · Loan from ADS	314,721.91
Total Long Term Liabilities	314,721.91

Kennewick Public Hospital District

Balance Sheet

As of December 31, 2019

Accrual Basis

	<u>Dec 31, 19</u>
Total Liabilities	952,883.81
Equity	
3001 - Net Assets	465,160.41
Net Income	<u>-25,925.56</u>
Total Equity	<u>439,234.85</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,392,118.66</u></u>

Kennewick Public Hospital District
Statement of Cash Flows
December 2019

	<u>Dec 19</u>
OPERATING ACTIVITIES	
Net Income	-9,274.63
Adjustments to reconcile Net Income to net cash provided by operations:	
2020 · Accounts Payable	18,390.46
2023 · US Bank Corp Payment Systems	16.28
	<u>9,132.11</u>
Net cash provided by Operating Activities	9,132.11
Net cash increase for period	9,132.11
Cash at beginning of period	<u>687,659.50</u>
Cash at end of period	<u><u>696,791.61</u></u>

Committee Recommendations and General Info.



- Student Engagement & Leadership
- Support Services
- TRIO Student Success Programs
- Contact Us

Undergraduate Tuition & Fees +

Graduate Tuition & Fees +

Nursing Graduate Tuition & Fees -

Graduate Nursing	Residents	Non-Residents
Tuition	\$8,873	\$16,384
Mandatory Fees	\$215	\$215
Room & Board	\$5,824	\$5,824
Books	\$567	\$567
Miscellaneous Living Expenses	\$1,054	\$1,054
Transportation	\$717	\$717
Program Fees	\$132	\$132
Semester Total (Estimated)	\$17,382	\$24,893
Year Total (Estimated)	\$34,764	\$49,786
<i>Per-Credit Charge (1-9)</i>	<i>\$887.30</i>	<i>\$1,638.40</i>
<i>Per-Credit Additional Hours (19+)</i>	<i>\$861.70</i>	<i>\$1,612.80</i>

Other Fees & Charges +

Important Notes

- Tuition assumes full-time study: 12-18 credits for undergraduate students and 10-18 credits for graduate students
- Full-time charges will be assessed at 10 credits, regardless of academic career (undergraduate, professional, etc.)
- Students are charged tuition based on the specific number of enrolled units.
- Check enrollment criteria for summer.
- Room & board expenses are cut in half if living with parents.
- Minimum 2 credit charge for tuition.

For the **EXACT COST** of tuition and mandatory fees, go to Budget Office Figures.

How to make a payment

The Nursing Program at Columbia Basin College is critical to the healthcare needs of families, seniors and children in our community. CBC has been at the forefront of educating world-class medical professionals for our region for decades.



SCHOOL OF
HEALTH
SCIENCES

As one of the College's founding programs created in response to demand, the industry recognizes CBC's Nursing Program as a top producer of high-quality graduates to fill critical healthcare needs.

As our region's medical providers – from home health, hospitals, clinics, regional laboratory facilities and physician offices – continue to face looming nursing shortages, CBC is educating home-grown graduates who work and stay here.

Leading the Way

- **More than 90% of CBC nursing graduates pass the National Council Licensure Exam on their first attempt** – positioning CBC with one of the highest pass rates in Washington state and a pass rate 11% higher than the national average
- **More than 90% of CBC Nursing Program graduates pursuing careers in the industry are employed** within six months of graduation
- **CBC is one of four community colleges in the state to offer an RN to BSN degree** – this specialized program allows current Registered Nurses with an Associate in Applied Science Transfer in Nursing (ADN) degree to attain a Bachelor of Science in Nursing (BSN) degree, while still working at their respective healthcare employer. A BSN degree gives these professionals a strong foundation for future management positions in healthcare.

Degree Opportunities

- Registered Nurse to Bachelor of Science in Nursing
- Associate in Applied Science Transfer in Nursing
- Nursing Assistant Short-Term Certificate

“The moment I made the decision to become a nurse was the moment my life began. I have many more goals to accomplish, but CBC has provided the tools necessary to continue moving forward.”

Maria Mayorquin
CBC NURSING PROGRAM
GRADUATE



Creating Nurses for Our Community

Your support – whether large or small – will make a difference in providing the quality training needed for our community’s future nurses.

Program Need	Quantity	Investment Needed
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Endowed Faculty Position	1	\$1 Million
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This endowment would pay for a key faculty position in perpetuity through revenue from the fund.

High-Fidelity Nursing Child Manikin (For Pediatric Simulation Suite)	1	\$12,000
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This computerized pediatric patient simulator enables students to practice advanced skills in an environment that allows for mistakes before performing procedures on live patients. Instructors can administer real-time scenarios to simulate a patient’s reactions to various treatments, training students to deal with acute situations they will face in real-life care.

Nursing Student Scholarships (Award: \$2,000 Minimum/Student)	50	\$100,000 Annually
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Your gift can support a Nursing Program student who will live, work and stay in this community. Many have family and other financial obligations, so a scholarship will make the difference in allowing them to pursue their dreams of becoming a nurse for our community.

Support for Mandatory Program Costs (Award: \$800/Student)	15	\$12,000 Annually
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In addition to tuition and books, nursing students are required to pay for a background check, immunizations, testing, personal equipment, two sets of scrubs and other costs. These expenses quickly total approximately \$500 before the start of classes.

Summer Quarter Elective Study (Award: \$1,000/Student)	10	\$10,000 Annually
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This special summer elective study program assists students who need more help with basic and advanced skills so they can transition more successfully into the rigorous second year of the Nursing Program. Each year, approximately eight to 10 students need this vital and supportive extension of their education.

OUR HEALTHCARE PARTNERS

- Astria Sunnyside Hospital
- Benton County Jail
- Benton Franklin Health District
- Chaplaincy Health Care
- Consistent Care
- Columbia Basin Health Association
- Educational School District 123
- Grace Clinic
- Good Shepherd Medical Center
- High Desert Surgery Center
- Lourdes Health
- Kadlec Regional Medical Center
- Life Care Center of Kennewick
- Life Care Center of Richland
- Option Care
- Professional Case Management
- Prosser Memorial Health
- Regency Canyon Lakes
- Seattle’s Union Gospel Mission
- Senior Life Resources Northwest
- Thompson House
- Total Care Clinics
- Tri-Cities Cancer Center
- Tri-Cities Community Health
- Tri-Cities Home Health
- Tri-City Union Gospel Mission
- Trios Health
- Yakima Valley Farm Workers Clinic

Adult Day Services of the Tri-Cities Proposed 2023 Budget

2023 proposed

Ordinary Income/Expense

Income

4010 · ALTC (SSBG) III-B	\$	50,000.00
4011 · Private Pay	\$	93,340.00
4013 · Donations	\$	4,186.00
4016 · United Way Donor Designation	\$	500.00
4017 · Title XIX Medicaid	\$	1,019,000.00
4025 · Respite Care	\$	25,000.00
4026 · D D Services	\$	14,985.00
4080 · Other Income	\$	1,193.00
4300 · Rental income	\$	12,000.00
4090 · Interest Income	\$	12,654.00
4730 · Refunds (Income)	\$	3,738.99
Total Income	\$	1,236,596.99

Expense

EMPLOYEE COMPENSATION

5000 · Salaries & Wages	\$	717,330.90
5005 · Payroll Tax Expense	\$	72,336.00
5020 · Medical Insurance	\$	121,881.24
5025 · Life Insurance	\$	577.00
5026 · Dental Insurance	\$	6,779.00
5027 · Vision Insurance	\$	1,465.00
5030 · Retirement Plan	\$	23,232.10
Total EMPLOYEE COMPENSATION	\$	943,601.24

OPERATIONAL EXPENSES

5035 · Office Supplies	\$	5,994.00
5040 · Operating Supplies - Site	\$	36,805.00
5050 · Audit and Accounting Expense	\$	10,500.00
5055 · Client Meals Expense	\$	57,000.00
5060 · Contracted Physical Therapy	\$	6,044.00
5085 · Travel Expense (Mtgs/Workshops)	\$	11,295.00
5095 · Transportation - Client	\$	18,000.00
5105 · Advertising and Promotion	\$	1,427.00
5110 · Advertising - Hiring Expense	\$	300.00
5120 · Rent - Equipment	\$	290.54
5125 · Insurance - General and Prf liab	\$	23,200.30
5130 · Insurance - Building and prop	\$	9,289.57
5140 · Utilities	\$	10,719.00
5145 · Garbage	\$	1,641.00
5150 · Cleaning	\$	4,570.00
5155 · Repairs and Maintenance	\$	10,000.00
5160 · Small Tools (under \$1000)	\$	4,629.31
5165 · Dues and Subscriptions	\$	2,100.00
5170 · Printing Expense	\$	1,215.77
5180 · Grounds Maintenance	\$	6,422.00
5185 · Professional Fees	\$	6,500.00

Adult Day Services of the Tri-Cities Proposed 2023 Budget

	2023 proposed
5220 · Interest Expense	\$ 22,300.00
5225 · Bank Service Charges	\$ 225.00
5235 · Refund Expense	\$ 3,851.16
5667 · Telephone/Computer Expense	\$ 6,320.00
8888 - ADULT DAY HEALTH SOFTWARE	\$ 10,500.00
60200 · Automobile Expense	\$ 211.15
61700 · Computer and Internet Expenses	\$ 1,500.00
63500 · Janitorial Expense	\$ 400.00
Total OPERATIONAL EXPENSES	\$ 273,249.80
Total Expense	\$ 1,216,851.04
Net Ordinary Income	\$ 19,745.95
Net Income	