

Kennewick Public Hospital District
Thursday, April 25, 2024 | Hybrid Meeting
Trios Care Center at deBit – First Floor Conference Room
320 W. 10th Ave., Kennewick, Washington, 99336
5:00 PM
MINUTES

Attendance: Mark Brault, Rick Reil, Dr. Sheila Dunlop, Marv Kinney, Spencer Harris, Lee Kerr, Heidi Ellerd, Salem Thompson.

Excused: Wanda Briggs, Erica Davis

Commissioner Mark Brault called the meeting to order at 5:00 PM

I. District Business:

A. Approval of Consent Agenda

1. Approval of Meeting Minutes of Regular meeting held March 28, 2024
IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA.
NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.

B. Public Comment – NONE

II. NEW BUSINESS:

A. Committee Reports/Recommendations.

1. Governance Committee Updates – Mark Brault
 - a. Reminder to complete commissioner education for open public meetings and public records (link was be sent)
 - b. Appointment of board member to ADS –The sole member agreement between KPHD and ADS provides for appointment of board members to ADS and approving board members ADS suggests. It was proposed that Spencer Harris be appointed to the ADS board.

IT WAS MOVED AND SECONDED TO APPOINT SPENCER HARRIS AS A BOARD MEMBER TO ADS. NO DISCUSSION. MOTION CARRIED.

1. Finance Committee – Gary Long, Finance Chair
 - a. Acceptance of the March 2024 financial statements – Overview by Gary Long

IT WAS MOVED AND SECONDED TO APPROVE THE MARCH 2024 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- b. Approval of the March 2024 payments and disbursements

IT WAS MOVED AND SECONDED TO APPROVE THE MARCH 2024 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- c. Treasurer’s Report – Gary Long

d. WSU Tri-Cities and CBC Scholarship affirmation

IT WAS MOVED AND SECONDED TO AFFIRM THE CBC NURSING SCHOLARSHIP FOR \$4000 AND THE WSU TRI-CITIES NURSING SCHOLARSHIPS FOR \$4190.40 FOR THE 2024-2025 ACADEMIC YEAR. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- e. 2023 Audit Status – Work continues at an acceptable pace. It is expected to have
- f. Gary mentioned the work being done on the sunshine fund and the workman's comp accounts.

2. Planning Committee – Marv Kinney

- a. PR efforts overview and upcoming retreat

3. Adult Day Services – General Update: Rick Reil – Financial reports are healthy and as board president, ADS is grateful for the appointment of Spencer Harris.

B. Reports

1. Lee Kerr – Superintendent, General Update

Lee reported on activities related to addressing the District's share of voter's pamphlet costs. Lee drafted a letter with input from Mark and Heidi which he would like to send to Benton County. Once the letter is received, the District can appear before the commission.

IT WAS MOVED AND SECONDED TO APPROVE MARK BRAULT SENDING THE LETTER TO BENTON COUNTY ADDRESSING THE DISTRICT'S VOTERS PAMPHLET COSTS. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

Lee reported on creditor's trust activities.

Mark Brault was excused from the meeting at 5:30pm for another engagement. Marv Kinney, Vice President, took over as chair for the meeting.

Lee reported on recovery center activities.

Lee reported on securing treasurer bond activities.

Lee reported on RPA activities.

Lee reported on attending the recent Benton Franklin Health District meeting.

2. Legal Report - Heidi Ellerd, Legal Counsel

- a. Records Requests (updates) Nothing to report.

Heidi reminded Spencer to have his oath of office notarized. Lee provided notary services and completed the task. This will be sent to Heidi's office.

3. Administrative Report, Salem Thompson, Board Coordinator – No comments.

III. COMMISSIONER COMMENTS - NONE

IV. Upcoming items – NONE

V. BOARD MEETINGS/EVENTS/EDUCATION -

Next Regularly Scheduled Board Meeting – Thursday, May 30, 2024 @ 5:00

Adjourned: 5:49 pm