**Kennewick Public Hospital District**

Thursday, June 30, 2022, | Hybrid Meeting 5:00 pm Via Zoom and at

The Numerica Pavilion Conference Room

Southridge Sports and Events Complex

2901 Southridge Blvd, Kennewick, Washington, 99336

5:00 PM

**MINUTES**

**Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Rick Reil, Sheila Dunlop, Lee Kerr, Nathan Burt, Heidi Ellerd, and Salem Thompson.**

**Excused: Wanda Briggs**

**CALL TO ORDER**

The District provided a link for interested parties to participate through Zoom. There was one participant from the public in attendance.

Commissioner Long called the meeting to order at 5:00 pm.

1. **DISTRICT BUSINESS:**
   1. **Approval of Consent Agenda**

The materials listed under the Consent Agenda are considered routine by the Board of Commissioners and are adopted by one motion. Therefore, there will be no separate discussion of the following items:

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. NO DISCUSSION MOTION CARRIED.

* 1. **Public Comment – NONE**

1. **NEW BUSINESS:**
   1. **Reports**
      1. Lee Kerr – Superintendent, General Update – Regarding the proposed recovery center, the citizen’s advisory committee have been selected and have met. There is also a non-voting counsel that Lee will attend. Lee has provided some information to the counsel regarding the work the District has done to this point. The District’s role is undetermined at this time.

The planning retreat is expected to be held mid-September. More to come.

The District’s insurance policy is being reviewed for renewal. Gaps were identified in IT security, Salem sought out some of the solutions. Implementing the improvements in IT security will not reduce the premium but will make the District’s information more secure. The quote is for D &O and liability coverage.

Motion to authorize Lee Kerr to sign for the renewal of the insurance policy and authorize payment of that policy. Seconded. No discussion. Motion carried.

* + 1. Legal Report - Heidi Ellerd, Legal Counsel
       1. Updates – Records Requests – Nothing new to add.
    2. Administrative Report, Salem Thompson, Board Coordinator
       1. Records project update – Not discussed.
       2. Discussion: Use of District issued iPads and additional IT security. The commissioners are not using the iPads therefore destroying them was discussed and recommended.

Motion to DECLARE THE IPADS EXCESS TO THE NEEDS OF THE DISTRICT, and dispose of them according to environmentally sound practices. Seconded. No discussion. Motion carried.

* 1. **Committee Reports/Recommendations-**
     1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
        1. Acceptance of June financial statements – Overview by Nathan Burt
        2. Approval of payments and disbursements – A general overview with no questions.

Motion to approve the June financial statements, payments, and disbursements. Seconded. No discussion. Motion carried.

* + - 1. Treasurer’s Report – Steve Blodgett – see below.
      2. 2021 Audit – update – Eide Bailly is still working on the audit, it is progressing.
    1. Governance Committee Updates – Gary Long
       1. Update on commissioner compensation requests – Chad Bartram did a great job of making a compensation form. Some updates are being made by Salem who will send it out for use.
       2. Excuse Planning Committee Chair, Wanda Briggs – Wanda is on travel.

Motion for Wanda Briggs to be excused from attendance at this regular meeting due to travel.. seconded. No discussion motion carried.

* + 1. Planning Committee – Marv Kinney
       1. General update- The community needs health assessment draft will be out this fall and formalized later.
       2. Update on full commission Strategic Planning Retreat – Mid-September
    2. Adult Day Services – General Update: Rick Reil/Steve Blodgett – The census is up and financials are as expected for this time of year. Barb Edwards’ last day as executive director will be July 31 and Salem Thompson will start August 1. This board is grateful for Barb’s leadership and presence through the changes ADS faced since 2019 when RCCH let the service go out from under its system. A letter will be drafted and sent in appreciation of her service.
  1. **Executive Session- None**

1. **COMMISSIONER COMMENTS** 
   1. **Upcoming items – Board retreat mid-September, details TBD.**
2. **MEETINGS/EVENTS/EDUCATION:**

**Next Regularly Scheduled Board Meeting – Thursday, Aug. 25, 2022 @ 5:00p.m.**

**Close of Meeting – 5:46 pm**