

Kennewick Public Hospital District
Thursday, September 28, 2023 | Hybrid Meeting
5:00 p.m.
September Board meeting

Attendance: Mark Brault, Wanda Briggs, Steve Blodgett, Gary Long, Marv Kinney, Rick Reil, Sheila Dunlop, Lee Kerr, Heidi Ellerd, Nathan Burt, Salem Thompson.

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda –

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED.
NO DISCUSSION. MOTION CARRIED.

B. Public Comment – NONE

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update –
No significant changes or updates to report. Looking forward to the 2024 budget meetings scheduled soon. Some news on a recovery center has been written in the local newspaper.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates – Preparing for the budget and tax levy hearings in October. Also working on existing public records requests.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. Records work update – Work continues with the Document Locator software, going well. A meeting with the WA Archives will be held in October to go over the digitization grant work they will complete for the district. A sign was installed outside the District’s office inside the deBit building.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt /Erica Davis
 - a. Acceptance of August 2023 financial statements– Overview by Nathan Burt /Erica Davis.
IT WAS MOVED AND SECONDED TO ACCEPT THE AUGUST 2023 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Approval of payments and disbursements for August 2023 – the election costs are coming up, and last year the bill was received late in the calendar year, and paid in January.
IT WAS MOVED AND SECONDED TO ACCEPT THE AUGUST 2023 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
2024 Budget process has started, and a meeting has been scheduled. The preliminary budget will be prepared in time for the required publishing and review by the public.
 - c. Treasurer’s Report – Steve Blodgett
 - d. Investment Policy – The policy has been finalized by the Finance Committee and is in the packet.
IT WAS MOVED AND SECONDED TO APPROVE THE INVESTMENT POLICY. NO DISCUSSION. MOTION CARRIED.
2. Governance Committee Updates – Mark Brault
 - a. General update – The Health Alliance voted to dissolve. Most of what it was doing will continue. The small amount of uncommitted excess funds will go to a nonprofit, and the remainder of their funds were required to go toward existing contracts and committees that are continuing.
 - b. Resolution 2023-4 Regarding the Local Government Investment Pool.
IT WAS MOVED AND SECONDED TO ADOPT RESOLUTION 2023-4. NO DISCUSSION. MOTION CARRIED.

3. Planning Committee – Wanda Briggs
 - a. General update – Working on a draft of charter revisions.
 - b. ADS Presentation – In the packet there is an ask from ADS for several items to support and impact direct client services and care.

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE OF THE LIST OF ITEMS PRESENTED IN THE BOARD PACKET NOT TO EXCEED \$20,000.00. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
 - a. General update – Discussion on the repayment of the ADS loan. It was decided to request input from the ADS board. Currently they are earning 6% interest. Gary reminded the Board of the benefit for the District of the ADS loan, and that support of the items for ADS and potential for future support is appropriate.

IV. COMMISSIONER COMMENTS

V. Upcoming items –

VI. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting - Thursday, October 26, 2023, @ 5:00 p.m.

Close of Meeting 6:03 pm