

**Kennewick Public Hospital District**  
**Thursday, June 27, 2024 | Hybrid Meeting**  
**Trios Care Center at deBit – First Floor Conference Room**  
**320 W. 10<sup>th</sup> Ave., Kennewick, Washington, 99336**  
**5:00**  
**MINUTES**

**I. District Business:**

**A. Consent Agenda/Minutes**

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPROVE THE MAY 2024 MINUTES. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.

**B. Public Comment –**

**II. NEW BUSINESS:**

**A. Reports**

1. Lee Kerr – Superintendent, General Update  
Lee provided an update on the D&O application.  
Lee reported on the treasurer's bond.  
Lee reported that Benton County is moving forward with the proposed recovery center. He reported on discussions around behavioral health and substance abuse recovery patients. A sobering center is reportedly in the works and a mobile response unit. The District is pleased to see this moving forward, and a groundbreaking is reportedly planned for fall of this year.  
There is no known specific role for Franklin County or the District.  
Lee reported on the RPA compliance efforts.  
Lee reported that Benton County approved our waiver of participation in the voter's pamphlet which will reduce our costs substantially. We asked for a waiver for this year, but it was granted beginning January 2025 and is good for two years.  
We will be moving our District offices and meetings starting in July.
2. Legal Report - Heidi Ellerd, Legal Counsel
  - a. Records Requests (updates) – Following up on Spencer Harris' oath of office – the form will be filed appropriately.
3. Administrative Report, Salem Thompson, Board Coordinator
  - a. The office move will happen in July.

**B. Committee Reports/Recommendations.**

1. Finance Committee – Gary Long
  - a. Acceptance of the May 2024 financial statements – Overview by Erica Davis  
IT WAS MOVED AND SECONDED TO APPROVE THE MAY 2024 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
  - b. Approval of the May 2024 payments and disbursements  
IT WAS MOVED AND SECONDED TO APPROVE THE MAY 2024 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
  - c. Treasurer's Report – Gary Long – Gary reported on the following items:
  - d. 2023 Audit Status – We are very close to completion of the audit. Some information from Trios is needed to provide to Eide Bailly. Coordinated efforts

have been made to supply the information Eide Bailly has requested.

2. Governance Committee Updates – Mark Brault
  - a. Resolution 2024-5 Moving Regular Meeting location  
IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-5 MOVING THE REGULAR MEETING LOCATION FOR THE KENNEWICK PUBLIC HOSPITAL DISTRICT. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
3. Planning Committee – Wanda Briggs
  - a. Community image efforts overview – The proposed date for a board retreat is Tuesday, September 10<sup>th</sup> 2024. The tentative time is 9am – 2pm. Location to be determined.
4. Adult Day Services – General Update: Rick Reil/Spencer Harris

**III. COMMISSIONER COMMENTS**

**IV. Upcoming items – NONE**

**V. BOARD MEETINGS/EVENTS/EDUCATION –**

**Meeting adjourned at 6:18pm**

Next Regularly Scheduled Board Meeting – Thursday, July 25, 2024 @ 5:00pm