

Kennewick Public Hospital District
Thursday, August 29, 2024 | Hybrid Meeting
Trios Care Center 521 N. Young St. Kennewick, WA 99336
5:00 PM
MINUTES

Attendance: Mark Brault, Sheila Dunlop, Gary Long, Marv Kinney, Spencer Harris, Rick Reil, Lee Kerr, Heidi Ellerd, Erica Davis, Salem Thompson
Absent: Wanda Briggs

I. District Business:

A. Approval of Consent Agenda

1. Approval of Consent Agenda and Meeting Minutes of Regular meeting held July 25, 2024.

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA INCLUDING THE JULY 25, 2024 MINUTES. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment –NONE

II. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Lee reported on an event that was held to raise funds for the recovery center. The remaining items to report on will be covered later in this meeting’s agenda.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Records Requests (updates) – Nothing new to report.
3. Administrative Report, Salem Thompson, Board Coordinator – Nothing new to report.

B. Committee Reports/Recommendations.

1. Finance Committee – Gary Long
 - a. Acceptance of the July 2024 financial statements – Overview by Erica Davis
IT WAS MOVED AND SECONDED TO APPROVE THE JULY 2024 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Approval of the July 2024 payments and disbursements
IT WAS MOVED AND SECONDED TO APPROVE THE JULY 2024 PAYMENTS AND DISBURSEMENTS. ALL IN FAVOR. NO DISCUSSION: MOTION CARRIED.
 - c. Treasurer’s Report – Gary Long
 - d. 2023 Audit Status – Gary reported the audit work is still ongoing.
2. Governance Committee Updates – Mark Brault
 - a. Resolution 2024-7 changing September 26, 2024, regular meeting time and location.
IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-7 CHANGING THE SEPTEMBER 26, 2024 MEETING TIME AND LOCATION.

ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- b. L&I bond requirement (update) – Lee reported on the activities related to securing this bond. The District is looking for options to fulfill this requirement.
 - c. L&I claims status – There was an increase in the claims amount, and a meeting was set up with the company handling the claims to discuss this matter.
3. Planning Committee – Wanda Briggs - ABSENT
- a. Community image efforts overview – These efforts will be the last item on the board agenda at the September meeting.
4. Adult Day Services – General Update: Rick Reil/Spencer Harris

Rick reported the financials are stable and work continues on the audit items. ADS purchased and has received medical recliners for \$13,391.80 and the District may contribute to providing health care services for the residents of its district.

MOTION TO REIMBURSE ADS FOR THE MEDICAL RECLINERS THAT WERE PURCHASED FOR THE CENTER AND TO PROVIDE HEALTH CARE SERVICES TO DISTRICT RESIDENTS. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

The kitchen and handwashing area adjacent to the kitchen are being remodeled to take care of water damage and to update the water heater, stove and cleaning supplies area.

- III. COMMISSIONER COMMENTS**
- IV. Upcoming items – NONE**
- V. BOARD MEETINGS/EVENTS/EDUCATION -**

Next Regularly Scheduled Board Meeting – Thursday, September 26, 2024 @ 12:00pm @ Hampton Inn, Richland, WA