

# CHAPTER OFFICER DUTIES

## FROM HOG CHARTER

### EDITOR

Responsibilities:

- Assists the Sponsoring Dealer and Chapter Director in upholding the “Annual License for H.O.G. Chapters”.
- Authors, edits and facilitates the distribution of chapter publications, including the chapter newsletter.
- *Presents any chapter publications (written, electronic, oral, etc.) to the Sponsoring Dealer for approval prior to their use.*
- Organizes and assembles written material for the chapter.
- Submits chapter events on-line at <http://members.hog.com> for listing on the Chapter Events List.
- Submits chapter suggestions to the Chapter Officer News®.
- Informs chapter members of chapter activities by printing them in the chapter newsletter.
- ***Work with Webmaster to ensure the same information is being communicated to all chapter members.***
- Promotes H.O.G.’s fun, family-oriented philosophy in all chapter publications.
- Sends a copy of all publications to the H.O.G. office.

The Editor may:

Select information from the Chapter Officer News and HOG® magazine and reprint it in the chapter newsletter.