



Start Date	Immediately	Job Type	Full -Time
Position Title	Parts Quality/Handler	Hours	6 am – 2:30 pm
Location	Eastside – 2296 Springfield	Salary	
Transportation	Non-Bus Route – Vehicle Required		

OPENING

Eastside Industrial Coatings & Composite is currently seeking a Parts Quality/Handler to join our team. Eastside is not just a manufacturing shop, we are innovative, customer-centric, and fast-paced. We are proud to supply world class coatings and composites to OEM's across North America, in motorsports, rail and agricultural industries. We provide a single source for clients to develop, produce, assemble and finish their components at the highest level of quality. With a 140,000 sq.ft. state-of-the-art facility and an extensive team of composites and coatings experts, we have what it takes to develop the solution our clients need, and deliver where and when they need it.

Come join a great group of people and apply today!

POSITION PURPOSE

The Parts Quality/Handler plays a critical role in ensuring that the highest of quality standards are met for all parts that are manufactured in our 140,000 sq.ft. state-of-the-art facility. This position is responsible for inspecting all completed parts from various departments and preparing them to ship to our customers.

PLEASE NOTE: There is NO public transportation available to our facility, therefore, all Candidates must have reliable transportation to and from our facility.

HOURS

Monday - Friday | 6:30am - 2:30pm

DUTIES AND RESPONSIBILITIES

- Operating a forklift, load and unload pallets and materials (not required, can train).
- Verifying packing/parts lists, confirming quantities and part numbers.
- Inspecting completed parts for quality assurance and customer standards.
- Wrapping parts to prepare them for shipping.
- Operate parts delivery system.
- Enter in shipping information for each completed parts.
- Communication and scheduling pick-ups with customers.

QUALIFICATIONS / EXPERIENCE

- Must be 18 years or older.
- Ability to follow verbal and written instructions. (Specifically, customer quality standards).
- Comfortable with repetitive tasks.
- Must have transportation to get to our location (no transit service available).
- Takes initiative and is a self starter.
- Ability to prioritize and handle multiple duties/projects at one time, work independently with minimal supervision.
- Maintains open communication and a team-oriented work environment with all departments and all levels of personnel.

JOB POSTING



- Demonstrates flexibility and professionalism throughout the day.
- Adhere to all start / end times including break and lunch schedules.
- Willingness to work in other areas of the facility as required.
- Maintaining a safe work environment and following all safety rules.
- Ability to assess workplace hazards and report to supervisor.

REQUIRED SKILLS

- Required: Ability to lift a minimum up to 75lbs.
- Required: Position requires physical requirements including lifting, pushing/pulling, bending/stretching and standing.
- Required: Able to communicate in English (written and verbal).
- Required: Experience using computer systems and software.
- Required: Written communication skills.

BENEFITS

- Paid "coffee breaks" (2 x 15 mins / 8hr shift)
- Dental care
- Disability insurance
- Extended health care
- Life insurance
- On-site parking
- RRSP match

Our Commitment to Equal Opportunity Employment

The Eastside Group of Companies is committed to achieving employment equity for designated groups in our workforce.

We encourage all candidates who identify as First Nations, Indigenous, Inuit or Metis, visible minorities or persons with disabilities who meet the required qualifications to self-declare in their cover letter or resume.