

**Speed Memorial Church
Wedding Contract Agreement Fees**

Revised 11/03/2022

	Member	Non Member	Amount Paid
Use of Sanctuary	No Charge	\$350	
• Refundable Damage Deposit	\$350	\$350	
• Church Representative	\$125	\$125	
• Custodial Services	\$125	\$125	
• Sound Person in Sanctuary	\$125	\$125	
• Church Organist/Pianist	\$125	\$125	
• Pastor's Fee (includes preparations, rehearsal, counseling, and wedding)	\$150	\$150	
Use of Fellowship Hall (includes use of gym, kitchen, and Carlisle Room) **Should the event extend longer than the length of time originally reserved, additional payment will be taken from damage deposit.	No charge for the first 2 hours, then \$50 per hour thereafter	\$250 for the first 2 hours, then \$50 per hour thereafter	
• Refundable Damage Deposit	\$350	\$350	
• Church Representative	\$125 for the first 2 hours, then \$25 per hour thereafter	\$125 for the first 2 hours, then \$25 per hour thereafter	
• Custodial Services	\$125 for the first 2 hours, then \$25 per hour thereafter	\$125 for the first 2 hours, then \$25 per hour thereafter	

Wedding Party

Bride: _____

Groom: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

SMC Member Yes/No

SMC Member Yes/No

Rehearsal Date/Time: _____

Wedding Date/Time: _____

Contact Address: _____

CANCELLATION POLICY – If the wedding is cancelled at least 30 days prior to the reserved date, the deposit(s) will be returned to the person(s) who made the deposit. If a cancellation occurs less than 30 days prior to the reserved date, the deposit will be retained by the church.

All damage deposits will be returned by mailed check if, **after an inspection is completed by the custodian**, it is determined that no damage was incurred, and all rooms were returned to their original order.