

# THE PROCESS

1

## Exploratory Call

A 45-minute call to get to know your needs and explore viable options to help you reach your goals.

2

## Internal Assessment

Our team will analyze your “Grant Readiness” to determine a realistic path forward to grant funding.

3

## Scope of Work

From this, our team will create a Scope of Work and Agreement that aligns with your goals and details milestones, fees, and related details.

# TRANSPARENCY & ACCOUNTABILITY



## Dedicated Portals

24-7 Access to your Grant Submission Schedule, Reports, Applications, and Grant Management Tools via Google Drive



## Bi-Weekly Check Ins

Recurring Zoom Meeting Check-Ins



## Monthly Reports

Monthly Summary Reports and Updated Grant Submission Calendar

# NEXT STEPS

## SCOPE OF WORK

Scope of Work sent  
via Adobe Sign

Once the Scope of Work is  
signed, this triggers the  
initial invoice

## INITIAL INVOICE

## ONBOARDING

Once the initial invoice is  
fulfilled, your dedicated  
portal is created, and an  
onboarding call is scheduled

Let's go! Bi-Weekly  
communications, monthly  
reports, and 24-7 access  
to your Grant Portal will show  
a clear path to success

## START THE GOOD WORK



BE GOOD | DO GOOD