

**Saco Community  
Steering Committee Meeting  
May 9, 2018 Saco Recreation Center**

**Minutes**

Present: Ron Bolduc, Rachel Bolduc, Walter Buczac, Bruce Martel, Karen Martel, Peg Mills, Nancy Nelson, Martin Schindler, Bertha Dawn. Michelle Hiltz came in late.

Absent: Joel Hersom

Bruce Martel called the meeting to order at 6:32 pm.

**March Minutes**

A motion was made by Peg, seconded by Ron, to accept the April minutes, Approved unanimously.

Marty Schindler asked to be considered for the open Member-at-Large seat. Peg nominated Marty to be a Member-at-Large. Rachel seconded. There was no discussion. Passed unanimously.

**Treasurer's Report**

Peg reported that because the City has a new Finance Director (Glenys Salas) and a new Parks and Recreation director (Ryan Sommer), that she has been unable to get a report of our finances. Erika Dube, the Parks and Rec Assistant handles the income from Garden rentals, but does not track other income or expenses for the Garden. Peg reported that we haven't spent much money so far, and that reimbursement from the City has been difficult to obtain.

Karen reported that The CLYNK account contains \$134.50

**Volunteers:**

Joel has agreed to keep track of volunteer hours.  
Composting tasks have been listed in the book in the shed.

**Building projects**

*Shade Porch-*

Peg had volunteers start excavating the grass under the shade porch. The material needs to be sifted. Peg will have volunteers to assist with that project. Bruce will research how deep the bed needs to be for the gravel. Peg got two price estimates for 2-3 yards of gravel, and has volunteers in mind for trucking it. She went to Deering Lumber to price cedar lattice. Because of the dimensions of the shade porch, the lattice will need to be framed to fit. Bruce and Peg will meet at the Garden to create a plan.

Structural changes to the shade porch were requested by Dick Lambert, the Codes Officer. Peg reported that Steve Littlefield, the Scoutmaster who supervised the construction of the Shade Porch, would like to have Evan, the BoyScout involved in the project, but we don't know when he will be available to make the changes. Peg will follow up on this. Ryan Sommer would like to be informed as to when this is going to take place.

There was discussion about how to finish the shade porch.

*Accessible plot #7* Bruce is looking into the wood for this project and it waiting to hear back from the supplier. Marty has done this project in the past and he will assist with it.

*New Plots:* Bruce has discussed this project with Ryan Sommer. Ryan would like to know what the final plan is. They will be 10x10 plots. Ron had sent Bruce the measurements required.

**Gardener of the Month:** June will be first month for the award. The Officers will check all gardens just before the meeting each month, and will chose one or more plots for the honor. A final selection will be made at the meeting. A reminder will be sent with the monthly meeting notice.

### **Old Business**

Bruce contacted Andy's Agway for pricing. Peg moved that we purchase two rolls. Rachael seconded the motion. All agreed. Bruce will order it. Peg will pick it up. Bruce priced staples at Home Depot for 500/\$40. Bruce will pick them up.

### **New Business**

*Yard Sale:* Bruce and Karen offered to host the yard sale at their house, since they have a garage and a central location near the little league field. Karen will check the Little League Schedule to see what dates would be good. Peg reported that the Plant Sale at the Library is on June 2 and the Library Yard Sale will be on June 23, which is the same day as sidewalk art festival.

It was reaffirmed that the "Plant By" date is June 15

The padlock is difficult to lock. Ron will bring graphite to try to fix it.

Peg said that the Port-a-potty hosted by the City. Bruce will ask Ryan when it will be installed.

Bruce will post the Minutes and the Agenda on MS OneDrive.

E-mail and communications guidelines. Our official e-mail address is

[SacoCommunityGarden@gmail.com](mailto:SacoCommunityGarden@gmail.com)

Mail sent to or from this address is kept as an archive. Joel & Karen have access to this account.

The City is cutting back on their Facebook presence, so the closed FB group that Joel started will be our FB page. We will ask City to disband the current official site.

*Newsletter:* Marty made a motion to have a newsletter twice a year annually. Peg seconded the motion. After discussion about the price and other details, the motion carried. Karen, Peg and Michelle will meet to develop a newsletter to be mailed out before the next meeting.

Bruce requested that if Board members know they have to leave early to let him know, so, that the Committee will cover matters that require a quorum early in the meeting.

The next meeting will be on June 13 at 6:30.

The meeting adjourned at 8:03 pm

Respectfully submitted,  
Karen Martel  
Recording Secretary