



EVERY
Saturday

Green Market Pompano Beach
Season 2018-2019
(November 3, 2018 - April 27, 2019)
Vendor Application

email: greenmarketpompanobeach@gmail.com

Contact Person: _____

Business Name: _____

Mailing Address: _____

City

State

Zip

Phone: _____

Business

Cell

Email Address: _____ (please print clearly)

Social Media Handles: Facebook: _____ Instagram: _____ (please print clearly)

Please list all items you wish to sell (subject to approval by the Market Manager):

Vendor Category: (Please circle)

Farmer/Grower Prepared Foods Non-Food Item Non-Profit Artist/Crafter Other

For all Produce, type of farming practices best associated with your products: (Please Circle)

Conventional Organic (Certified) Organic (Non Certified)

Number of requested 10x10 Spaces: (Please Circle) 1 2 3 4

(All vendors will be charged per number of spaces requested, except for produce vendors who may request up to 4 spaces at the weekly rate)

*For more than 1 booth, please attach a photo or drawing of the configuration of your set up

Do You Have Any Special Needs (such as electricity): _____

All spaces are on first come first serve basis.

No Vendor will have exclusivity of any category. However, we will have limit on categories.

Space is not reserved at the Green Market until the initial payment has been made.

(Please read all pages and then sign and return pages 1 and 2)

I have read and agree to abide by the agreement and rules of Green Market Pompano Beach:

Name: _____

Date: _____

Signature: _____

RELEASE AND HOLD HARMLESS AGREEMENT

GREENMARKET POMPANO BEACH

In consideration of the acceptance of my participation with Green Market Pompano Beach, I, for myself and anyone entitled to act on my behalf, hold harmless and release the City of Pompano Beach, the Pompano CRA, the Pompano Beach Historical Society, their employees, agents, volunteers, and the sponsors of this event, even though that liability may arise out of negligence or carelessness on the part of all persons named

in waiver. I grant permission to all the foregoing entities and persons to use any photography, motion picture, recording or any other record of me in this event for legitimate purposes. I agree and understand the agreement and rules of Green Market Pompano Beach.

Signature: _____

Print Name: _____

Date: _____

Please return your completed application (this page and the 1st page of the application) via email to:

Green Market Pompano Beach
greenmarketpompanobeach@gmail.com

**Once your application is Approved,
you will receive the EventBrite Payment Link via email to make your Vendor Payment.
Online Payments Accepted Only.
(No Cash or Checks)**

Green Market Pompano Beach

- Submitting this application does not guarantee placement in the market.
- Once you have been selected, you will be notified by the Market Manager and will be assigned a space for the 1st week (Nov 3rd)
- Vendors who have prepaid for a full or half season will have guaranteed locations assigned to them. All others are subject to moving as needed.

Our Mission & Mutual Expectations

The Green Market Pompano Beach mission is to create a community gathering of Pompano Beach's finest local purveyors and producers of local goods. High quality products including Fresh Produce, Organic, Holistic, Herbal and Handmade items. We are providing Free Yoga classes weekly to create a special experience for everyone.

We are looking for vendors with an entrepreneurial spirit who sell unique products compatible with the mission of the Green Market. Prior to filling out your application, please read the following mutual expectations:

WHAT YOU CAN EXPECT FROM US:

- A desire to make Green Market Pompano Beach the premier community green market in the area.
- Professional attitude from management
- Marketing the Green Market to the community and potential customers
- Special events and entertainment to draw additional visitors to the Green Market
- A concern that our vendors be profitable
- A courteous and cooperative attitude

WHAT WE EXPECT FROM YOU:

- Sell a high-quality product
- Be on time and set-up for opening, and stay until closing
- Be at the Green Market every Saturday ready to represent your booth
- An attractive tented booth and visible signage
- On-time payment of booth fees
- A courteous and cooperative attitude.

Green Market Pompano Beach 2018-2019

**Saturdays from 8:30am – 1:30pm
November 3rd – April 27, 2019**

**Contact: Karen
Reinstatler
786.286.6176
greenmarketpompanobeach@gmail.com**

Location:

Old Town Pompano - 41 NE 1st Street, Pompano Beach 33060
(NE Corner of Atlantic Boulevard and Dixie Road, across the street from Pompano Beach's City Hall)

Cost:

The standard rent for vending at the market is \$30 per Saturday. This fee is for a 10' x 10' space. All vendors are required to have a tent at this event.

NEW Early Bird Special Rates for 2018-2019:

- \$575 for all 25 dates per 10'x 10' space (Discounted rate for entire season—*save \$175!*)
(2 payments of \$287.50 1st payment due by 10/15/18, 2nd payment due by 12/31/18)
or
- Pay for 4 Saturdays upfront and receive 1 Saturday FREE (5 Saturdays for \$120 — *save \$30!*)
- Vendors must commit to a minimum of four Saturdays, unless approved by the Market Manager for Vendors only invited and attending Special Events.
- Before joining the Green Market, vendors must pay their vendor fee.
- Vendors who fail to show up at the Green Market without giving the Market Manager 24 hours notice will forfeit that week's vendor payment (non-refundable or transferable). Should you want to re-enter the market the following week, you must contact the Market Manager directly to get approval.
- There are NO REFUNDS under any circumstances. This is a RAIN or SHINE Event. In the case of inclement weather, only the POMPANO BEACH CRA can give authorization to close the market.

Green Market Agreement & Rules

Eligibility Guidelines

- ◆ I agree to sell/promote only those products approved by the Green Market Manager.
- ◆ The Green Market is intended to promote Fresh Produce/Fruits and Organic & Holistic Products, Handmade goods.
- ◆ Special Events may include additional crafters/artists, vintage/retro and other genres of vendors that apply.

Licenses, Health Codes, and Insurance

- ◆ Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, including any regulations of the Florida Department of Agriculture or other regulatory agencies.
- ◆ I acknowledge full responsibility for all of my activities at the Market and for those employed or assisting in my sponsor's space and I agree to defend, hold harmless and indemnify the City of Pompano Beach, Pompano Beach CRA and Pompano Beach Historical Society, its agents, successors or assigns from any liability, cost, damage or expense, which arise from my employee's or agent's involvement and operation in the Market or use of the sponsor's space.
- ◆ *Please sign Hold Harmless Agreement and return with your application.*
- ◆ I understand that the City of Pompano Beach and the Green Market Pompano Beach, its agent's, successor's or assigns, do not carry insurance policies to cover individual vendors/sponsors and their products or rental space and that I am required to provide my own coverage.

General Guidelines

- ◆ Electric will be available as it exists currently within the event site, but it is limited and not guaranteed. This power is intended for only lights and low power source accessories. Any cooking equipment, blenders, etc. will create a power outage for the entire event site. Small quiet generators are permitted for these cases but must be approved by the Market Manager. No further alterations or upgrades will be provided by the City of Pompano Beach or the Market. Vendor must provide own extension cords and power strips.
- ◆ All sampling and business transactions must take place within your booth space.
- ◆ Two no calls-no shows will result in being removed from the market with NO REFUND.
- ◆ There are no exclusive vendors at the Green Market; however, we will not saturate the market with same use vendors. The decision on how many vendors may sell the same type of product rests solely with the Green Market Manager.
- ◆ Tents must be properly secured with weights. It is the responsibility of the vendor to properly secure tents with weights. Wind can take down a tent and cause serious damage to you and to others. Any vendor that does not bring weights will not be allowed to set up and no refund will be given.
- ◆ Company name identification is required on each booth (Banners are Required) and tables must have tablecloths on them.
- ◆ Rules are subject to change without advance notice.

Set Up/Breakdown/Clean-Up

- ◆ Set-up begins at 6:30am and every vendor must be completely set up 8pm, car/van removed, and booth fully operational and displayed. Event starts at 8:30am.
- ◆ Clean-up – Every item you bring must be removed by you. Please stay at your booth until your employees have completed all clean up. If City employees must clean or dispose of your garbage, a \$50 fee will be charged before entering the next market. Do not break down before 1:30pm.

NOTE: This documents does not cover every conceivable rule, regulation or guideline put forth by Green Market Pompano Beach, the City of Pompano Beach or the State of Florida. While the Green Market will make every effort to keep vendors informed of such, in the final analysis it is the responsibility of vendors to aware of and abide by all rules, regulations and guidelines. If in doubt, **ask**.