

PT GRAJEK CORP

CAPABILITY STATEMENT

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718 Ridge Road, Lemont, IL 60439

WOSB (SBA)

WBE (Illinois)

PMP Certified

Certified Scrum Master

CORE COMPETENCIES

PT Grajek Corp delivers project management services that empower organizations to execute complex initiatives successfully. With deep expertise in healthcare and IT, we bring clinical insight, technical fluency, and disciplined project leadership to short-term contracts and long-term engagements.

- **Project Management:** Full lifecycle support including documentation management, stakeholder & team coordination, risk management, budgeting, resource allocation, milestone tracking, and performance evaluation.
- **Healthcare Expertise:** Clinical supervision, regulatory compliance, case management, EHR systems, medical knowledge, and documentation accuracy for Medicare and multi-payer environments.
- **IT & Interoperability:** System interoperability (HL7, FHIR), quality assurance, and technical assistance supporting public health and immunization information systems.
- **Documentation Review:** Specialized healthcare utilization review, clinical documentation improvement, compliance auditing, and support for mergers & acquisitions.

PAST PERFORMANCE

Public Health Technical Assistance (Multi-Agency) — Managed seven concurrent technical assistance projects focused on system interoperability for a non-profit partnering with state immunization information systems and federal agencies (CDC, VA, DoD, EDN). Tracked all milestones through the full project lifecycle and delivered on-time results within defined timeframes.

Clinical Documentation Review (National Scope) — Provided subject-matter expertise reviewing home health documentation for agencies nationwide. Supported Medicare compliance and merger/acquisition due diligence for a multi-million-dollar clinical documentation review provider.

KEY DIFFERENTIATORS

- **Technology-forward:** Continuously invests in continuing education and incorporates AI-driven automation to improve efficiency and outcomes.
- **Chicago-area based with national reach:** Located near major airports; able to support clients both locally and across the country with rapid response.
- **Client-centric agility:** As a small, woman-owned business, we adapt quickly to evolving client needs and prioritize clear communication and results.
- **Dual clinical + PM credentials:** Doctor of Physical Therapy + MBA + PMP + Certified Scrum Master combine deep domain knowledge with formal project management discipline.

COMPANY DATA & CODES

UEI	CTJRVZEMMNP7	CAGE	9B6YZ
DUNS	085332469	Certifications	WOSB (SBA) • Illinois WBE
NAICS	541611, 541618, 541690, 561110, 561499, 611430, 611710, 621340	Payment	Accepts Credit & Purchase Cards

PT Grajek Corp • Woman-Owned Small Business • Ready to support prime contractors with certified project management capacity
Contact Nicole Grajek to discuss teaming, subcontracting, or project support opportunities.