New Adventure / Mountain View Tenant Web Access

We are pleased to offer access, where you can make payments online.

Creating Your Account:

1. Select "New Tenant" located our website: https://windsong-apt.com/tenants

2. Enter your account number: **[AccountNumber()]**

3. Enter your email address (this will be your Username)

4. Click **sign up**

5. Go to your email account for the account finalization email

6. Click the **finalize** link in the email

7. Create a Password

8. Confirm the Password

9. Click **verify**

10. Enter your Username and Password to login

While logged into Tenant Web Access, click the tabs at the top of the page to:

- View your open charges

- Display your transaction history

- Make a payment

- Create a service ticket to report a non-emergency issue (for emergencies, please call our office)

- Manage payment information

If you have any questions about Tenant Web Access, please contact our office at (423) 836-0422

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(4.13.24)