



303-522-0042

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MOVE-OUT LIST

1. ____ Please call 3-5 days prior to your move if you have any questions.
2. ____ Property must be broom swept clean, mopped, and vacuumed
3. ____ All kitchen(s) and bathroom(s) must be completely clean
4. ____ All walls must be clean and painted the same color as before tenancy began (Unless Tenant has been given prior written permission from Landlord)
5. ____ Professionally cleaned any/all carpet(s) (Per Paragraph 8 in original contract)
6. ____ Clean all windows
7. ____ Remove all of your personal possessions and belongings. (Per Paragraph 10 in original contract)
8. ____ No trash shall be left behind; Do NOT leave garbage at the curb
9. ____ If applicable, all exterior areas shall be cleaned of debris and left clean
10. ____ If applicable, exterior lawn and landscaping shall be presentable
11. ____ Leave all kitchen appliances, window treatments, phone jacks, etc.
12. ____ All keys shall be returned left at the property.
13. ____ All light fixtures inside/outside are to be cleaned and work properly with working light bulbs
14. ____ All electric is to work properly
15. ____ All plumbing is to be free of any leaks or blockages
16. ____ All heating is to be working properly
17. ____ All smoke alarm(s) and carbon monoxide alarm(s) shall be working properly
18. ____ Leave ALL utilities on until your move-out inspection has completed
19. ____ Make landlord aware of any damage or issues inside the rental unit
20. ____ Walkways, driveways, patios, and garage floors must be cleaned and free of oil, grease, and debris.

All of the aforementioned items need to be done PRIOR to your move-out inspection so that you can **RECEIVE YOUR FULL SECURITY DEPOSIT BACK** (less any withholding from earlier tenancy). Any and all repairs, repainting, trash removal, cleaning, and/or any other expenses that are attributed to restoring the property to its condition prior to your tenancy will be deducted from your Security Deposit. (per the MOVE-OUT ADDENDUM signed in the original contract)

If additional money is needed to restore said property, Landlord will send Tenant a bill and/or file legal suit for said money in court. Your Security Deposit will be mailed within 60 days of your move-out inspection to the address you provide Landlord (if no new address is given, any remaining Security Deposit money will be mailed to the current mailing address and the Post Office will be responsible for forwarding any/all mail to your new listed address). Please also note the replace/repair cost(s) for items you leave in disarray.

Please remember to deliver the property in the same condition it was in prior to your tenancy. This will ensure **YOU RECEIVE THE MOST MONEY POSSIBLE!**

Good luck with your move.

Tenant(s) _____ Date _____

Forwarding Address: _____