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| WBSPL 3-1.85 cms.jpg | **Willenskraft Business Services Private Limited** | Format No. | F 01 A |
| Issue | 01 |
| **APPLICATION FORMAT** | Issue Date |  |
| Revision | 00 |

**APPLICATION FORMAT**

**For PEFC chain-of-custody (CoC, CoC/CW/FM) certification**

The enterprise having signed this Application requests WBSPL to provide them with a commercial offer for performance of services on PEFC chain of custody certification including the procedure, price of services and applicable certification standards. Enclosed please find contact details and questionnaire for the enterprise.

**1.0 Applicant contact details**

|  |  |
| --- | --- |
| **Company name** |  |
|  |  |
| **Executive:**  **Position, Full name** |  |
| **Legal address** |  |
| **Business address** |  |
| **Correspondence address** |  |
| **Phone/ fax** |  |
| **E-mail** |  |
| **URL (website)** |  |
| **Contact person:**  **Position, Full name** |  |
| **Phone/ fax** |  |
| **E-mail** |  |
| **Date of signing the Application** |  |

**Section A**

* 1. Following informationand documentation to be provided along with application

1. corporate entity and legal status
2. Evidence for Annual Turnover of Forest products
3. descriptive identification of the products covered by the PEFC chain of custody sufficient to identify product groups
4. sites covered by the PEFC chain of custody in the case of multi-site certification (as defined in the Chain of Custody standard)

**Type of certification**

**(Tick the type of certification)**

|  |  |  |
| --- | --- | --- |
| Single | Multi-site | Group |
| **X** |  |  |

**Applicable standards**

**(Tick the applicable standards)**

|  |  |
| --- | --- |
| Certification of wood products chain-of-custody “from producer to consumer” / PEFC ST 2002:2013, Chain of Custody of Forest and Tree Based Products – Requirements |  |
| PEFC ST 2001:2020, PEFC Trademarks Rules – Requirements |  |

**Declared scope of certification[[1]](#footnote-1)**

|  |  |  |
| --- | --- | --- |
| **Company structure** | | |
| Company’s operational scope (Manufacturer / Trader / / printing )  Types of business activity: if your company carries out both processing and trading without processing, then indicate both types of activity. |  |  |
| Head office location (major production site) |  |  |
| Number of the production sites, brief description of the sites interaction |  |  |
| Number of company employees (divided by production sites) |  |  |
| Information about contractors to be included in the scope of certification |  |  |

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| **Company turnover for the last year, INR**  **(Tick your class)** | **Class 1**  **<5000000** | **Class 2**  **50,00,000 to 1,00,00,000 (1 cr)** | **Class 3**  **1,00,00,000 to 5,00,00,000** | **Class 4**  **5,00,00,000 to 10,00,00,000** | **Class 5**  **10,00,00,000 to 25,00,00,000** | **Class 6**  **25,00,00,000 to 50,00,00,000** | **Class 7**  **50,00,00,000 to 100,00,00,000** | **Class 8**  **100,00,00,000 to 250,00,00,000** | **Class 9 250,00,00,000 to 500,00,00,000** |
| Producer/ Manufacturer |  |  |  |  |  |  |  |  |  |
| Trader |  |  |  |  |  |  |  |  |  |
| No Of Units |  |  |  |  |  |  |  |  |  |

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| **Information about product groups and materials used** | | |
| No Of production Units. |  |  |
| No of trading Units. |  |  |
| No of out sourcing units. |  |  |
| List of product groups You plan to certify (product type, species) |  |  |
| The list of product groups that you plan to sell as certified, not produced by your company (purchase / sale). |  |  |

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| List of materials (raw materials) used to manufacture product groups declared for certification |  |  |
| Description of sources of raw materials (certified / non-certified) |  |  |
| List of PEFC certified raw materials sources (indicate titles) |  |  |
| Certified / non-certified raw materials ratio (in %) |  |  |
| Is there a possibility of physical separation of certified materials from non-certified at all production stages? |  |  |
| Will certified and non-certified materials be physically separated? |  |  |
| Have your Company been the holder of PEFC chain-of-custody certificate and/or the holder of certificate of any other certification scheme within the last 5 (five) years? If «yes», please provide us the latest version of certification report. |  |  |
| Have your Company sent the application for PEFC certification and/ or any other schemes of forest certification to any other CB (certification body) within the last 5 (five) years? |  |  |
| Have your Company transferred PEFC certificate from one certification body to another within the last 5 (five) years? |  |  |
| Did you engage consultants for preparation to certification? |  |  |
| When do you plan to do a certification assessment? |  |  |
| Types of materials (raw materials) that are to be graded as “controlled wood” |  |  |

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| The number of uncertified suppliers/subcontractors that are added to your Due Diligent System (DDS) (please, attach the logistics structure) |  |  |
| The regions of wood logging included in DDS with identification of total number of supply sources (forest divisions) within the supply area |  |  |
| Short description of the chain of wood transferring from processing site to Your enterprise |  |  |

**Signature of Executive (or authorized person) of the applicant enterprise**

position signature full name

Date:

**Annex1: Product Group List**

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| --- | --- | --- | --- |
| Code | Product Category | | |
| 01000 | Roundwood |  |  |
| 01010 |  | Saw logs and veneer logs |  |
| 01020 |  | Pulpwood |  |
| 01030 |  | Chips and particles |  |
| 01040 |  | Wood residue |  |
| 01050 |  | Other industrial round wood |  |
| 02000 | Fuel wood and charcoal | | |
| 02010 |  | Fuel wood (including chips, residues, pellets brickets etc. |  |
| 02020 |  | Charcoal |  |
| 03000 | Sawn wood and Sleepers | | |
| 03010 |  | Railway sleepers |  |
| 03020 |  | Sawn wood |  |
| 04000 | Engineered Wood Products | | |
| 04010 |  | Laminated lumber products |  |
| 04020 |  | Finger jointed lumber |  |
| 04030 |  | Glue laminated products (Glulam) |  |
| 04040 |  | Laminated veneer lumber (LVL) |  |
| 04050 |  | Parallel Strand Lumber (PSL) |  |
| 04060 |  | I-joints/I-beams |  |
| 04070 |  | Trusses & Engineered Panels |  |
| 04080 |  | Others |  |
| 05000 | Wood based Panels | | |
| 05010 |  | Veneer Sheets |  |
| 05020 |  | Plywood |  |

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| Code | Product Category | | | | | |
| 05030 |  | | | Particle Board | |  |
| 05031 |  | | |  | | OSB |
| 05032 |  | | |  | | Other particle board |
| 05040 |  | | | Fiber board | |  |
| 05041 |  | | |  | | MDF |
| 05042 |  | | |  | | HDF |
| 05043 |  | | |  | | Soft board |
| 05044 |  | | |  | | Hard board |
| 05050 |  | | |  | | Insulating board |
| 06000 | Pulp | | | | | |
| 06010 |  | | | Mechanical | |  |
| 06020 |  | | | Semichemical | |  |
| 06030 | |  | Dissolving | |  | |
| 06040 | |  | Chemical | |  | |
| 06041 | |  |  | | Unbleached sulphite pulp | |
| 06042 | |  |  | | Bleached sulphite pulp | |
| 06043 | |  |  | | Unbleached sulphate (kraft) pulp | |
| 06044 | |  |  | | Bleached sulphate (kraft) pulp | |
| 06050 | |  | Recovered paper | |  | |
| 07000 | | Paper and paper board | | | | |
| 07010 | |  | Graphic papers | |  | |
| 07011 | |  |  | | Newsprint | |
| 07012 | |  |  | | Uncoated mechanical | |
| 07013 | |  |  | | Uncoated wood free | |
| 07014 | |  |  | | Coated paper | |
| 07020 | |  | Household and sanitary paper | |  | |
| 07030 | |  | Packing material | |  | |
| 07031 | |  |  | | Case material | |
| 07032 | |  |  | | Folding box boards | |
| 07033 | |  |  | | Wrapping paper | |
| 07034 | |  |  | | Other papers mainly for packaging | |

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| Code | Product Category | | | | | | |
| 07040 | | |  | | Other paper and paper board |  | |
| 07050 | | |  | | Converted paper products |  | |
| 08000 | | | Wood manufacturers | | | | |
| 08010 | | |  | | Packaging, cable drums, pallets |  | |
| 08011 | | |  | |  | Packaging and crates | |
| 08012 | | |  | |  | Cable drums | |
| 08013 | | |  | |  | Pallets | |
| 08020 | | |  | | Furniture |  | |
| 08030 | | |  | | Builders carpentry |  | |
| 08031 | | |  | |  | Windows | |
| 08032 | | |  | |  | Doors | |
| 08033 | | |  | |  | Shingles and shakes | |
| 08034 | | |  | |  | Floors | |
| 08035 | | |  | |  | Others | |
| 08040 | | |  | | Decorative wood |  | |
| 08050 | | |  | | Tools and turned wood |  | |
| 08051 | | |  | |  | Tools | |
| 08052 | |  | |  | | | Children toys |
| 08053 | |  | |  | | | Sport goods |
| 08054 | |  | |  | | | Musical Instruments |
| 08055 | |  | |  | | | Others |
| 08060 | |  | | Other | | |  |
| 09000 | | Exterior products | | | | | |
| 09010 | |  | | Buildings and their parts | | |  |
| 09020 | |  | | Garden Furniture/Outdoor Products | | |  |
| 09021 | |  | |  | | | Garden Furniture |
| 09022 | |  | |  | | | Playground equipment |
| 09023 | |  | |  | | | Decking |
| 09030 | |  | | Other | | |  |
| 11000 | | Cork and cork products | | | | | |
| 11010 | |  | | Natural cork and cork waste | | |  |
| 11020 | |  | | Cork manufactures | | |  |
| 12000 | | Energy wood | | | | | |

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| Code | Product Category |
| 13000 | Non wood products |
| 14000 | Others |

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| List of species | | | |
| 1 | Coniferous | All woods derived from trees classified botanically as Geymnospermae- e.g. fir (Abies) parana pine(Araucaria), deodar (Cedrus), ginkgo (Ginkgo),larch (Larix), spruce(Picea), pine,chir,kail(Pinus), etc. These are generally referred as soft woods. | |
| 2 | Non-coniferous tropical | All woods derived from trees classified botanically as Angiosepermae -e.g., maple(Acer), alder(Alnus), ebony (Diospyros), beech (Fagus), lignum vitae (Guiacum), poplar (Populus), oak (Quercus) sal (Shorea), teak(Tektona), casuarina(Casuarina), etc. These are generally reffered to as broadleaved or hardwoods. | Non-coniferous woods originating from tropical countries. |
| 3 | Non-coniferous other | Non-coniferous woods originating from countries other than tropical. |
| 4 | Non specified | | |

1. The scope of certification will be clarified when preparing for and conducting audits. [↑](#footnote-ref-1)