



PARADISE FIRE PROTECTION DISTRICT (PFPD) Will Serve Review Process – COUNTY

PFPD recognizes that Mono County has a limited amount of time to review building plans and issue permits. However, PFPD has the responsibility to ensure that homes in the community are as fire safe as possible. This means evaluating building materials, determining safe access for fire equipment, and that fire suppression systems are as specified by code. We offer these steps to improve efficiency and communication between the community and the Planning Department.

The PFPD Will Serve Review process consists of two reviews: A Preliminary Review of your project at the time of permit submittal and a Final Review conducted after Mono Co Building Department has received approval of your project from their reviewers. This process allows us to review and provide feedback to your project that will help the Fire Department and its personnel to provide safe and efficient service to your home if the need arises.

Preliminary Review:

In this phase we will review your plans for a variety of fire safety compliance items. A list of required and desired items is provided below. If these items are absent or in need of additional information, the Review will provide a list/comment of the necessary information needed for the Final Review. If the items are included and compliant a Preliminary Will Serve approval will be granted, but a Final Review is still required to ensure nothing has been changed to the preliminary approval design.

- We request that the County label the initial review transmission as PRELIMINARY REVIEW
- We require the preliminary review to be of a hard copy of a full set of printed plans. We will coordinate pickup with the County.
- We request that the County not suggest to an applicant that they WILL receive an approval from this initial review.
- We require a review time frame of six weeks from the time we get a complete set of plans and request that this be communicated to the applicant. This is especially important during fire season when the Chief may not be in the area to review plans directly.

Final Review:

In this phase we will review the County approved plans for compliance. If the Preliminary Review requested information is not supplied, we will return the project until all items are included for review. If the project has a preliminary approval and nothing has changed or all of the requested information is included and compliant, we will provide a Will Serve letter for the project. There is a fee for both primary and secondary dwellings that will be assessed and included with the Will Serve document to the County who will collect the fees.

- We request that the County label the post planning approval set as FINAL REVIEW
- We will likely review the digital copy of this set of plans but reserve the right to request a printed copy if necessary
- We require a time frame of six weeks to review, and request that this be communicated to the applicant. We will do our best to expedite the review.

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