



## Hammond Landowners Association, Inc.

P.O. Box 795  
Mt. Shasta, CA 96067

### 2022 Membership/Renewal Application

for the period January 1 through December 31, 2022

**Instructions for online return of this membership form and for dues payment (\$55) via online banking and direct payment services see Page 2.**

**Otherwise, please fill out and mail this form with your check for \$55 to:  
HLA, P.O. Box 95, Mt. Shasta, CA**

(Check one option below)

\_\_\_\_ I hereby appoint the current HLA Board of Directors my lawful proxy holder, to vote and act for me and in my name at the annual members' meeting in November 2022, including but not limited to the election of Directors, as fully as I could do if personally present. Said proxy holder shall vote at its discretion on all matters which may come before said meeting. All previous proxies are hereby revoked. This proxy, unless revoked, shall remain in force for one year beginning January 1, 2022.

\_\_\_\_ Since I will be present at the annual members' meeting in November 2022, I will not appoint a proxy holder.

Signed \_\_\_\_\_

\_\_\_\_\_  
Phone #(s) \_\_\_\_\_

Print name(s)

\_\_\_\_\_  
Print your mailing address

\_\_\_\_\_  
Print your local address if it is different from your mailing address

- Check if you would like to receive the HLA newsletters and other correspondence electronically and haven't already signed up.

(Note: Email addresses will remain confidential by blind copying recipients.)

\_\_\_\_\_  
Email address(es)

## **Instructions for Filling out the .pdf Membership/Renewal Application**

**(Please be sure you have *downloaded* this .pdf file and are using Acrobat Reader DC:**  
(Free download at <https://get.adobe.com/reader/>)

**(It is not “fillable” when viewed in HTML, Google Docs or Google Drive .pdf Viewer)**

1. Select “TOOLS” at the top left of the screen. Next screen: “Fill & Sign”, then “YOU”.
2. You will see icons for **Ab** (adding text), an **X** or Check mark and a fountain pen (for signing).
3. Fill in a check box by clicking on it. Click again to remove a check mark.
4. Select the icon of a “fountain pen” (top row, right) to sign. You can select a signature style or draw one that will be shown. Drag that to the signature line and click.
5. Select the **Ab** icon and type in the shaded areas to write your information.
6. When you have finished, click “NEXT” (top right). A box will appear asking you if you wish to save the file to “Downloads” or a different location. Click the box. You will be asked to confirm the name of the file. You may change the name if you wish. (i.e. MyNameHLAForm.pdf) If you do not change the name, you will be asked if you want to replace the existing file. Answer “Yes” to replace the original blank form.
7. Send an email to [HLA@hammondlandowners.org](mailto:HLA@hammondlandowners.org) with your completed form as an attachment....(the new file that is in the “Downloads” folder).

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## **Instructions for Online dues payment and Direct Payments Services**

**In an effort to make your dues payable with more modern methods, HLA has settled on 2 online options. We regret that we cannot provide a host of payment methods, but as a small, volunteer organization, we need to keep our records and accounts as simplified as possible. If you choose to use one of these payment methods, please remember to ALSO fill out and return your Membership Form.**

### **Online Banking:**

If you use online banking most banks will send a paper check when you **add a new payee**, using the organization’s name and mailing address. You would add a payee called:

Mailing address: **Hammond Landowners Association**  
**P.O. Box 795, Mt. Shasta, CA 96067**

### **Direct Payment Service:**

**Venmo:** We can receive your membership dues via the Venmo app. There is a no fee of send money. Please do your research to see if this option is right for you. Typically, it will take approx. 2-3 business days to verify your information before you can send money.

If you have not used Venmo and would like try it, see our website for “Venmo Tips” at [www.hammondlandowners.org/membership](http://www.hammondlandowners.org/membership) (bottom of the page).