

SPEAKING ENGAGEMENT AGREEMENT

This Agreement is entered into on this ____ day of _____, 20____ between:

Speaker:

Chendella L. Bowers

Author, Speaker, and Minister

and

Organization/Event Host:

Event Name: _____

Event Date: _____

Event Location: _____

Event Time: _____

SPEAKING SERVICES

Chendella L. Bowers agrees to provide the following services:

- Keynote / Message / Workshop (circle one)
- Topic: _____
- Length of Presentation: _____

SPEAKER FEE

The total speaking fee for this engagement is: \$ _____

Payment Terms:

- 50% deposit due upon signing this agreement to secure the date
- Remaining balance due on or before the day of the event

Payment Method:

Zelle, or Electronic Payment: Final payment can be made in Cash.

TRAVEL AND ACCOMMODATIONS

If travel is required, the host agrees to cover:

- Airfare or mileage
- Hotel accommodations
- Ground transportation
- Meals during travel

PROMOTIONAL USE

The host agrees to use the approved speaker bio, photos, and description provided by Chendella L. Bowers for promotional purposes.

BOOK SALES

Chendella L. Bowers retains the right to sell books and materials related to her work during the event unless otherwise agreed in writing.

CANCELLATION POLICY

If the host cancels the event within 30 days of the scheduled date, the deposit is non-refundable.

If cancellation occurs within 7 days of the event, the full speaking fee may be due.

FORCE MAJEURE

Neither party shall be liable for cancellation due to circumstances beyond reasonable control including natural disasters, illness, or emergencies.

AGREEMENT

By signing below, both parties agree to the terms outlined in this agreement.

Speaker Signature: _____

Date: _____

Host Representative: _____

Date: _____