

Privacy Policy

What follows is Mi Casa Resource Center's (MCRC) privacy policy, which governs personal information gathered on our Internet site or any other method.

MCRC's Commitment to Online Security

Physical, electronic and managerial procedures have been employed to safeguard the security and integrity of personal information. MCRC encrypts billing information wherever MCRC requests it. All MCRC agents and contractors with access to personal information obtained on MCRC web sites are also bound to adhere to this policy as part of their contract with MCRC.

Personal Information that MCRC May Collect Online

MCRC collects personal information online, including names, postal and e-mail addresses, phone and facsimile numbers. MCRC may also collect business information for program participation, some of which could constitute personal information, as well as personal information from individuals acting solely in their business capacity.

MCRC does not knowingly collect or maintain any personal information from children under the age of 13. In addition, no part of our site is designed with the purpose of attracting any person under age 13.

How MCRC Uses Personal Information Collected Online

Unless you otherwise consent, we will use your personal information only for the purpose for which it is submitted, such as to reply to your emails, handle your requests, and process requests related to program participation, and we will use such information to provide operational notices and in program record-keeping. Our research may lead to the publication of aggregate demographical data but will not result in the reporting or publication of any personal information provided to us. At certain points where personal information is collected on our site, there may be a form where you may indicate you would like to be on a mailing list to receive information about other MCRC programs and services and about ways to support MCRC. At any time you can add or remove your name from a MCRC list by contacting us at info@MiCasaResourceCenter.org.

How Your Information May Be Shared

We never sell or rent your personal information.

MCRC may also release personal information under the following circumstances:

- ✓ Where release is required by law (for example, a subpoena) or regulation or is requested by a government agency;
- ✓ Where our records indicate a company may be engaged in fraudulent activity or other deceptive practices that a governmental agency should be made aware of;
- ✓ To appropriate governmental authorities, where warranted by a company's failure to participate in the advertising self-regulatory process or respond to an online privacy complaint, or where a company fails to honor the recommendations of the National Advertising Division, Children's Advertising Review Unit or National Advertising Review Board;
- ✓ To appropriate persons, where your communication suggests possible harm to others.

Help Us Keep Your Personal Information Accurate

If your personal information changes or you would like to review the personal information we may have on file, please e-mail us with the new information or your review request at info@MiCasaResourceCenter.org. Let us also know what led to your submission of personal information so we may efficiently locate your information

Computer Tracking and Cookies

Our web site is not set up to track, collect or distribute personal information not entered by visitors. Our site logs do generate certain kinds of non-identifying site usage data, such as the number of hits and visits to our sites. This information is used for internal purposes by technical support staff to provide better services to the public and may also be provided to

others, but again, the statistics contain no personal information and cannot be used to gather such information.

A cookie is a small amount of data that is sent to your browser from a web server and stored on your computer's hard drive. MCRC uses non-identifying cookies to provide easier site navigation and access to forms. You can still use the MCRC sites if your browser is set to reject cookies. Our cookies do not generate personal data, do not read personal data from your machine and are never tied to anything that could be used to identify you.

Problems or Complaints with MCRC Privacy Policy

If you have a complaint about MCRC compliance with this privacy policy, you may contact us at info@MiCasaResourceCenter.org.

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