

## **IMPORTANT**

1. Should a parent or learner behave in an unacceptable manner they will be given notice with immediate effect. \_\_\_\_\_(initial )
2. I, the parent , understand and agree my child will be in the correct uniform everyday. \_\_\_\_\_.( initial)
3. Soneike Private school has an open door policy and parents are welcome to contact management at any time however , the school does not tolerate bad mouthing on social media by any means. Parent groups via whatsapp will not be tolerated and can lead to immediate termination of contract. We expect our parents to be mature enough to discuss any matter in a professional manner so that the correct person can deal with your related issue. \_\_\_\_\_( initial )

**FINANCIAL CONTRACTS** : You have been supplied with relevant financial information enabling you to make a decision with regards the enrolment of your child. This Financial Contract constitutes a legal agreement between Soneike Private School and the Parents / Guardian of the applicant whose signatures appear on the document. Furthermore, signatories also hereby confirm being duly authorized to enter into this agreement.

### **Payment option**

<b>Plan</b>	<b>Option</b>	<b>Parent Signature</b>
Plan 1	Full Annual School Fees before 1st January. ( 5 % discount )	
Plan 2	Annual School Fees spread over 10 months (1st February– 1st November).	
Plan 3	Annual School Fees spread over 11 months (15 January – 15 November.	
Plan 4	Annual School fee spread over 12 Months ( 1st January to 1st December )	
Plan 5	Annual School Fees spread over 4 terms. ( discount of 2% )	

## DETAILS ACCOUNTS OF ACCOUNT HOLDER

<b>Who will be responsible for paying the School Fees?</b>	Father	Mother	Others
<b>Title</b>		<b>Name</b>	
<b>Cell Number</b>		<b>Email Address</b>	
<b>Occupation</b>		<b>Employer</b>	
<b>Id Number</b>		<b>Work Number</b>	

### Preamble

Although Soneike Private School as a Not For Profit educational institution, subscribes to Biblical principles, it also needs to adhere to sound financial discipline to maintain uninterrupted service delivery to all learners, parents and/or guardians. In order to achieve uninterrupted service delivery, Soneike Private School and the Parent(s) / Guardian(s) are therefore required to understand and agree to all Terms & Conditions as indicated on the following pages.

### Terms and Conditions

1. All School Fees are calculated for the full year (January to December) and include Tuition Fees.
2. Fees pertaining to Co-Curriculum programs (Computer Studies, Sport, Educational Outings, etc), related materials and school wear will be charged separately and **are not included** in the School Fees.
3. Soneike Private School fully supports the primary right of a child to be educated. Upon enrolment, Parents / Guardians request Soneike Private school to provide such educational service at prevailing rates and on the basis of the terms and conditions as set out in this agreement.
4. Continuance of enrolment is directly dependent upon the full settlement of each month's School Fees **monthly in advance**. Failure to do so may inevitably lead to the termination of all educational services to the child.

5. I / we as parent(s) / guardian(s) hold myself / ourselves accountable for the prompt payment of all School Fees due to Soneike Private School and any interest accrued on accounts in arrears. I am / We are furthermore aware that if School Fees are in arrears, Soneike Private School has the right to terminate the contract.
6. It is required of us as parent(s) / guardian(s) to provide **one term (three months)** written notice prior to removing the child from the School. Failure to do so will render us liable for payment of a full term's School Fees.
7. A penalty fee of **2% per month** will be added to any outstanding fees.
8. For the sake of effective financial planning fees must be paid directly into the school's bank account timeously by means of an irrevocable self-arranged Stop Order. Continuance of enrollment will not be approved unless a completed and signed Monthly Stop Order Payment Form is received by the school. An application to conduct school fee payments via an **electronic funds transfer** (internet banking) may also be considered by school management, provided funds are received **on or before the 1st day of the month**.
9. The Parent/Guardian agrees that SPS, or any of its representatives, may facilitate itself of any information from trade references or one or more Credit Bureau in ascertaining the credit worthiness of the Applicant on an ongoing basis, and further agrees that SPS may disclose information about the Parent/Guardian's dealings to credit control bureau, banks and other institutions involved in credit rating. The Parent/Guardian agrees that SPS will not be held liable for the good faith disclosure of any of this information to such third parties and that no further specific consent needs to be obtained of such information to a specific party.
- 10. Where financial accounts still remain outstanding by the end of such month, and no alternative arrangements have been made with SPS, services may be discontinued and the account may be handed over for collection.**
11. Failure to pay the minimum monthly payment , your child will be suspended after 10 days.
- 12. The school reserves the right to charge R200 every 5 days should the fees not be paid by the 6th of every month.**

School fee and registration fees should be paid to the following account ONLY.

Account number : **10183281932 Standard bank**

Reference : Name and Surname of the child.

**ENROLMENT FEE - New Student**

**SEAT GUARANTEE DEPOSIT** – Below non-refundable advance deposit due by **October 1, 2024**. This will secure the seat until **1st January, 2025**, the fees payment deadline. The seat deposit can not be deducted from the tuition fee. All successful applications will receive a letter confirming placement in the school for their child. On receipt of this letter a deposit initial fees as follows will need to be paid.

**2025 Tuition**

**SCHOOL FEES School fees (payable over 12 months)**

<b><u>GROUP/GRADE</u></b>	<b><u>MONTHLY FEE Jan to Dec 2025</u></b>	<b><u>TOTAL FOR THE YEAR</u></b>
Group 1 : Age 3-5	R 1850	R 22200
Grade R - 3	R 2300	R 27 600
Grade 4 - 6	R 2500	R 30 000
Grade 7 - 9	R 2700	R 32 400
Grade 10 - 11	R 3000	R 36 000

I \_\_\_\_\_ Know that I will be paying R \_\_\_\_\_ per month , which is total of R \_\_\_\_\_ per year. I know this fee excludes after care or extramural activities.

As parent(s) I / we hereby commit myself / ourselves to the chosen Payment Plan as indicated and regard this contract as legally binding on my / our conscience. We have read and understood all Terms and Conditions set out in this agreement and hereby commit to full submission of all financial requirements as stipulated therein.

**TAKE NOTE OF THE FOLLOWING**

1. Every year the fees will be adjusted at the end of the year by **10%**.
2. If The parent still owes school fees for the year, NO fees are refundable once paid onto the schools account.
3. No other payment is allowed to be made to the school account by the trust fund except the tuition or registration payment.

**DECLARATION**

We , the undersigned , \_\_\_\_\_ Hereby certify that the information given by us on this document is complete and accurate. We agree to the conditions as set out below.

We accept that the school is based on a christian principles and undertake not to undermine this position.

Signed at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 202\_.

Name: Parent / Guardian Name Parent / Guardian

Signature: \_\_\_\_\_.

Witness Name and Surname \_\_\_\_\_.

Signature : \_\_\_\_\_ .