



PARENT/STUDENT HANDBOOK

2025-2026

Welcome to Passion for the Arts Dance Center

THIS HANDBOOK WILL SERVE AS YOUR GUIDE TO PASSION FOR THE ARTS LLC AND ITS PHILOSOPHY OF DANCE EDUCATION

We are thrilled to welcome you to the 2025-2026 season at Passion for the Arts Dance Center! Whether you're returning or joining us for the first time, we're excited to embark on this artistic journey together. Our mission is to inspire and cultivate a love for dance, creativity, and self-expression in a nurturing and inclusive environment.

At Passion for the Arts, we believe that dance is more than just movement; it's a powerful form of expression that fosters confidence, discipline, and teamwork. Our dedicated instructors are committed to providing top-notch training while ensuring that each dancer feels valued and empowered.

This handbook is designed to be a comprehensive resource for you and your family. Inside, you will find important information about our classes, policies, events, and opportunities for involvement. We encourage open communication, so please don't hesitate to reach out with any questions or feedback.

Thank you for being a part of our vibrant community. Together, let's make this season a memorable and transformative experience for all!

Studio Contact Information

Address: 6243 Frankford Avenue Phila PA 19135

Studio Phone Number: 215-821-9401

Website: www.passionfortheartsdance.com

Email: Passionfortheartsdance@gmail.com

Social Media: @PassionfortheArtsDC

About Passion for the Arts Dance Center

Our Mission

At Passion for the Arts, We are here to ignite the flames of passion by empowering our dancers to reach for the stars with grace, grit, and ardor. Providing boundless opportunities for character development, sportsmanship, self-confidence, self-respect, and discipline through intensive, high-quality dance training. We aspire to inspire and uplift all dancers within our community, regardless of their age, race, physical appearance, or cultural background, to embrace and celebrate their unique identities.

About Us

Passion for the Arts Dance is a family-oriented center for dance that maintains a belief that dance is more than learning steps; it's a medium for self-expression, creativity, and personal growth. With each pirouette and plié, our students embark on a journey of self-discovery, weaving tales of passion and grace with each step. We endeavor to create a safe welcoming space where our students can explore and nurture their passion for dance, cultivate their abilities, and establish enduring relationships and resources.

Why Join PADC?

Why consider joining Passion for the Arts Dance Center (PADC)? PADC offers a secure and enjoyable space for dancers of all ages, genders, races, and cultural backgrounds seeking a platform to authentically express themselves. Our commitment lies in delivering superior and expert training designed to cultivate self-assurance, personal growth, and a spirit of sportsmanship within and beyond the dance studio. Furthermore, we regularly host monthly events and fundraisers. Ultimately, PADC culminates its efforts with annual end-of-year recitals.

About Our Founder...Ms.Diamond Amore Maxwell

Diamond Amore, the Founder and Artistic Director of Passion for the Arts LLC, this handbook reflects her dedication to fostering creativity, artistic excellence, and a deep passion for the arts. With years of experience and a profound love for artistic expression, Diamond has curated this resource to provide valuable insights, practical tips, and inspirational content that encourages individuals to embrace their creative journeys. Through Passion for the Arts LLC, Diamond continues to make a significant impact in the art community, helping others discover, nurture, and celebrate their unique artistic voices.

Studio Rules & Expectations

Parent & Student Rules

- Students/Parents should abide by all rules set forth by Passion for the Arts Dance Center and should maintain a professional attitude.
- Passion for the Arts Dance Center has zero tolerance for bullying & stealing
- Passion for the Arts Dance Center bans the use of alcoholic beverages, smoking, illegal drugs, vandalism, theft and firearms.
- Possession or use of any weapon on Passion for the Arts Dance Center property is not permitted, regardless of a concealed weapon permit. Weapons include, but are not limited to guns, knives, swords, blades, explosives, and chemicals that are used to cause harm to another person, student or parent will be dismissed from the dance program without refund.
- Parents are NOT allowed to stay while child is in dance classes (excluding Mini Artists)

Attendance, Lateness, Absences, & Pick-Up/Drop-Off

- All students are expected to arrive at class at least 15 minutes early dressed and prepared to take class with proper dance attire. No exceptions!
- If student(s) will not be able to attend class; it is the parent and student responsibility to contact the Artistic Director and/or teacher at least 2 hours before class time.
- Students are allowed **3 excused absences** and **2 unexcused absences**. {Excused absences are considered prior arrangements or unforeseen circumstances} If a student exhausted all of the unexcused absences, they will be placed on probation.
- **PROBATION:** Students will be placed on probation for 2 weeks and must be present in class to sit and take notes.
- To be early is on time, to be on time is late, and to be late is UNACCEPTABLE.
- Classes are expected to start on time with class warm ups that ensure dancers' safety and prevent injuries. If students are more than 20 minutes late, they will not be able to physically join and sit down to take notes.
- If a student would like to add a class, drop a class (example continue combo classes but drop tap) or withdraw from the program, they must do so by October 8th, 2025 and the adjustment must be made through the director via email. Please keep in mind that tuition for that month is still due, all tuition fees will be discontinued moving forward.

Parent Professional Etiquette

Passion for the Arts upholds the expectation that all staff, students, and parents conduct themselves with consideration and courtesy towards one another consistently. In the event that students or parents seek to address an issue or policy with a teacher or director, it is paramount to engage in a calm and respectful manner. Any instances where parents or students exhibit aggressive or disrespectful behavior will result in a request for their withdrawal from classes without refund.

THE FOLLOWING RULES ARE SET IN PLACE TO ENSURE SAFETY WITHIN THE CENTER FOR ALL DANCERS, STAFF, AND PARENTS!

Student & Class Etiquette

Dance classes adhere to a distinct set of rules and etiquette to uphold the rich tradition of discipline in dance and demonstrate reverence for the dance professionals guiding the classes. Our objective is to establish an environment that fosters both growth and challenge for students. Simultaneously, our instructors enforce order, safety, and discipline to maintain a secure, constructive, and educational setting. PADC retains the right to deny entry to individuals who pose a threat to such an environment. Any form of disrespectful or disruptive behavior or language within the class setting is inappropriate and will not be tolerated.

Code of Conduct

- Dancers will remember to listen to each correction given, whether it is directed to you or another dancer. A correction is an honor; it shows you how much a teacher cares about your progress as a dancer. Always say thank you when a teacher or choreographer offers you constructive criticism. Nothing can stop those students who apply themselves in every class and appreciate their teachers' knowledge and experience.
- Dancers will wear a clean leotard for each class.
- Dancers will keep all their dance and personal gear in a “cubby” and keep the lobby area presentable
- and neat.
- Dancers will keep their cell phones off or muted during classes and not check messages or texts on drink or bathroom breaks. We encourage dancers to leave their electronic devices “out of sight and out of mind.” This includes smart watches and fitness trackers.
- Dancers will keep their hair secured off their face and neck before class begins.
- Dancers will wear deodorant and no jewelry.
- Dancers will keep good conduct and voices quiet in the lobby.
- Dancers will go to the bathroom before dance class.
- Dancers will not bring drinks or food into class.
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- Dancers will keep their hands off the mirrors and walls.
- Dancers will not hang on the ballet barres.
- Dancers will speak respectfully to their instructors and one another.
- There is a ZERO Tolerance of Bullying, Harassment, or Intimidation and Profanity
- Dancers will practice at home and be prepared for class even if absent the week prior.
- Dancers will be positive and have a “can do” attitude.
- Dancers will not act as if we are better than other dancers in our class.
- Dancers will not gossip or put down other students.
- It is professional courtesy, in the performing arts, that students applaud the teacher and accompanist at the end of the class to show appreciation. After the applause is given, students are required to stand in a single file line to acknowledge and shake the hand of the instructor.

Student & Parent Social Media Policy

PASSION FOR THE ARTS LLC students may not use social media in a way which will reflect negatively on Passion for the Arts Dance Center. Students should be aware of the effect their actions may have on their images, as well as Passion for the Art's image.

- Students and parents should neither claim nor imply that they are speaking on behalf of PADC.
- Never post anything that could compromise the self-esteem of students who attend PADC
- If you post videos or pictures of class or rehearsals, don't post any choreography in it entirely. PADC owns the copyright to all choreography taught at/by the studio.

Lost & Found

Lost and found items are held in designated places throughout PADC. Found items such as keys, glasses, or electronics will be kept in the Main Office. Lost and found items will be kept for a reasonable amount of time. If not claimed, items will be donated to local charity organizations. All students should label personable belongings with their names in permanent ink. Valuables and large sums of money should not be brought to PADC. PADC assumes no responsibility for loss, damage or theft of any personal property that is left unattended on any PADC premise or property.

Discipline & Termination Policy

PADC reserves the right to discipline students for any infraction of these rules. Such disciplinary action may result in fines, community service hours, detention, suspension, or expulsion. Serious offenses may result in immediate expulsion. Generally, PADC staff will respond to infractions in the following fashions:

- First Offense: Verbal and/or Written Warning.
- Second Offense: Detention and/or Suspension. Parents and The School Directors will be notified. The student (and parents) may be asked to meet with The School Directors to discuss the situation.
- Third Offense: Additional Detention, Suspension, or Expulsion.

Reasons for termination of enrollment include the following: but not limited to

- Disruptive, disrespectful or dangerous behavior by students or their parents
- Abusive/bullying of other children, staff, or property. Cyberbullying
- Destruction or defacing of the property of PADC building property, cars in the parking lot, or personal property belonging to the staff, dancers and attendees of PADC
- Theft
- Inability of PADC to meet the child's needs
- Continued poor attitude directed towards students, staff or instructors in and/or outside of the studio
- Continued late payments or non-payment of fee(s)

Classes Offered/Curriculum & Placements

Level Placements

Students are initially assigned to classes based on their age. Given the variability in physical development and emotional maturity, comprehension, and competency of execution among children, it is not uncommon to observe students of different ages at varying proficiency levels. Instructors undertake a thorough assessment to accurately place students in the appropriate level. Ballet mastery is a gradual process that often entails students repeating levels over several years before progressing to the subsequent level. Parents and guardians are strictly prohibited from requesting a level change for their child. Final level changes are at the discretion of the Artistic Director.

Class Offerings/Curriculum

Ballet: This course is designed to introduce students to both classical and neo-classical techniques, while laying the foundation for other genres of dance. All ballet courses will provide a special emphasis on body alignment and ballet terminology.

Modern: Based on the techniques developed by Lester Horton, this class focuses on creating a strong, versatile dancer. Emphasis is on dynamic, full-body movements that expand the body's range of motion, coordination, and expressive capabilities.

Jazz: This course will allow students to explore nuances and terminology within the Jazz aesthetic. Through high energy exercises, syncopated rhythms and stylized phrases, students will continue to refine technical aspects of their dancing and begin deconstructing their performance qualities. This course will also infuse aerobics and cardio exercises to build stamina and condition the body for more rigorous and demanding movements.

HipHop: In this course we strive to inspire well-rounded Hip Hop dancers and focus on techniques such as Popping, Waacking, Waving, Grooves, Locking, Tricks and Vogueing.

Tap: This course is designed to introduce our students to basic rhythms, preparatory steps and sequencing with special attention to clean technique. They focus on musicality, phrasing, and terminology while building strength and having fun! Tap dancing will teach students rhythm and musicality, how to listen to the music you're dancing to, and will make students a more well-rounded dancer.

Acrobatics: This course integrates acrobatic elements with dance, emphasizing flexibility, strength, and coordination. Suitable for dancers looking to incorporate gymnastics into their routines.

African: A vibrant and powerful class exploring traditional African movement, rhythms, and cultural expression. All levels and backgrounds are welcome.

Praise: A spiritually uplifting class combining expressive movement with faith-based music. Welcoming youth and adults of all levels to dance with purpose.

At Passion for the Arts Dance Center, we specialize in **combo classes** because they give dancers a **well-rounded foundation in multiple styles** — helping them grow faster, gain versatility, and discover what they truly love.

| Combo Class Name | Age Requirement/Level | Dance Genres | Dress Code PADC purple leotard & suntan tights | Dance Shoes Needed |
|--------------------------------------|--|--|--|--|
| Mini Artist | Ages 2.5-4 | Ballet x Tap x Tiny Acrobatics |  | Suntan tights, suntan Ballet shoes, & black Tap shoes |
| Creative Artist | Ages 5-7 | Ballet x Tap x HipHop x Acrobatics |  | Suntan tights, suntan Ballet shoes, black Tap shoes & Sneakers |
| Rising Artist | Ages 8-12/Beginner (Base Combo) | Ballet x Modern x Jazz |  | Suntan tights, suntan Ballet shoes, & black Jazz shoes |
| Shooting Artist | Ages 13-18/Beg-Intermediate (Base Combo) | Ballet x Modern x Jazz |  | Suntan tights, suntan ballet shoes, & black Jazz shoes |
| Rising x Shooting Artist | Additional Add on Classes for Ages 8-18 | HipHop x Acrobatics x Praise x African x Tap |  | Suntan tights, Sneakers and Black Tap shoes |
| Adult Fitness & Dance | Ages 18+ | Praise x HipHop x Line/Jazz Dance x Zumba |  | Sneakers & black Jazz shoes |
| My Special Person & Me (Baby Artist) | Ages 16-24months | Ballet & Rhythmic Dance |   | Suntan tights, Suntan Ballet shoes |

Dress Code Requirements

It is mandatory for all dancers to adhere to the appropriate dance uniform during classes. In the event that a dancer has not received their uniform promptly, they may wear a black shirt and tights as an alternative. The dress code plays a vital role in ensuring student safety, modesty, portraying respect, and enhancing practicality. No Jewelry and Body Adornments are to be worn within any PADC classes or rehearsals as it is liable to fall off and injure others.

We are committed to assisting parents in identifying and acquiring the appropriate shoes required for classes. In the event of wear and tear on leotards or tights, we recommend parents purchase replacement items.

Registration Fees & Payments

PADC is a **9 month commitment** program running from **September to June**. If your child/children are not present for class, you are still required to pay tuition. We offer affordable tuition to pay in full or payment plans of quarterly and monthly plans. For enrolled dancers, **there are additional fees such as recital and costume fees, etc.**

Registration: Annual registration is required to secure dancer spot for the upcoming season; while classes are limited (Non Refundable)

- Returned Student: \$65.00 | New Student: \$80.00 (includes PADC customized leotard and 2 pairs of suntan tights)

Tuition Fees and Payments: Tuition is due 5th of each month.

Sibling Discounts: Families with multiple children under the same household enrolled in our programs may be eligible for sibling discounts. The discount amount of 20% will be applied to 1 child. This excludes registration fee, recital fees, and costumes fees.

Pay In Full Discount: If a student's annual tuition (for the entire school year, September through June) is paid in full, the student will receive 20% off the total tuition. Discount cannot be used if a student has already been awarded a scholarship.

Late Fees: After the 15th, Parents will be charged a late fee of \$20.00. It is imperative for parents to maintain good standing with tuition payments, as this directly impacts a student's ability to participate in classes and may lead to incurring late fees. In the event of overdue student tuition before the end of the month, the student is expected to attend classes but will be unable to actively participate, instead taking a passive role by sitting down and taking notes.

Payment Method:

- PayPal/Venmo @PassionfortheArtsLLC (please add 4% transaction service fee)
- Cash or Check
- Cash App @DiamondPADC (please add 4% transaction service fee)
- Debit/Credit Card in Person (please add 4% transaction service fee)

Monthly Tuition & Costume Fees

| Artist Combo Class | Monthly Tuition |
|---|---|
| Mini Artist Combo Ballet x Tap x Tiny Acro | Ages 2.5-4 \$95.00 |
| Creative Artist Combo Ballet x Tap x HipHop x Acrobatics | Ages 5-7 \$145.00 |
| Rising Artist Combo (Base) Ballet x Modern x Jazz | Ages 8-12 \$135.00 |
| Shooting Artist Combo (Base) Ballet x Modern x Jazz | Ages 13-18 \$135.00 |
| Base Combo Additional Add Ons Add Tap, HipHop, African, Acrobatics & Praise <u>*Must be enrolled in base combo classes*</u> | Ages 8-18 only +1 Class - \$150.00 +2 classes - \$175.00 Unlimited - \$200.00 |
| Adult Dance Combo Praise x HipHop x Line/Jazz Dance Zumba *separate class fee* | 1 hour per week - \$30.00 2 hours per weeks - \$50.00 Zumba - \$15.00 per class |
| My Special Person & Me (Baby Artist) Ballet x Rhythmic Dance | Ages 16 - 24months \$65.00 |
| IF DANCER WOULD LIKE TO TAKE HIPHOP ONLY | Ages 8-18 \$60.00 |

| Costume | Fee | Schedule/Due Date |
|---|-----------------|---|
| Ballet - includes shoes & accessories | \$115.00 | October 25th - \$200.00 deposit |
| Modern - No shoes needed & accessories | \$100.00 | November 29th - 50% of balance |
| Jazz - includes shoes & accessories | \$115.00 | January 10th - 75% of balance |
| Tap - includes shoes & accessories | \$115.00 | February 7th - PAID IN FULL |
| HipHop - includes shoes & accessories | \$115.00 | Late Fees will apply after Feb21st |
| Acrobatics - No shoes needed & accessories | \$100.00 | |
| Praise - No shoes needed & accessories | \$100.00 | |
| African - No shoes needed & accessories | \$100.00 | |
| Adult Combo - includes shoes & accessories | \$100.00 | |

Costume Fee Installment Option

Families may opt to have costume fees added to their monthly tuition. To enroll in this option, please notify Ms. Diamond. Total costume fees will be divided into four equal installments, billed in **October, November, January, and February**. Parents/guardians agree to pay each installment on time, with the full costume balance due by February 7. Failure to pay by the due date may delay costume ordering and participation in related events.

- Opt-in by notifying Ms. Diamond.
- Fees split into 4 equal installments: Oct, Nov, Jan, Feb.
- Paid in full by February 7.
- On-time payments required to avoid delays.

Recital Information

While participation in the recital is not mandatory for PADC dancers, we strongly encourage all dancers to partake in this opportunity to showcase their talents and immerse themselves in the complete recital performance experience. Passion for the Arts recitals are considered a prime platform for our students to display the results of their diligent efforts over the past nine months. In the event of unforeseen circumstances, please do not hesitate to reach out to the director.

Costs Associated with the Annual Recital:

Recital Tickets go on sale May 2026

- Students are responsible for selling minimum 7 tickets
- Family of 2 or more are responsible for selling minimum 12 tickets
- All tuition fees, costume fees, recital fees MUST be paid in full in order to purchase recital tickets
- Parents and Students will receive more information weeks leading up to recital show day including: required hair style, makeup, jewelry, etc.

Recital Performance Fee(s): Due May 1st

- **Package #1 - \$125.00 per dancer:** includes: participation trophy & certificate, recital t-shirt, 1 complimentary ticket, recorded recital link, & 1 recital book
- **Package #2 - \$150.00 per dancer:** participation trophy & certificate, recital t-shirt, Parent recital T-shirt, 2 complimentary ticket, recorded recital link, & 1 recital book
- **Package #3 - \$175.00 per dancer:** participation trophy & certificate, recital t-shirt, 2 Parent recital T-shirts, 2 VIP Tickets, recorded recital link, & 2 recital boos

Costumes: Costume manufacturers **do not accept cancellations or offer refunds**; therefore, the studio does not refund costume payments. PADC is not responsible if costumes are not received in time for the recital due to late payments.

Picture Day/ Costume Photoshoot : All Children will be given the opportunity to take photos in their recital costume during the month of May/June. Picture packages will be available for purchase. Class photos will be taken in the spring at the studio. Dates and times will be made available when confirmed. Please confirm your child's time on the update provided on the costume note. After the group photo shoot, students may choose to have solo portraits taken. Please arrive 10 minutes before your child's scheduled time since photo shoots tend to run ahead of schedule.

2025-2026 SZN Schedule

| Monday | Tuesday | Wednesday | Saturday |
|---|---|--|---|
| My Special Person & Me (Baby Artist) 5:15pm-6:00pm | Shooting Artist Combo (ages 13+) Ballet 5:30pm-6:30pm | Rising Artist Combo (ages 8-12) Ballet 5:30pm-6:30pm | Mini Artist Combo (ages 2.5-4) 9:00am-10:00am |
| Praise 6:00pm-7:00pm | Modern 6:30pm-7:30pm | Modern 6:30pm-7:30pm | Creative Artist Combo (ages 5-7) 10:00am-12:00pm |
| Adult Combo 7:00pm-8:00pm | Jazz 7:30pm-8:30pm | Jazz 7:30pm-8:30pm | HipHop I (ages 8-12) 12:00pm-1:00pm |
| | | | HipHop II (ages 13+) 1:00pm-2:00pm |
| | | | Acrobatics (ages 8-18) 2:00pm-3:00pm |
| | | | Tap (ages 8-18) 3:00pm-4:00pm |
| | | | African (ages 8-18) 4:00pm-5:00pm |

SCHEDULE IS SUBJECT TO CHANGE DUE TO ENROLLMENT

HOURS OF OPERATION

- Monday - 5:00pm-8:00pm
- Tuesday - 5:00pm -8:00pm
- Wednesday 5:00pm-8:00pm
- Thursday - By Appointment Only
- Friday - By Appointment Only
 - Saturday 8:00am-5:00pm
 - Sunday - CLOSED

Monthly Newsletter, Miscellaneous & PADC Store Shop

Monthly Newsletter: Monthly newsletters will be distributed via email and/or the Band app to keep parents informed about activities occurring both within and outside the dance center. These newsletters will include updates on weekly and monthly events, tuition reminders, payment information, and more.

Download the Band App: *Scan QR Code* to enter Parent Group



Download the Parent Portal via DSP

<https://app.gostudiopro.com/online/passionfortheartsdancecenter>

Miscellaneous

We recommend that each student have a labeled dance bag that will hold all their shoes and valuable belongings. Students should come to every class with shoes needed for the class.

- 1- extra leotard
- 1- extra pair of dance tights
- Hair Scrunchy/Pins
- Feminine Hygiene Products (Sensitive/Fragrance Free ONLY)
- First Aid Kit

(Please be sure to label all student shoes. You can do this by using paper tape and placing it on the bottom of the shoes preferably for tap shoes and hip-hop sneakers and a

permanent marker for the inside of all other shoes.) Students that wear bras; black sports bras are recommended for class. Students must have extra pair of tights in their dance bag)

PADC Store

| | |
|------------------|--------------------------------------|
| Classic Leotard | \$28.00 |
| T-shirt | \$22.00 |
| Leggings | \$30.00 |
| Hoodie | \$35.00 |
| Suntan Tights | 1 pair - \$12.00 2 pairs - \$18.00 |
| Shorts | \$15.00 |
| Dance Duffle Bag | \$45.00 |

FUNDRAISERS & STUDIO EVENTS

At Passion for the Arts Dance Center, our dedication to nurturing creativity and self-expression through dance is fundamental to our mission. Fundraising is vital for several key reasons: it supports our programs, provides scholarships and accessibility, funds our end-of-season recital showcase, and covers various essential needs to ensure a successful dance season.

We encourage all dance families to participate in fundraisers and studio events. If a family chooses not to engage in any PADC events, a buy-out fee will be required.



Studio Events

CLASSES START/FIRST WEEK OF CLASS Saturday Sept 6th - Wednesday Sept 10th, 2025

BRING A FRIEND WEEK Monday Sept 22nd - Saturday Sept 27th

WEAR PINK (in honor of Breast Cancer Awareness) Wednesday Oct 1st - Oct 22nd

Last Day to Drop/Add Classes Saturday October 8th

Color My Costume Fundraiser October More details to come...

SPOOKY Movie Night (2 sessions) Saturday Oct 25th | Time; TBA

WEAR YOUR FAVORITE HALLOWEEN PJS Saturday Oct 25th - Wednesday Oct 29th

Y2K DRESS UP SPIRIT WEEK Monday Nov 10th - Saturday Nov 15th

Pop Corn Fundraiser - November (4 days)

BALLET WITH DADS Monday Nov 17th - Saturday Nov 22nd

THANKSGIVING BREAK Monday Nov 24th - Nov 30th (Classes are back Monday Dec 1st)

JAZZ WITH MOMS Monday Dec 15th - Saturday Dec 20th

Christmas Party Saturday December 20th | Time TBD

WINTER BREAK Monday Dec 22nd - Jan 3rd (Classes are back Monday Jan 5th)

Skating Fundraiser or Bowling Fundraiser Tentative Date: Saturday January 24th

Father & Daughter Dance Tentative Date: Saturday February 7th

SPRING BREAK Monday Mar 30th - Saturday Apr 4th (Classes are back Monday Apr 6th)

LAST WEEK OF CLASSES Monday May 11th - Saturday May 16th

MEMORIAL DAY Studio Closed Monday May 25th

FUNDRAISERS AND EVENTS ARE SUBJECT TO CHANGE, RESCHEDULE, OR CANCEL!

Waivers & Policies

Private Policy At Passion for the Arts Dance Center, we are committed to protecting the privacy and security of our clients' personal information. This Privacy Policy outlines how we collect, use, and safeguard your data when you visit our website, interact with us online or offline, or use our services. Personal Information: We may collect personal information such as names, addresses, phone numbers, email addresses, and payment details when you register for classes, make purchases, or engage with us through our website or in person. Usage Information: We gather information about how you interact with our website, including IP addresses, browser type, device information, and pages visited. This helps us improve our website and services. Cookies: We use cookies and similar tracking technologies to enhance your browsing experience and personalize content. You can manage your cookie preferences through your browser settings. Data Security: We take the security of your personal information seriously and employ industry-standard measures to protect it from unauthorized access, disclosure, alteration, or destruction. Your Rights: You have the right to access, correct, or delete your personal information held by us. You can also request to unsubscribe from marketing communications or opt out of certain data processing activities.

Tuition and Fees Policy for Passion for the Arts Dance Center At Passion for the Arts Dance Center, we are dedicated to providing high-quality dance education while maintaining transparent and fair tuition and fee policies. Please review the following guidelines regarding tuition payments, fees, and related matters:

Tuition Payments: Payment Schedule: Tuition fees are due on 5th of each month basis, depending on the selected payment plan. Payment schedules will be communicated to parents/guardians upon enrollment. Accepted Payment Methods: We accept payments via cash, check, credit/debit card, and online payment platforms. Please ensure that payments are made promptly to avoid late fees or class discontinuation. Late Payments: A late fee may be applied to tuition payments received after the due date. \$25.00 Late Fee will be applied after the 15th of the month.

Refunds: ALL FEES PAID TO PASSION FOR THE ARTS ARE NONREFUNDABLE

Registration and Administrative Fees: Registration Fee: A one-time annual registration fee is required for each student upon initial enrollment. This fee includes dancers' leotard and 2 pair of tights and secures the student's place in the program.

Discounts and Scholarships: Sibling Discounts: Families with multiple children enrolled in our programs may be eligible for sibling discounts. The discount amount of *20% will be applied to up to 2 family members enrolled in the program*. This excludes registration fee, recital fees, and costumes fees. Scholarships: Passion for the Arts Dance Center may offer scholarships or financial aid to students based on demonstrated financial need, merit, or other criteria determined by the Director. Scholarship opportunities will be announced and awarded through a formal application process.

DROP OUT/MISSED CLASS POLICY: We understand that sometimes circumstances may require families to withdraw their child from the program. If a parent or guardian decides to withdraw their child from the dance program, the following guidelines apply: Notice of Withdrawal: Parents/guardians must provide written notice of their intent to withdraw their child at least [2] weeks in advance. Failure to do so will result in the obligation to pay for the upcoming month of classes. Refunds: No refunds will be issued for payments already made for the current term. If the withdrawal is communicated with sufficient notice, payments made for the remainder of the term will be credited toward future programs or other services provided by the studio (if applicable). Missed Classes Policy: If a student misses a class for any reason (including illness, vacation, or personal commitments), there will be no refunds or reduction in fees for the missed session. We encourage students to make up any missed classes during the same session, provided there is availability, but it is not guaranteed. Absences do not result in a reduction of the overall program fee

THANK YOU FOR CHOOSING PASSION FOR THE ARTS LLC